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## SCRUTINY BOARD (CHILDREN AND FAMILIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 18th December, 2014 at 9.45 am

*(A pre-meeting will take place for ALL Members of the Board at 9.15 a.m.)*

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### Councillors

J Chapman (Chair) Weetwood;  
J Elliott Morley South;  
C Gruen Bramley and Stanningley;  
A Lamb Wetherby;  
P Latty Guiseley and Rawdon;  
K Mitchell Temple Newsam;  
M Rafique Chapel Allerton;  
K Renshaw Ardsley and Robin Hood;  
A Sobel Moortown;  
B Urry Roundhay;  
F Venner Kirkstall;

### Co-opted Members (Voting)

Mr E A Britten - Church Representative (Catholic)  
Mr A Graham - Church Representative (Church of England)  
Ms A Craven - Parent Governor Representative (Primary)  
Ms J Ward - Parent Governor Representative (Secondary)  
Ms J Hazelgrave - Parent Governor Representative (Special)

### Co-opted Members (Non-Voting)

Ms C Foote - Teacher Representative  
Ms K Jan - Teacher Representative  
Ms S Hutchinson - Early Years Representative  
Ms T Kayani - Young Lives Leeds  
Vacancy - Looked After Children and Care Leavers

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**Agenda compiled by:**  
**Guy Close**  
**Scrutiny Unit**  
**Tel: 39 50878**

**Principal Scrutiny Advisor:**  
**Sandra Pentelow**  
**Tel: 24 74792**

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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified.</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>MINUTES - 13 NOVEMBER 2014</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 13 November 2014.</p>	1 - 4
7			<p><b>YOUTH ACTIVITY FUNDING</b></p> <p>To consider a report from the Head of Early Help Services (Children's Services) and Area Leader (Corporate) Citizens and Communities which presents a response to the questions raised by Children and Families Scrutiny Board in October 2014.</p>	5 - 46
8			<p><b>UNIVERSAL INFANT FREE SCHOOL MEALS</b></p> <p>To consider a report from the Director of Children's Services which provides an update on the implementation of Infant Free School Meals (UFSM), overall free school meal take up/promotion and how this links to reducing poverty.</p>	47 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>CHILDREN AND YOUNG PEOPLES PLAN - SCRUTINY AND THE BUDGET AND POLICY FRAMEWORK</b></p> <p>To consider the report of the Head of Scrutiny and Member Development and Director of Children's Services which sets out the intention to consult with stakeholders on the development of the 2015-19 Children and Young People's Plan.</p>	53 - 64
10			<p><b>FINANCIAL HEALTH MONITORING CHILDREN'S SERVICES- BUDGET UPDATE PERIOD 7 2014/15 AND BUDGET PROPOSALS FOR 2015/16</b></p> <p>To consider a report from the Head of Scrutiny and Member Development which provides a budget update for period 7, 2014/15 together with budget proposals for 2015/16.</p>	65 - 74
11			<p><b>PERFORMANCE UPDATE FOR APRIL TO SEPTEMBER 2014</b></p> <p>To consider a report from the Deputy Chief Executive and the Director of Children's Services which provides a six month performance update from April to September 2014.</p>	75 - 110
12			<p><b>WORK SCHEDULE</b></p> <p>To receive the report of the Head of Scrutiny and Member Development outlining the work programme for the 2014/15 municipal year.</p>	111 - 136
13			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Thursday, 29 January 2015 at 9.45am (Pre-meeting for all Board Members at 9.15am)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

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## SCRUTINY BOARD (CHILDREN AND FAMILIES)

THURSDAY, 13TH NOVEMBER, 2014

**PRESENT:** Councillor J Chapman in the Chair

Councillors J Elliott, C Gruen, P Latty,  
K Mitchell, M Rafique, K Renshaw,  
A Sobel, B Urry and F Venner

### **CO-OPTED MEMBERS (VOTING)**

Mr A Graham, Church Representative (Church of England)  
Mrs J Ward, Parent Governor Representative (Secondary)  
Mrs J Hazelgrave, Parent Governor Representative (SEN)  
Mrs A Craven, Parent Governor Representative (Primary)

### **CO-OPTED MEMBERS (NON-VOTING)**

Ms C Foote, Teacher Representative  
Ms K Jan, Teacher Representative  
Ms S Hutchinson, Early Years Representative  
Ms T Kayani, Young Lives Leeds

## **39 Late Items**

In accordance with her powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Agenda item 7, Raising Educational Standards in Leeds – Updated versions of the Ofsted handbook and Ofsted framework for the inspection of local authority arrangements for supporting school improvement. (Published by Ofsted on 11 November 2014) (Minute No. 43 refers)

Revised versions were not available at the time of agenda despatch.

## **40 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests.

## **41 Apologies for Absence and Notification of Substitutes**

Apologies for absence were submitted by Councillor A Lamb and Co-opted Member Mr E Britten.

## **42 Minutes - 16 October 2014**

**RESOLVED** – That the minutes of the meeting held on 16 October 2014 be approved as a correct record.

## **43 Raising Educational Standards in Leeds- Learning Improvement**

The Head of Scrutiny and Member Development and the Director of Children's Services submitted reports providing written evidence to inform the first session of the scrutiny inquiry into learning improvement services in Leeds.

The following information was appended to the report:

- Leeds for Learning, A strategy for learning improvement, June 2013
- Draft self -evaluation report of school improvement services (September 2014)
- Handbook for the inspection of local authority arrangements for supporting school improvement, May 2013 and November 2014
- The framework for the inspection of local authority arrangements for supporting school improvement, May 2013 and November 2014

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Judith Blake, Executive Member (Children and Families)
- Councillor Jane Dowson, Deputy Executive Member (Children and Families)
- Gail Webb, Head of Learning Improvement
- Kevin Paynes, 11-19 Leadership and Management Lead
- Anne Fell, Senior School Improvement Adviser
- Kim Porter, Senior School Improvement Adviser
- Sara Harris, Senior School Improvement Adviser
- Marcia Harding, Inclusion Lead
- Jancis Andrew, Head of the Virtual School for Looked After Children
- Joan Tattersall, Behaviour & SEN Inclusion Lead
- Gemma Whawell, Acting head teacher at Thorner Primary School
- Simon Flowers, Principal at Carr Manor.

The key areas of discussion were:

- The three accountability frameworks.
- Understanding learning environments through relationships, local intelligence and data.
- Traded Services, including the provision of support, advice and guidance, bespoke packages of support. The Board were advised about the different types of support provided, how available services are communicated and the level of 'buy in' from secondary and primary schools. The Board sought clarity regarding the quality of support for newly qualified teachers and were advised that this has been reviewed and improved.
- Leeds Learning Partnership and the training and development packages available. Advance membership packages which focus on closing the gap, using pupil premium on English and maths subjects.



- Teaching School Alliances and the support provided to schools by specialist leaders in education. The need to provide a co-ordinated approach to improvement through alliances and the Learning Improvement team.
- The establishment of Maths Hubs in neighbouring authorities. Some Leeds schools are already receiving support.
- School to school support and the example of support provided to Wetherby High School by Carr Manor. The Board were appraised of the action taken and the benefits achieved and planned through this partnership.
- Advice and guidance for Academies and Free Schools, lack of powers of intervention, the importance of maintaining effective relationships and the new regional schools commissioner.
- Statutory intervention and the Local Authority school categorisation and monitoring cycle. The difficulties of intervention with vulnerable schools due to Ofsted categorisation. The acting head teacher of Thorner primary school provided a summary of her experience of Local Authority support through intervention and the beneficial impact that provided.
- The evidential importance of strong leadership within schools and the need for this to be clearly understood by School Governors in the recruitment process. The Board decided that this merits further debate.

#### **RESOLVED –**

The Scrutiny Board (Children and Families):

- a) Noted the documented information provided and presented verbally and agreed to adjust terms of reference to incorporate additional areas for debate.
- b) Acknowledged the role of partnership working and sector led school to school support in the provision of support, challenge and intervention in Leeds.

#### **44 Work Schedule**

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's work programme for the current municipal year.

The Scrutiny Board (Children and Families) work schedule for 2014/2015 and the Executive Board minutes for 15 October 2014 were appended to the report.

**RESOLVED –** The Scrutiny Board (Children and Families) noted the content of the report and agreed the revised work schedule.

**45 Date and Time of Next Meeting**

Thursday, 18 December 2014 at 9.45am in the Civic Hall, Leeds (Pre meeting for Board Members at 9.15am)

(The meeting concluded at 12.20pm)



Report authors: Rory Barke and  
Andrea Richardson  
Tel: (0113) 2474191

**Report of – Head of Early Help Services (Children’s Services); Area Leader (Corporate) Citizens and Communities**

**Report to –Scrutiny Board (Children’s and Families)**

**Date: 18<sup>th</sup> December 2014**

**Subject: Youth Activity Funding**



Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

This report offers a response to the questions raised by Children’s & Families Scrutiny Board in October 2014, a review of the efficacy of the planning, process, partnership involvement, consultation with young people, evaluation and the challenges of implementation of this new way of working.

In summary the delegation of the Youth Activity Fund to Community Committees has been successful in providing a localised offer of a range of activities for young people, influenced by the children and young people themselves. In 2013-14 **126 projects were attended by 9,166 young people**. To date in the first six months of 14/15, **161 projects have been funded**. The number of children and young people benefiting from the activities this year is not yet available.

Although it has taken time to develop, and needs further work, the original intention of involving children and young people in decision-making locally has succeeded in that all areas have had some level of input from them into decisions. The report makes suggestions about how to improve this.

Areas of particular success have been noted in the number and range of applications to deliver activities. Structured timetables have supported the process and in some areas the application process for next year has already begun. School clusters have been involved in the process and the Community Committees and their relevant sub-groups have been prompt in making decisions. The Well-being fund has also been used to fund activities that do not meet the Youth Activities Fund criteria and there are examples of other funding streams being explored to further expand provision.

Ward members and Community Committee Children's Champions were praised for their invaluable local and specialist knowledge in targeting the funds well and for their commitment to the process. Most committees also commented on improved partnership working and engagement of other services as a result of the Youth Activities Fund.

There are, however, a number of improvements that can be made to simplify processes, augment the involvement of children and young people and clarify roles and responsibilities. This report asks the scrutiny board to endorse a series of proposals to be made to the Executive Board and/or the responsible Executive Board Member in this regard as follows:

- To ensure that youth panels are fully functioning and that there is increased representation of young people in decision-making, the 2.8 staff from the Youth Offer Team within Children's Services, responsible for engaging with children and young people, are integrated into the Communities Team with the Citizens & Communities Directorate.
- Establish a cross directorate steering group to oversee the work.
- That the sub-delegation scheme be amended to delegate responsibility for the Youth Activity Fund from the Director of Children's Services to the Assistant Chief Executive, Citizens & Communities. That a service level agreement is produced to clarify roles and responsibilities between staff in Children's Services and those in Citizens & Communities with regard to the provision youth activities and youth services.
- To establish and agree a timetable with members for commissioning and explore the potential for joint commissioning across the city (single application, contract and monitoring form) to manage multiple applications. Introduce a simplified grant process for grants under £500.
- That the business model for the provision of targeted youth services be reviewed to see if greater flexibility can be introduced to accommodate the ambitions of Community Committees in the provision of local youth services.

## **1. Purpose of this report**

To provide Scrutiny Board (Children's & Families) with a summary of progress regarding the Youth Activity Fund since the delegation in May 2013 to Community Committees and to respond to the questions asked in October 2014.

## **2. Background information**

In May 2013 the delivery of the Youth Activity Fund for children and young people was delegated to Area Committees (now Community Committees). The task was to promote, commission and evaluate local opportunities for children and young people aged 8-17 years in line with the needs and priorities of the area with support from the Children's Services. "Activity" is defined as play, sports, arts and cultural opportunities.

The budget for 2013/14 was £250,000, increasing to £500,000 for 2014/15. Each Community Committee has an allocation based on population of young people,

creating a variation of budget and a fair allocation to each committee. The delegated budget is 'ring fenced' to be spent on youth activities and to include the involvement of children and young people in the decision making process and shaping the needs of community activity.

### 3. Main issues

#### **3.1 Is the Youth Activities Fund successful in providing a localised offer of a range of services, influenced by children and young people?**

The Community Committees and City Centre Partnership have commissioned a varied programme of activities for all ages across the city. Each committee took into consideration feedback from children and young people, although the depth and quality of this conversation varied widely. The activities offer a range of play, sports, arts, cultural and youth activities, dependent on the views of children and young people in the areas and sometimes on the availability of providers.

The delivery model has become fully operational over the last 18 months; it is working, although there are a number of points for learning and improvement.

In terms of outputs:

- In 2013/14 **126 projects were funded and 9,166** children and young people participated, see appendix 1 for a full breakdown of how the money was spent by area.
- In the first 6 months of 14/15 **161 projects have been approved** - monitoring on numbers of children and young people is not yet available, see appendix 2 for progress across the areas.

In terms of the involvement of children and young people, all applications are assessed against feedback from consultation with young people. Children and young people feedback on the quality of the provision at each session and this is recorded on the monitoring forms to guide subsequent applications. In most areas the Youth Engagement Panels are now established although there is work to be done to ensure they are representative. Support for the formation and operation of the Youth Engagement Panels has faltered here and there and efforts to support the involvement of children and young people has lacked the coherence wanted. Both the Youth Offer Team and the Area Support Teams have worked hard to ensure there has been involvement of children and young people but this work would benefit by integrating the work of the two teams.

#### Proposal:

To ensure that youth panels are fully functioning and that there is increased representation of young people in decision-making, the 2.8 staff from the Youth Offer Team within Children's Services, responsible for engaging with children and young people, are integrated into the Communities Team with the Citizens & Communities Directorate.

#### **3.2 Is the delivery and quality of the service offer consistently good across the localities?**

The delivery model is based on a level of consultation and understanding of the views of children and young people in the area, this is an area for further

development. An open application is placed on the Breeze Culture Network (BCN) for providers, who may wish to deliver activities. Applications are then submitted by activity providers. These applications are presented for discussion by Area Support Team officers to local elected members through a variety of mechanisms, including:

- Children & Young People's Sub Groups;
- Full Community Committee meetings;
- Working groups of Members.

In most localities the applications are further considered by a group of local young people who make recommendations to the panel.

Approved projects are notified and issued with a Project Delivery Statement and Funding Agreement. It is a requirement that all projects are promoted on the Breeze Culture Network and all monitoring data must be logged online. Registered organisations are required to demonstrate they have the appropriate policies and procedures in place, by doing so, the authority can be more confident regarding the well-being and safeguarding of children and young people.

The majority of the activity providers are now registered members of the BCN. This is a positive step creating a more effective, vibrant network of activity providers for the city, although there are some gaps in the market provision of youth activities across the city.

Accountability for the allocation of activity funds sits with the Community Committees supported by the Area Support Teams who co-ordinate the commissioning/grant application process. The Youth Offer Team support the involvement of young people and the Breeze Team support activity providers to fulfil their monitoring requirements and promote the activity. This has been successful although better integration of the work of the Youth Offer Team with Area Support Teams would be beneficial.

### **3.3 How is this performance monitored, reported and good practice shared?**

The monitoring process is being strengthened to include the quality assurance criteria and a common evaluation form for all providers. Appendix 1 and 2 identify the quantitative data being collected effectively and identifies the distribution of activities across the areas. In terms of delivery, because the delegation in 2013-14 was made quite late there was some unallocated spend at the end of the year. Any underspend was carried over into 2014-15.

It was envisaged that qualitative data measures would be taken through a programme of peer inspections - 'mystery shopper' visits. However this has only been partially implemented and requires further work. Further challenge and monitoring of quality will be ensured through a new cross directorate steering group who will seek to make improvements to quality assurance .

As outlined in the March 2013 Executive Board report, and following a number of meetings with Area Support Teams and the Youth Offer Team an integrated group has been established to review the Youth Activities Fund process and share experience across areas, including engaging children and young people, commissioning and quality assurance. The group includes representatives from Children's Services, Breeze, Arts Development, Sport and Active Lifestyles and Area Support. This will provide opportunities for colleagues to report on success and

challenges from their departments perspective and to support each other to maximise the effectiveness of the fund.

An emerging example of good practice has been highlighted in the Outer South. Here, the Community Committee commission a Breeze event each summer and use this to facilitate a consultation to gain the views of as many children and young people as possible. In summer 2014, 705 children and young people took part in the consultation. This has proved helpful in informing the decision making process and is supported by the Area Support Team, Youth Offer Team, school clusters and the Youth Service.

Proposal:

Establish a cross directorate steering group to oversee the work associated with the Youth Activity Fund.

**3.4 Is the localised determination of Youth Activities Fund improving service?**

There is a wider programme of activities available, particularly during the summer holidays. This is evidenced by comparing information dissemination by clusters and youth service providers (where available) during 2012-13 and the data presented in appendix 1 and 2. There is some evidence that the changes are improving the Targeted Youth Service in terms of better directing support to more flexibly meet emerging priorities at a local level. The Area Support Teams, through neighbourhood improvement structures and children and young people sub groups, are evidencing that the Targeted Youth service is more flexible to meet emerging local priorities for youth work.

There has been some confusion concerning roles and responsibilities between Children's Services staff and the Area Support Teams and introducing greater clarity in this regard will help keep a focus on the improvement agenda and ensuring staff are clear on their respective contributions to this. A service level agreement between service areas that contribute to the youth activities agenda could be produced by the proposed cross directorate steering group to achieve the clarity required.

Although the Youth Activity Fund is delegated to Community Committees and the budget holder is the Assistant Chief Executive, Citizens & Communities, currently the sub-delegation scheme still leaves responsibility with the Director of Children's Services. An appropriate amendment to the Director of Children's Services' sub-delegation scheme is proposed.

Proposal:

That the Director of Children's Services sub-delegates responsibility for the Youth Activity Fund to the Assistant Chief Executive, Citizens & Communities. That a service level agreement is produced to clarify roles and responsibilities between staff in Children's Services and those in Citizens & Communities with regard to the provision youth activities and youth services.

**3.5 Is the localised determination of Youth Activities Fund saving money?**

All applications were assessed by ward members and Children & Young People sub groups for value for money. The groups looked at similar projects and price per session / target attendance. In many cases, the Area Support Team negotiated project costs down to increase the number of projects the committee was able to

fund. The monies allocated in 2013/14 are detailed in Appendix 1. Surplus from 2013/14 was carried forward to 14/15. Although it is difficult to give total figures, it seems that the Youth Activities Fund is able to achieve better value for money, with the potential for more buy in, or joint funding from voluntary groups, clusters and other community funds.

Proposal:

To establish and agree a timetable with members for commissioning and explore the potential for joint commissioning across the city (single application, contract and monitoring form) to manage multiple applications. Introduce a simplified grant process for grants under £500

**3.6 Clarity on whether the Youth Activities Fund can be used to commission more targeted youth services?**

There has been a lack of clarity around spending Youth Activities Fund on 'Targeted Youth Work' by youth workers employed by Children's Services. It is agreed that Youth Activities Fund can purchase additional youth work targeted to specific priority groups as determined locally. However the Targeted Youth Workers employed in Children's Services are deployed through negotiation with social care, school clusters, local members and voluntary sector colleagues. Deployment and use of the Targeted Youth Service provision is agreed outside of the Youth Activity Fund process.

Targeted Youth Workers therefore cannot be commissioned to deliver Youth Activity Fund provision as staff are fully committed in core business working with vulnerable young people. If Community Committees wish to buy youth activities from Children's Services support is available through the Youth Offer projects arm which includes Herd Farm, Lineham Farm and the Lazer centre. Staff from this projects team can work in communities or on the sites referred to. Also the Breeze out of school team can be commissioned to deliver youth activity locally and additional youth worker support can be purchased through Commensura.

Proposal:

That the business model for the provision of targeted youth services be reviewed to see if greater flexibility can be introduced to accommodate the ambitions of Community Committees in the provision of local youth services.

**4. Corporate Considerations**

**4.1 Consultation and Engagement**

Young people's engagement is demonstrated throughout the process and is referenced in response to the questions raised. Children and young people have been involved in the decision making process of when, where and what type of activity will benefit their community. They are also involved in the evaluation of all Activity fund applications and making recommendations to Community Committees. Combined with Community Committee member's knowledge and experience of their localities this results' in an effective way of securing successful programmes of activities for children and young people.



## **4.2 Equality and Diversity / Cohesion and Integration**

2014/15 delivery is proportionate across the city in the delivery of the number of projects delivered to date. Each area is considerate to existing delivery of events and activity to ensure a broad variety of activity across the community.

## **4.3 Council policies and City Priorities**

The delivery of the universal youth activity fund supports the Children and Young Peoples Plan with a particular focus on; children and young people have fun growing up; and are active citizens who feel they have voice & influence.

## **4.4 Resources and value for money**

The Universal Youth Activity Fund resource for 2014/15 is £525,000 this includes £500,000 across the ten Community Committees and £25,000 for city centre delivery. Community Committee allocations are based on populations of children and young people age 8-17 years across the city.

## **4.5 Legal Implications, Access to Information and Call In**

Each director receives their delegations through the council's constitution and may sub-delegate to any officer of appropriate experience and seniority through their sub-delegation scheme. This is not limited to officers in their own directorate.

## **5. Risk Management**

The risk of missing data, due to some organisations not using the Breeze Culture Network management information system has been addressed. Providers have started inputting from August/September 2014. Capturing the data for 2014/15 will be collated from BCN and area support teams. The monitoring for 2015/16 will all be through BCN this will enable immediate access to attendance and session data for all areas and citywide.

## **Appendices**

1. 13/14 performance data
2. 14/15 performance data – as at 30<sup>th</sup> September 2014

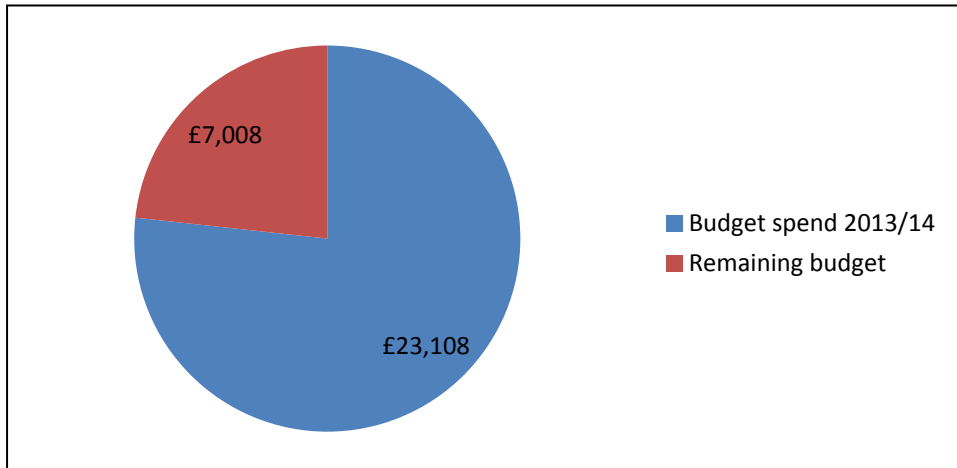
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## **APPENDIX 1**

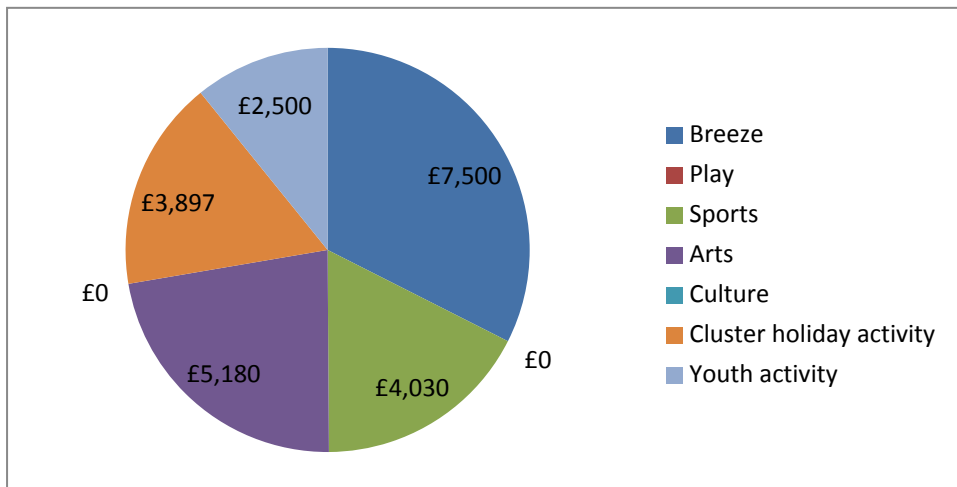
### **OUTER SOUTH UNIVERSAL ACTIVITY FUND 2013-14**

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

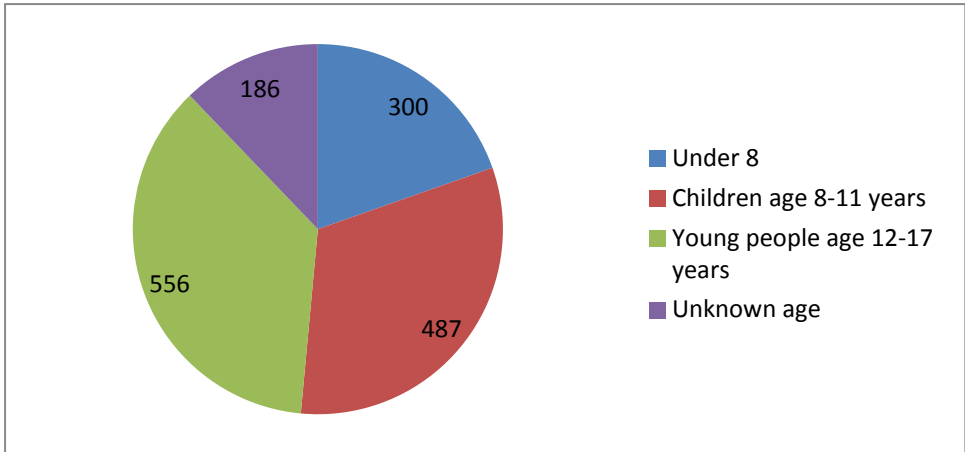
**Budget allocation £30116**



**11 projects were delivered in 2013/14**



**1529 children and young people took part**



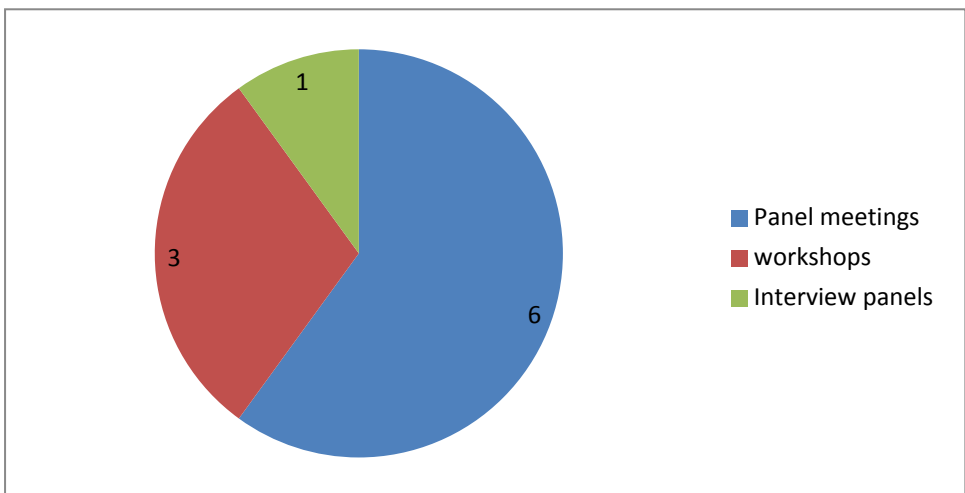
**A Youth panel of 13 young people regularly meet and support the Community Committee making recommendations from the funding applications.**

**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.**

**The young people have taken part in:**

- **6 panel meetings**
- **3 workshops**
- **1 interview panel**

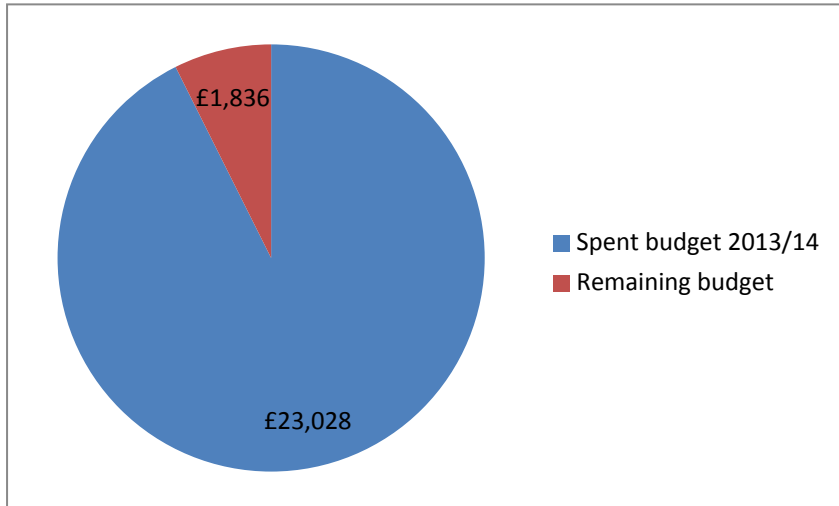
**Recruitment and advertising of the panels took place over the summer to increase membership. The panel works closely with the youth service and the cluster in outer south to ensure the panel is representative across the age range.**



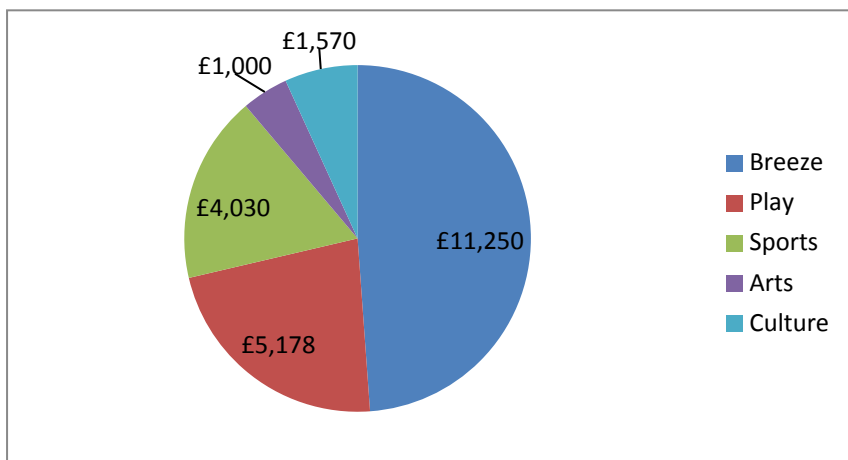
## INNER SOUTH YOUTH ACTIVITY FUND 2013-14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

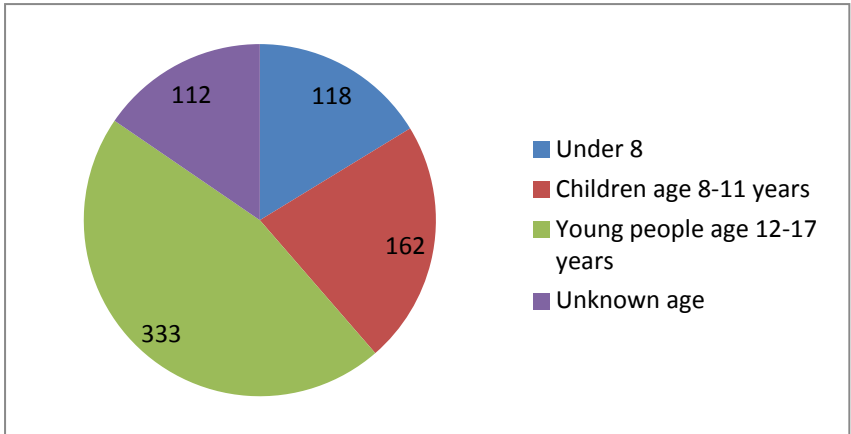
**Budget allocation £24,864**



**9 projects were delivered in 2013/14;**



**725 children and young people took part in the activities**

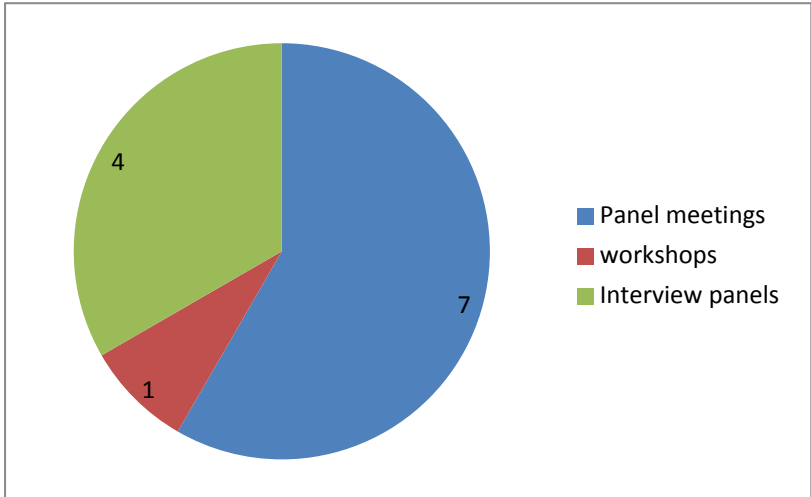


**A Youth panel of 15 young people regularly meet and support the Community Committee making recommendations from the funding applications.**

**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels. During summer 2014 advertising and promotion of the panels took place at three mini Breeze events in Inner South.**

**The panel members have**

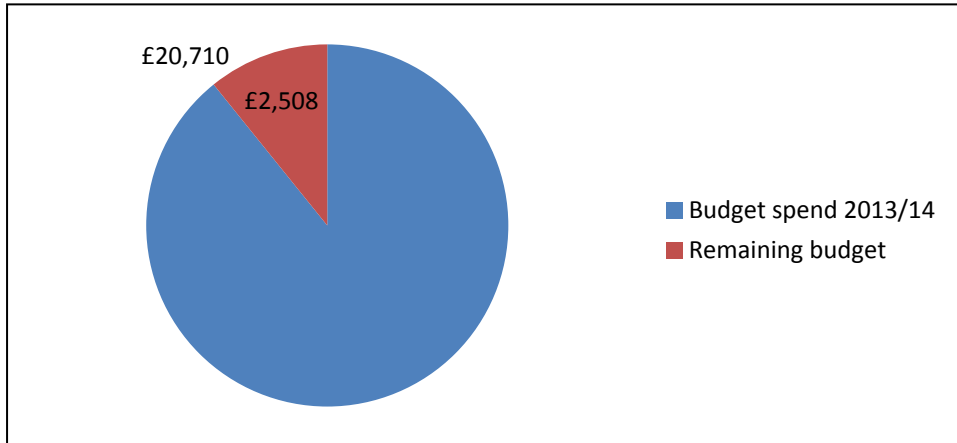
- **attended 7 panel meetings**
- **taken part in 4 interview panels**
- **supported 1 workshop**



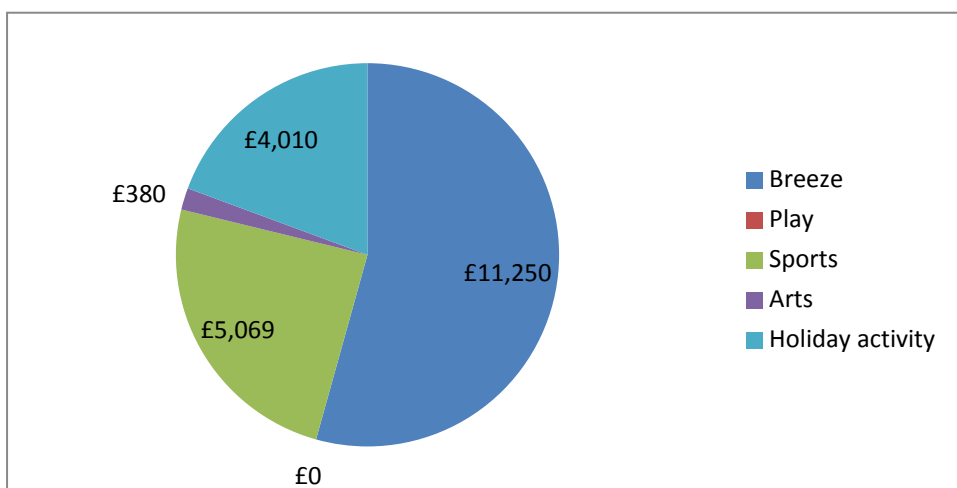
## OUTER WEST UNIVERSAL ACTIVITY FUND 2013-14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

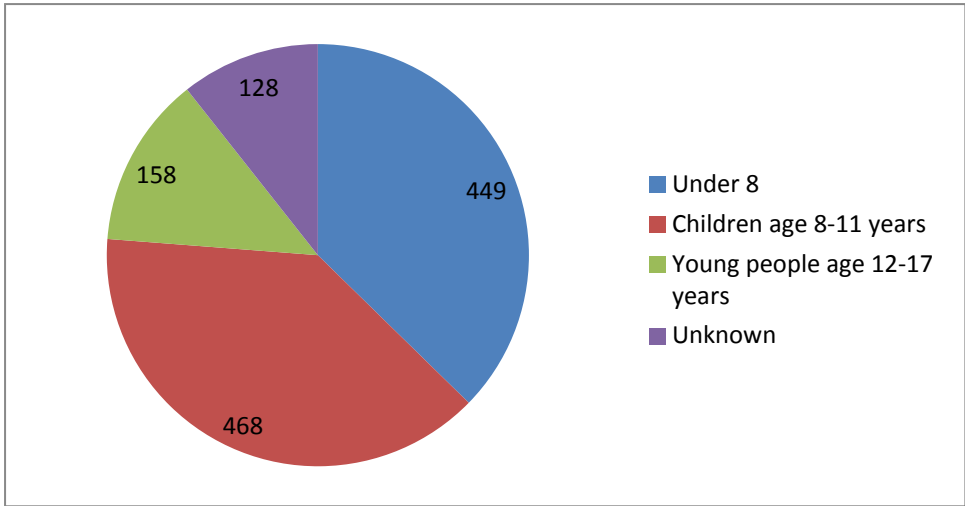
### Budget allocation £23218



### 7 projects were funded for the delivery of activity in 2013/14



1203 children and young people took part in the activities provided

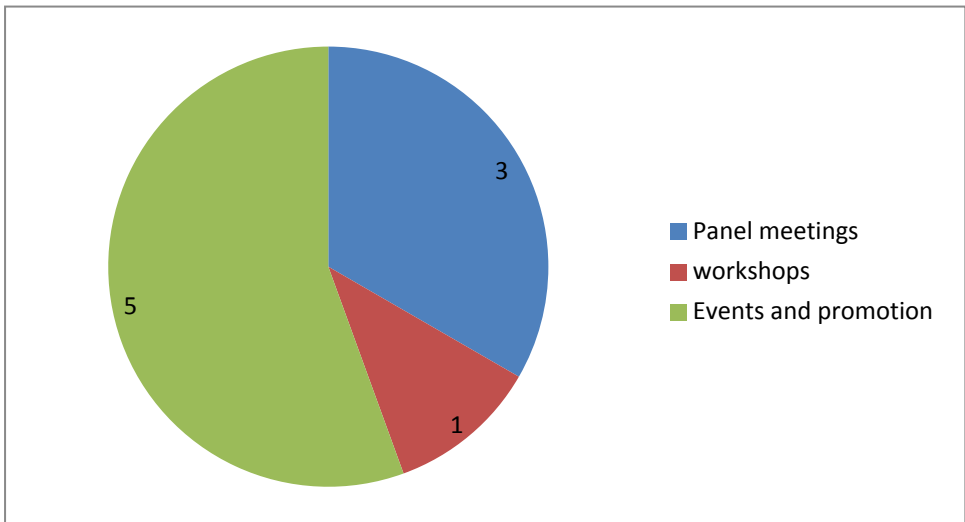


**A Youth panel meeting takes place regularly to support the Community Committee making recommendations from the funding applications.**

**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.**

**The panel membership for outer west youth panel is being further developed with the local clusters and youth service delivery teams to increase membership and develop the role of the group.**

**The youth offer team promoted the youth panel at the three mini breeze events speaking to 79 children and young people.**

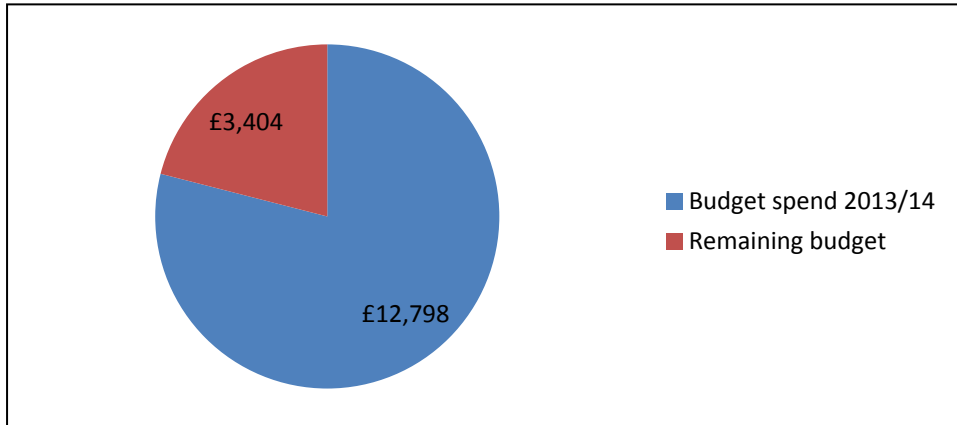




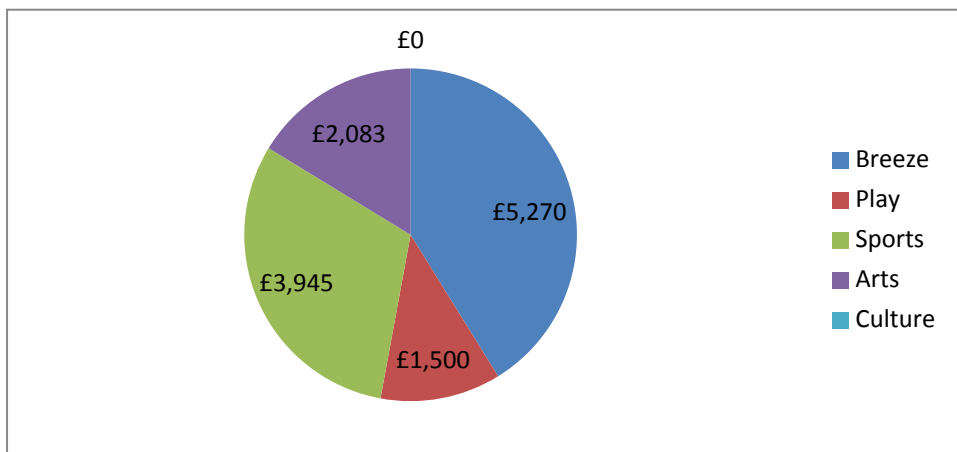
## INNER WEST UNIVERSAL ACTIVITY FUND 2013/14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

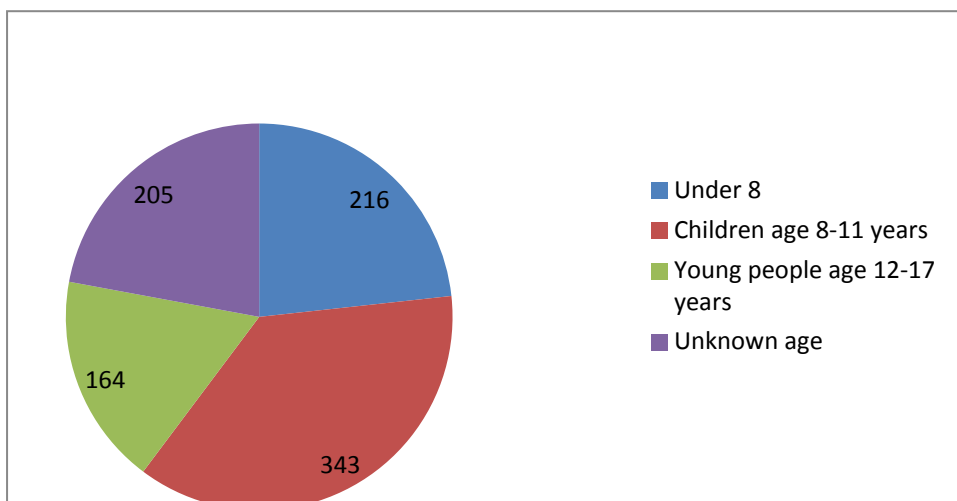
### Budget allocation £16202



### 12 projects were delivered in 2013/14



### 928 children and young people took part in the activities



A Youth panel of 5 young people regularly meet and support the Community Committee making recommendations from the funding applications.

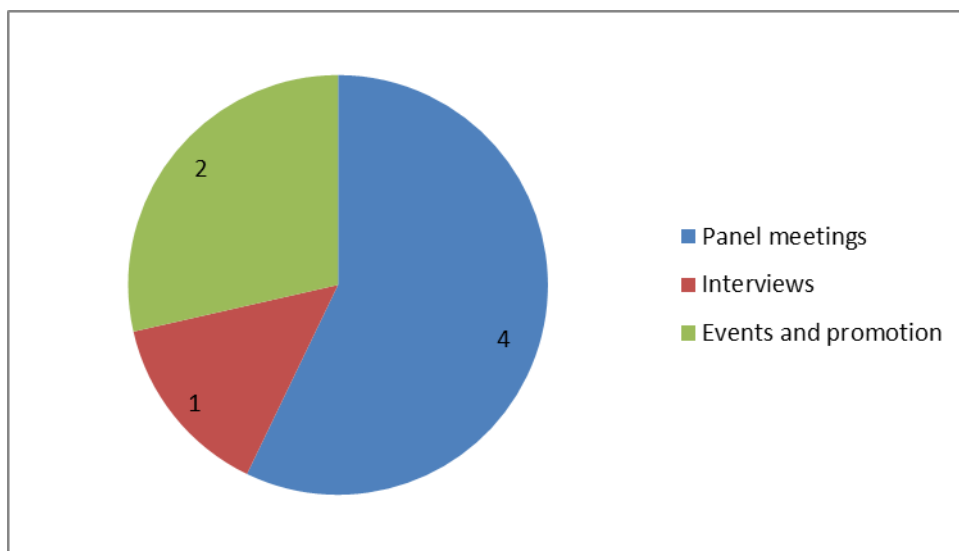
During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.

The youth panel members have:

- met 4 times
- been involved in 1 interview panel
- have been involved in 2 promotional events

The youth offer team promoted the youth panel at Bramley mini Breeze working with 56 young people.

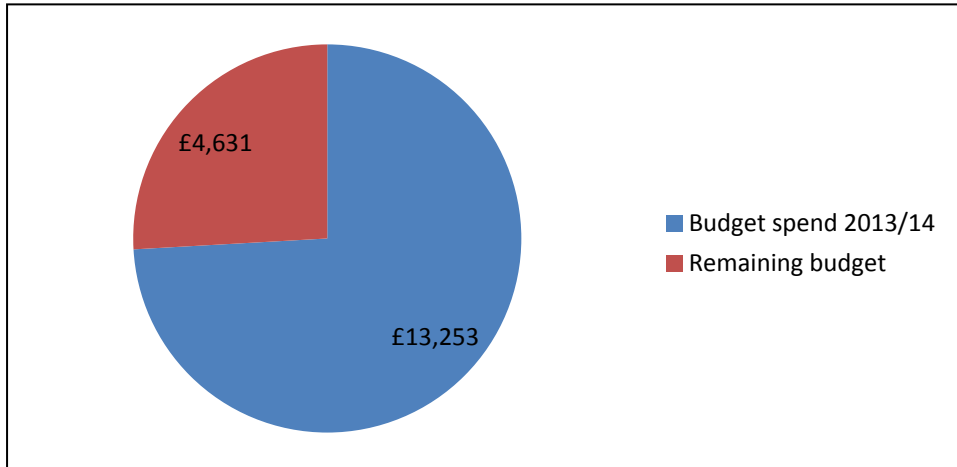
The youth offer team continue to promote and grow the membership of the youth panel to ensure representation of children and young people.



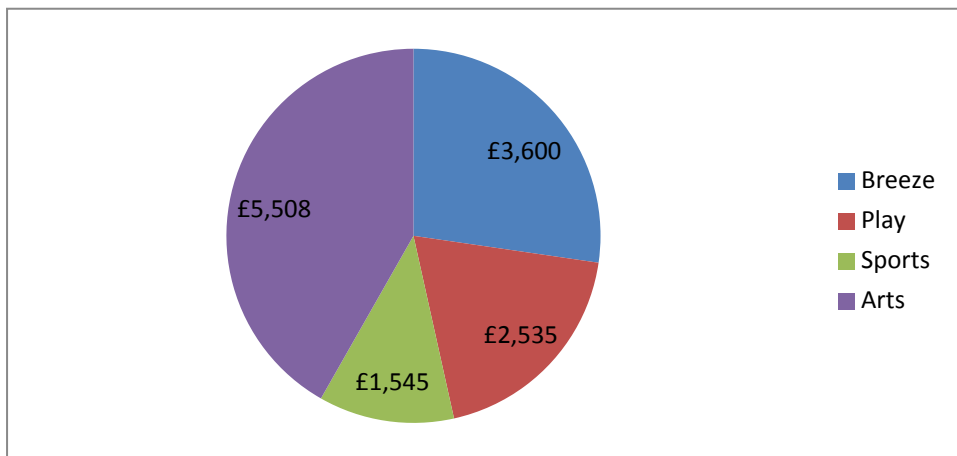
## INNER NORTH WEST UNIVERSAL ACTIVITY FUNDING 2013-14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

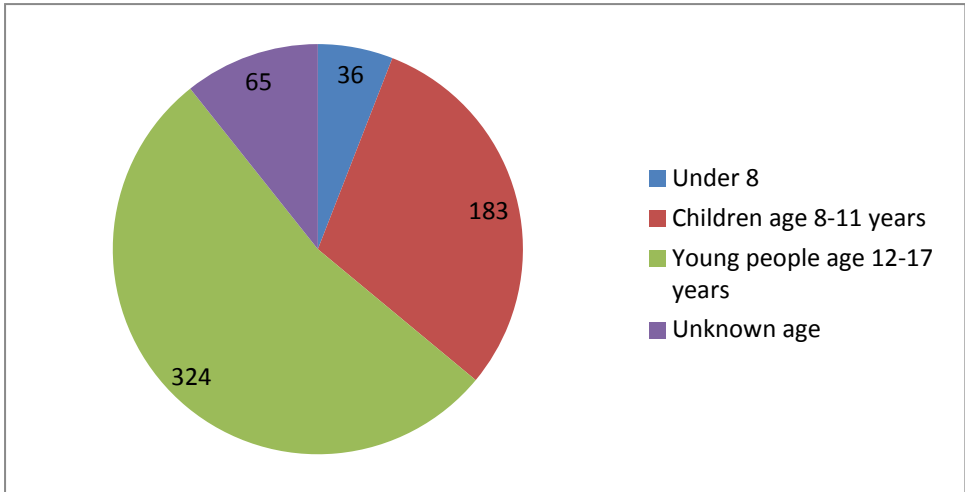
**Budget allocation £17884**



**13 projects delivered activity in 2013/14**



**608 children and young people took part in the activities**



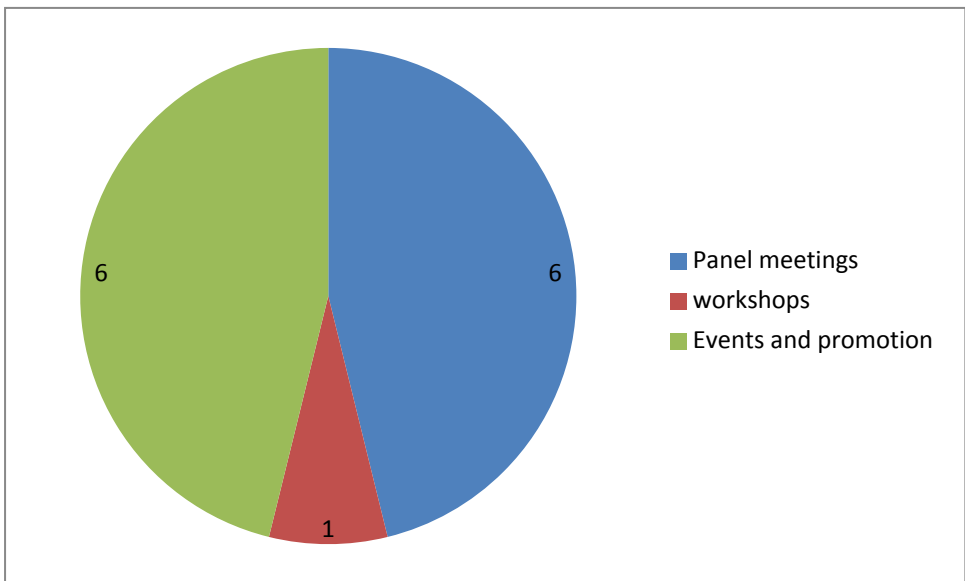
**A Youth panel of 8 young people regularly meet and support the Community Committee making recommendations from the funding applications.**

**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.**

**The youth panel have been involved in:**

- **6 panel meetings**
- **1 workshop**
- **6 promotional events**

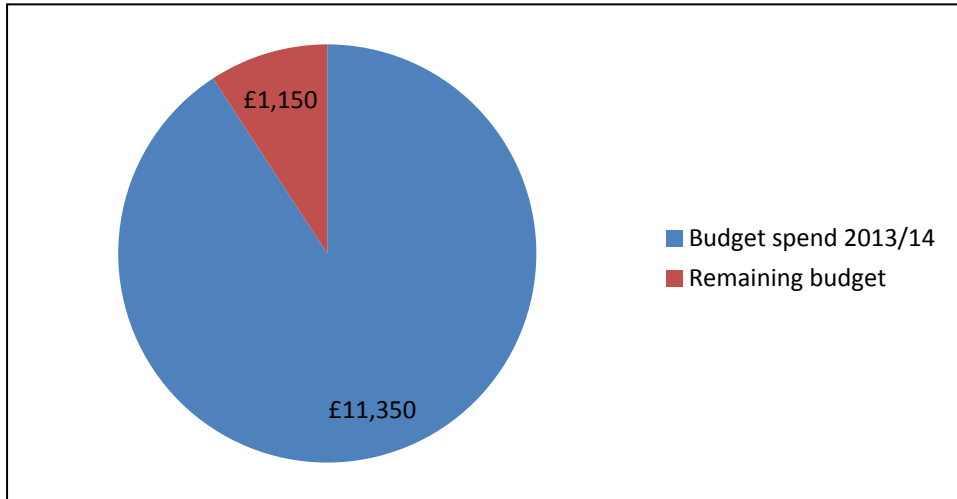
**The panel needs further recruitment and development to increase membership.**



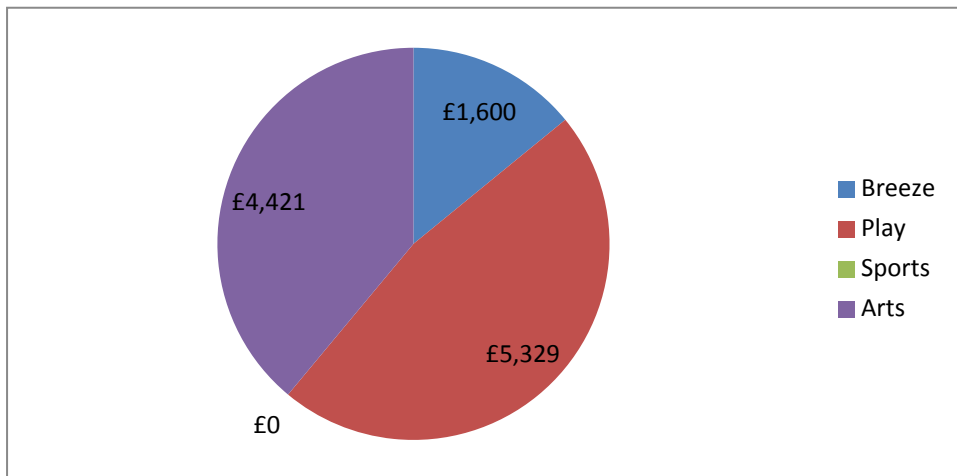
## CITY CENTRE UNIVERSAL ACTIVITY FUND 2013-14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

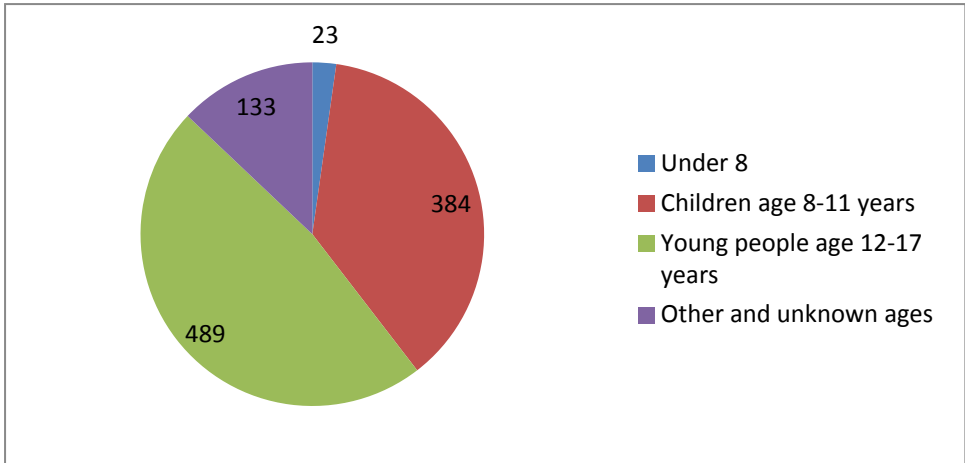
**Budget allocation £12500**



**7 projects delivered activity in 2013/14**



**1029 children and young people took part in the activities.**



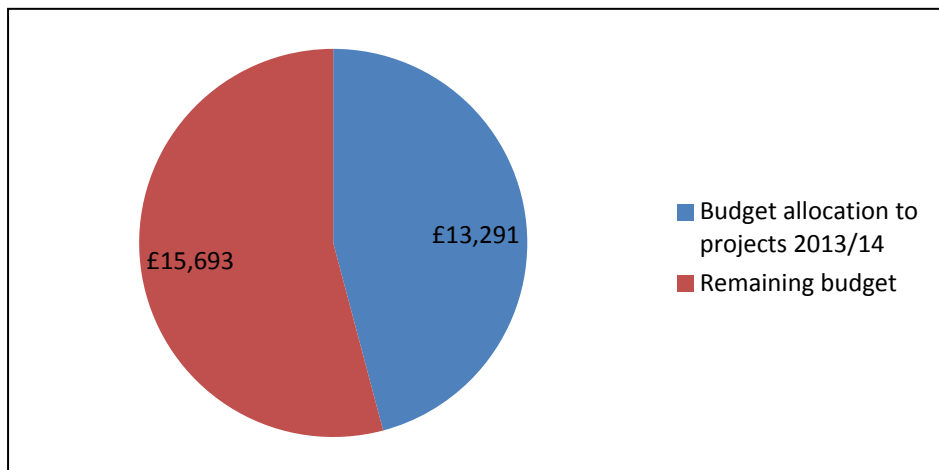
**A Youth panel of 9 young people regularly meet and support the City Centre Youth Partnership making recommendations from the funding applications.**

**The panel have met 7 times and are an active group keen to have a voice and shape the city centre. Members have attended the City Centre Youth Partnership to share their views at the partnership board.**

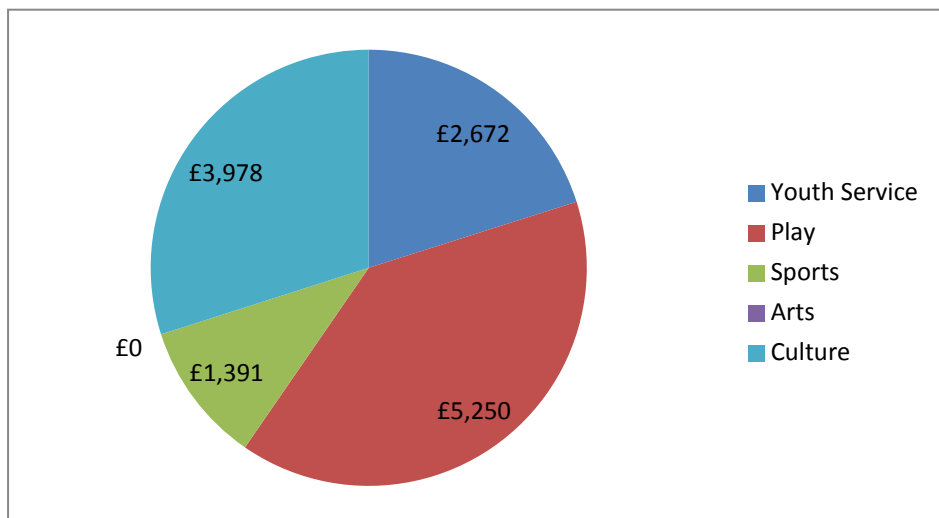
## OUTER EAST UNIVERSAL ACTIVITY FUND 2013-14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

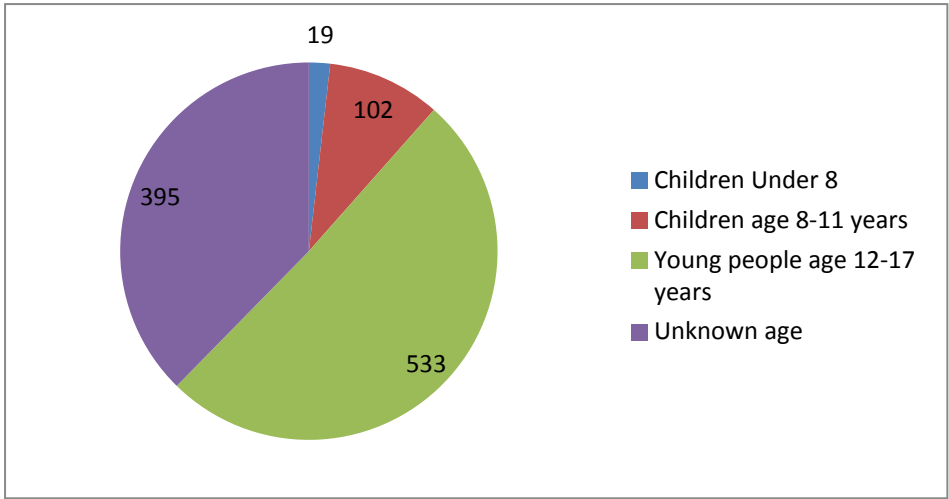
Total budget 2013/14 £28984 – All 2013/14 projects and budget were delivered in 2014/15 as below.



7 projects were delivered in 2013/14



1049 children and young people took part – waiting further monitoring of 3 projects



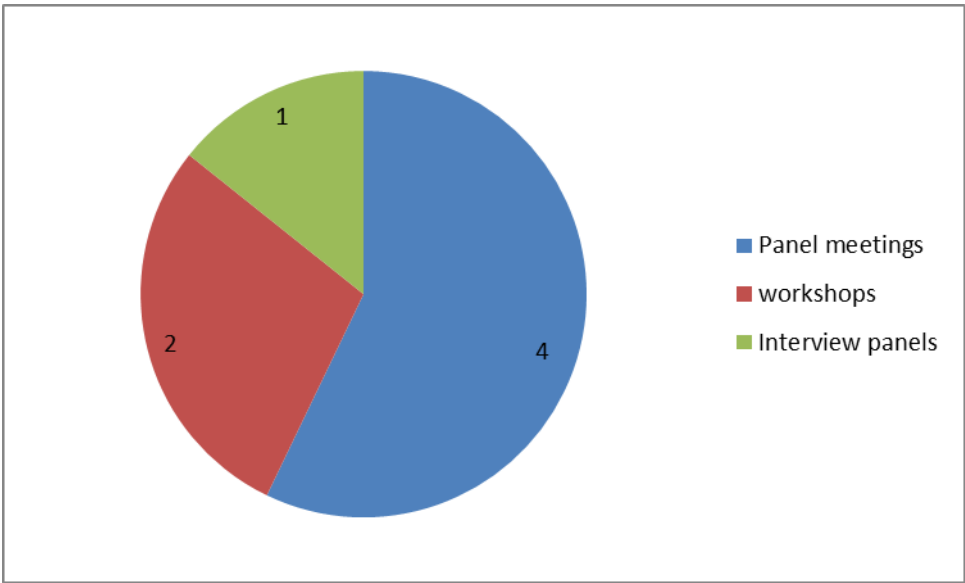
**A Youth panel of 30 members regularly meet and support the Community Committee making recommendations from the funding applications.**

**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels in addition to the panel meetings.**

**During summer 2014 advertising and promotion of the panels took place at two mini Breeze events in Outer East.**

**The panels members have**

- **Attended 4 panel meetings**
- **Taken part in an interview panel**
- **Supported 2 workshops**

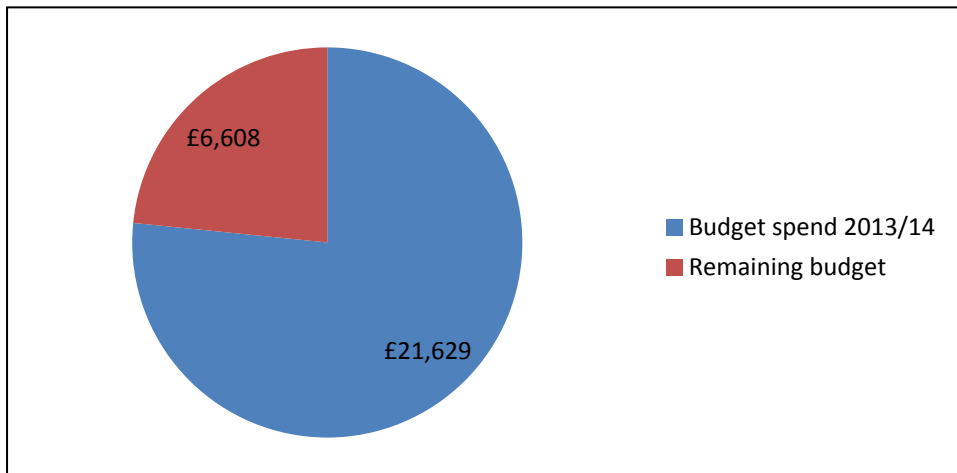




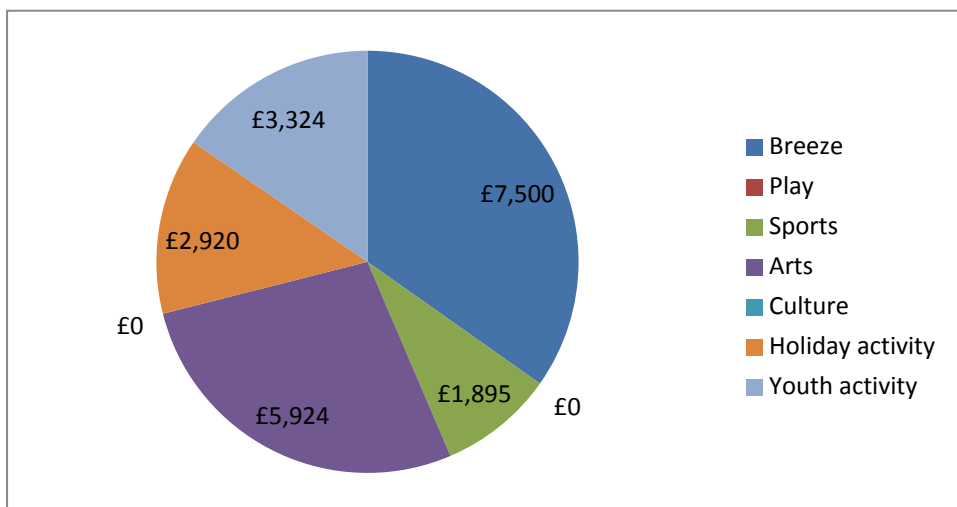
## OUTER NORTH WEST UNIVERSAL ACTIVITY FUND 2013/14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

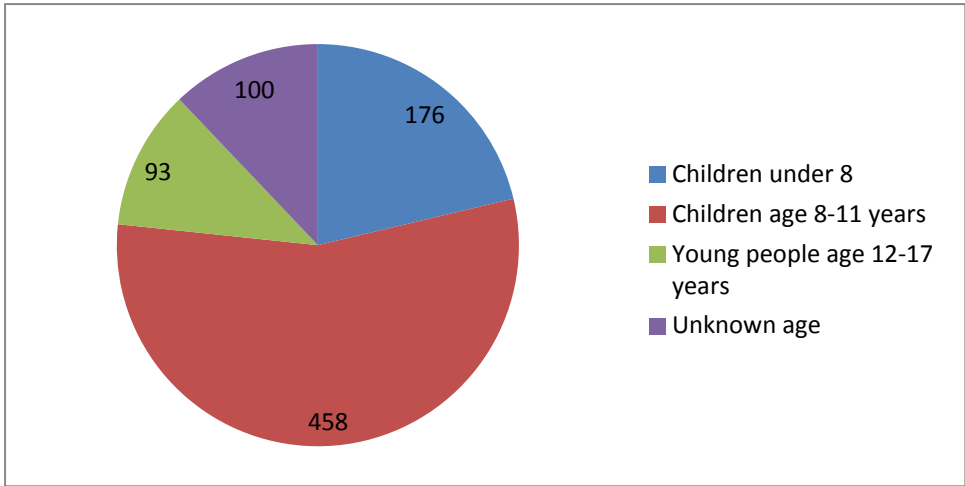
**Budget allocation £28237**



**18 projects were delivered in 2013/14**



**827 children and young people took part in activities**



**A Youth panel of 9 young people regularly meet and support the Community Committee making recommendations from the funding applications.**

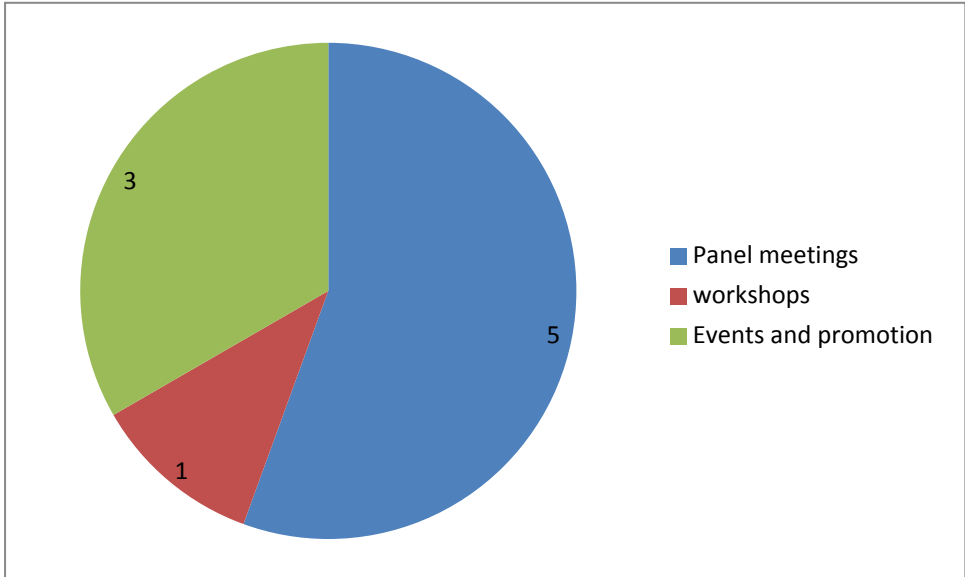
**During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.**

**The young people have taken part in:**

- **5 panel meetings**
- **1 workshop**
- **3 events**

**The youth offer team have promoted the panels at 3 mini breeze events and 1 local fun day.**

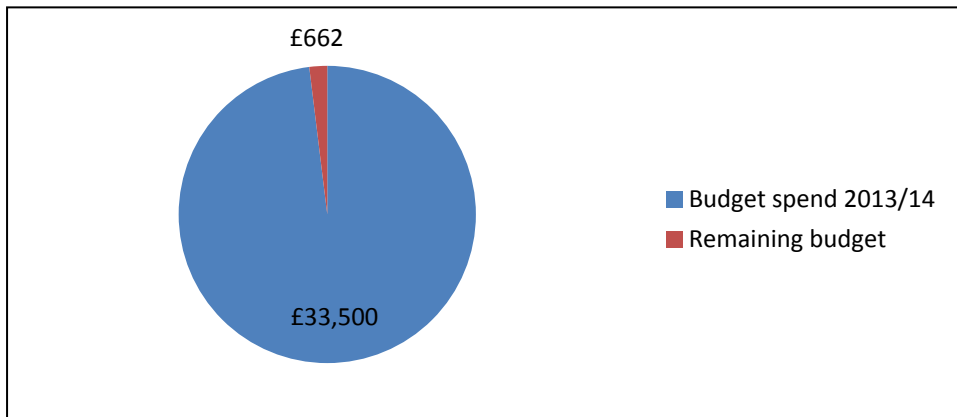
**The panel needs further recruitment and development to increase membership.**



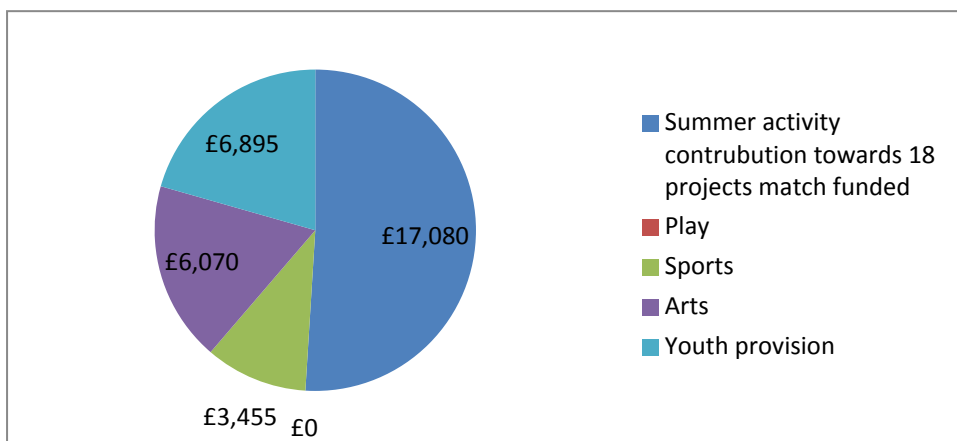
## INNER EAST UNIVERSAL ACTIVITY FUND 2013/14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

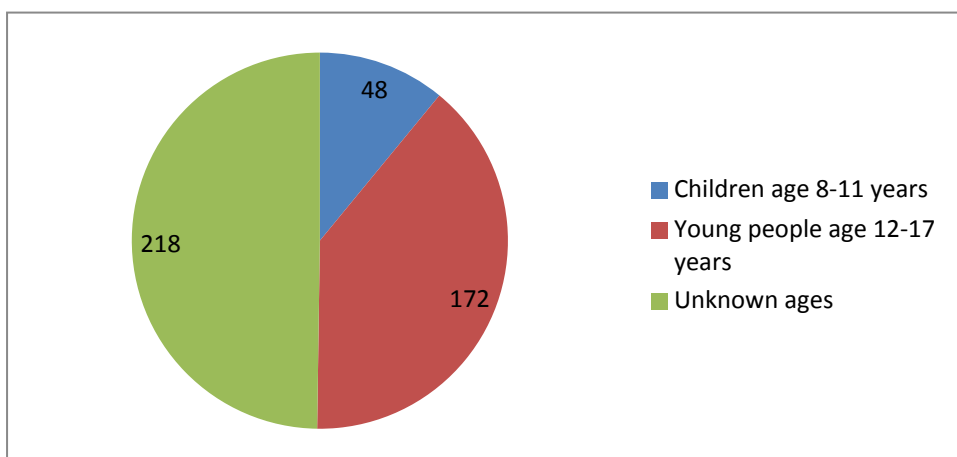
### Budget allocation £34162



26 projects in 2013/14 were delivered 18 of which were delivered in the summer with match funding.



438 children and young people took part in activity – summer activity and 1 project data are not included



A Youth panel of young people regularly meet and support the Community Committee making recommendations from the funding applications.

During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.

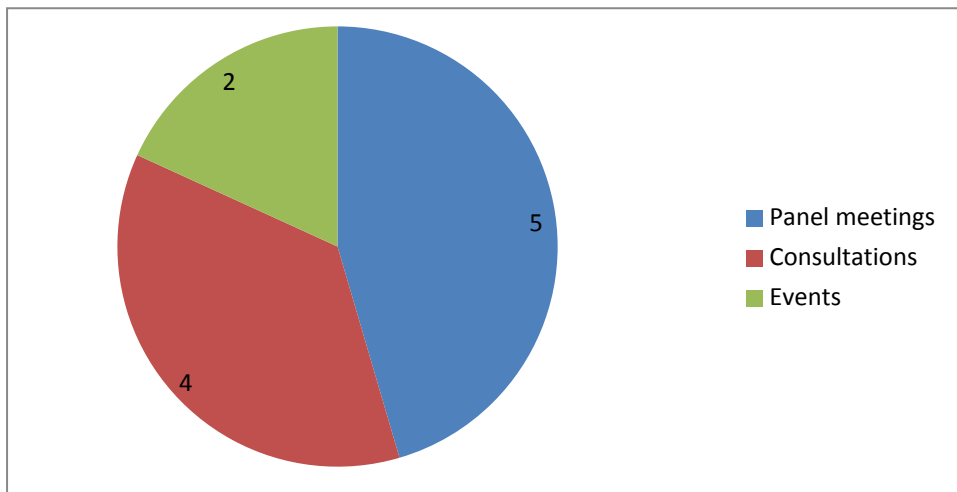
The youth panels have taken place 5 times.

There has been 4 consultation sessions to gain the views of children and young people in the locality.

The youth offer team have attended two local mini breeze events to promote and recruit to the youth panels.

The youth offer team have attended the Breeze on Tour events across the city to promote and recruit members to the panel.

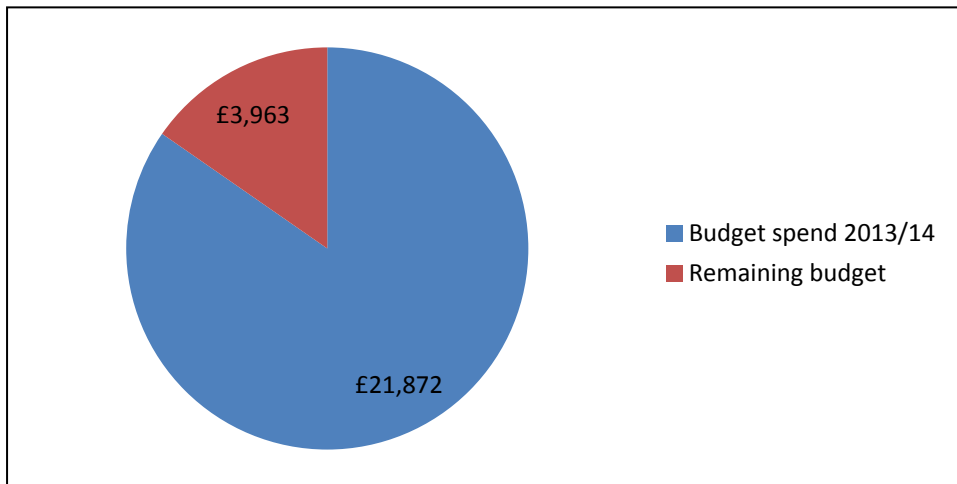
Further development is needed for the youth panel to recruit and sustain membership, develop and train members for peer inspections and involvement and participation in local decisions.



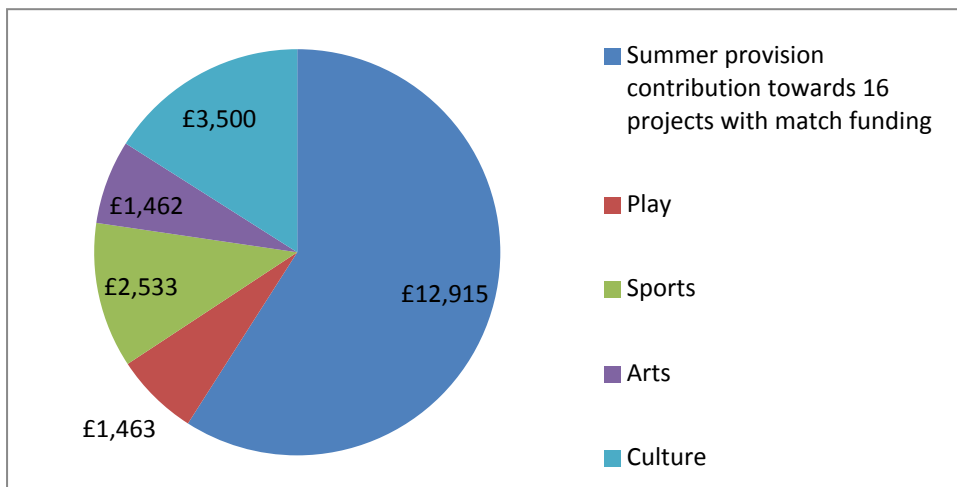
## INNER NORTH EAST UNIVERSAL ACTIVITY FUND 2013/14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

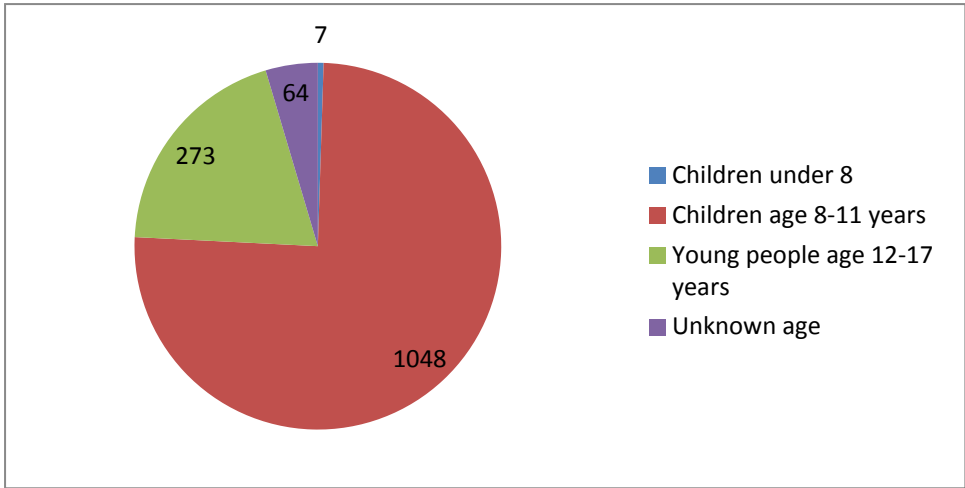
**Budget allocation £25,835**



**6 projects were delivered plus a contribution towards the delivery of 16 summer holiday projects in 2013/14**



**1392 children and young people took part**



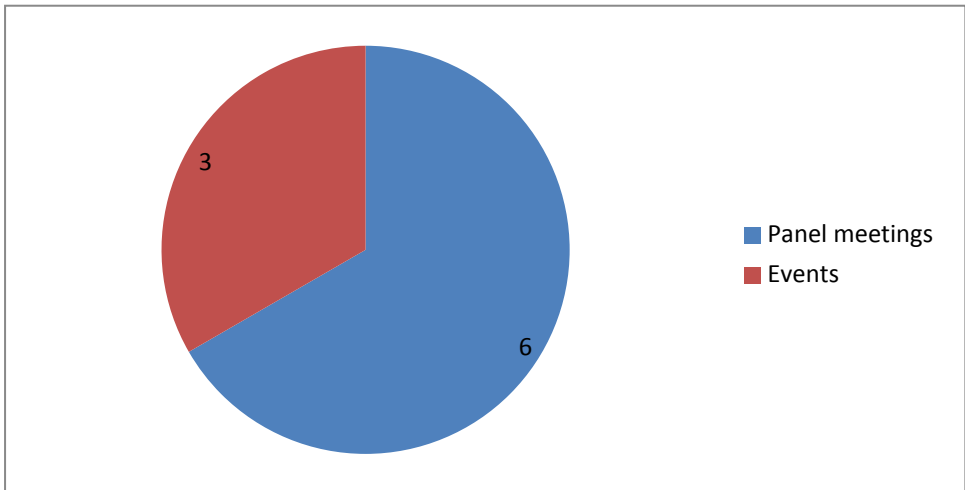
**A Youth panel of young people is held monthly to support the Community Committee making recommendations from the funding applications. During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.**

**The panel needs further development to recruit new members and improve the effectiveness of the panel and have greater influence in local decisions for young people.**

**Three events have focused on recruitment and promotion of the youth panels.**

**Promotion and recruitment of the youth panels took place at the citywide Breeze events to increase numbers.**

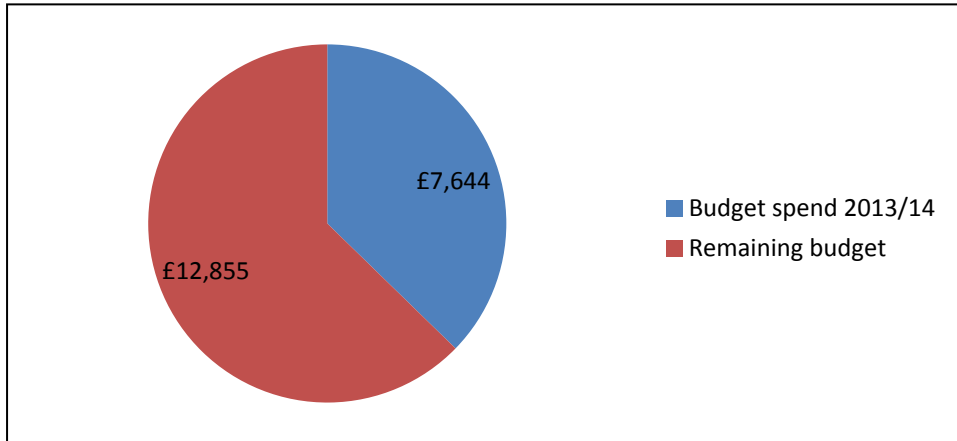
**Promotion and recruitment is ongoing.**



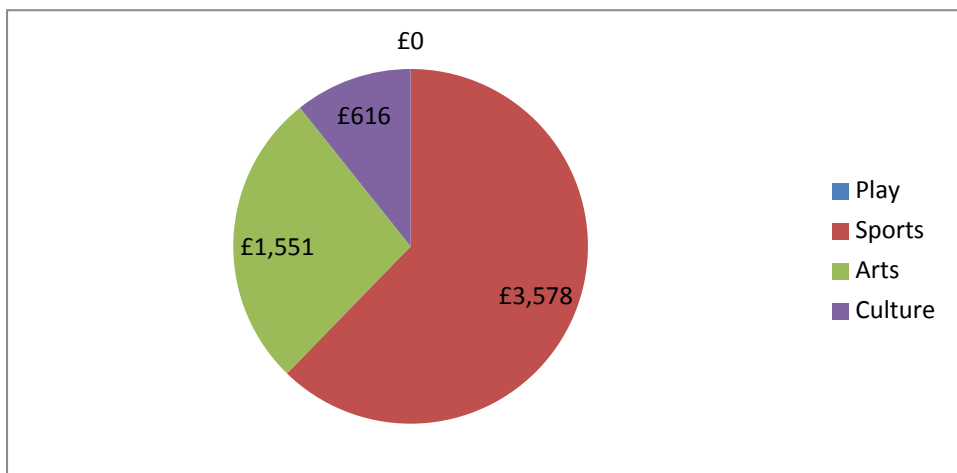
## OUTER NORTH EAST UNIVERSAL ACTIVITY FUND 2013/14

For the delivery of play sports, arts and cultural activity for children and young people age 8-17 years.

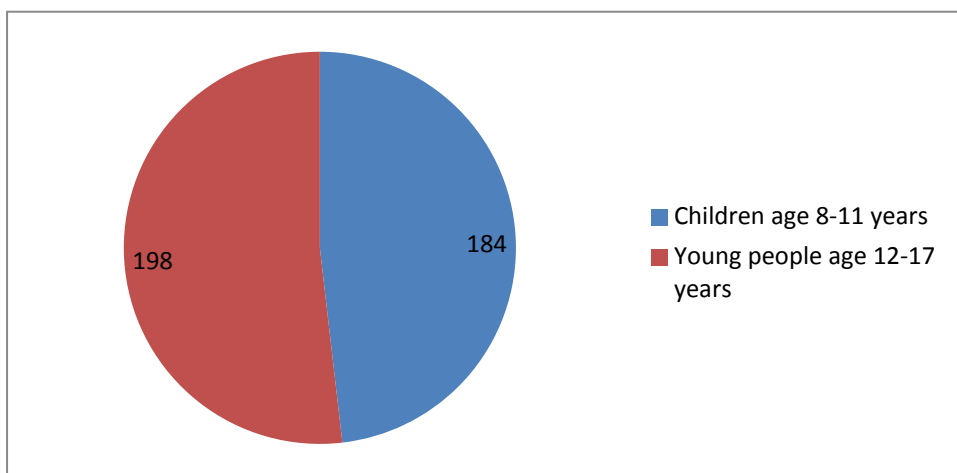
### Budget allocation £20499



### 8 projects were delivered in 2013/14

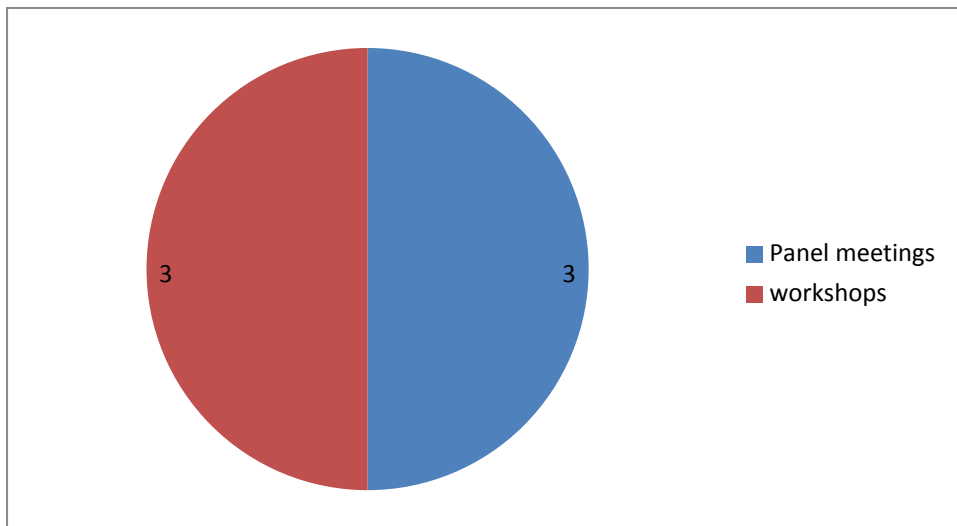


### 382 children and young people took part



A Youth panel of 6 young people regularly meet and support the Community Committee making recommendations from the funding applications.

During 2013/14 the youth offer team took the applications to existing groups to engage and recruit members to the panels.



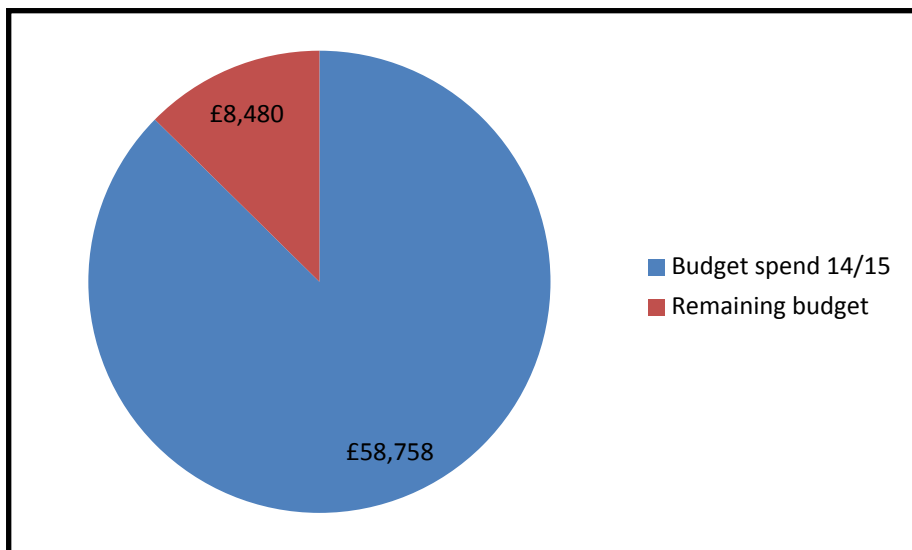


## APPENDIX 2

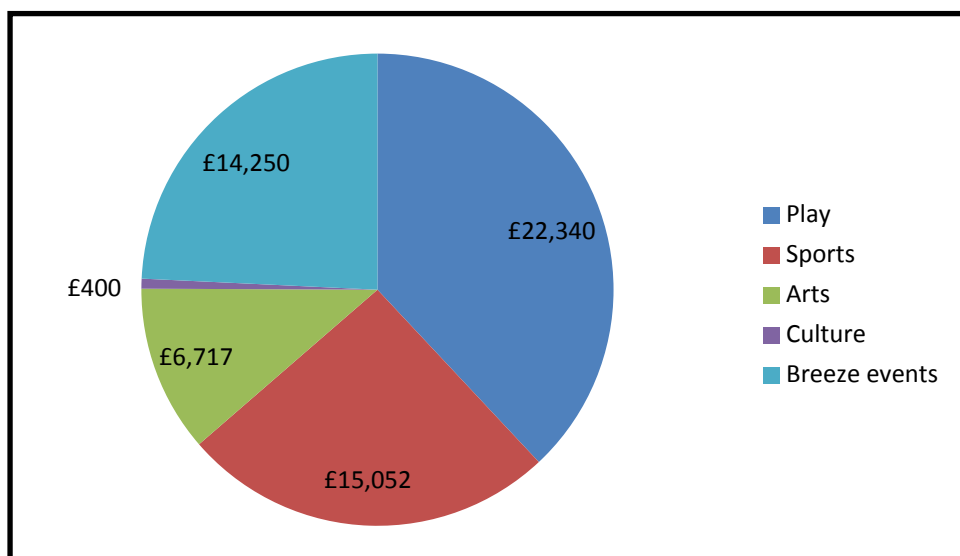
### OUTER SOUTH UNIVERSAL ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £67238 (£60232 14/15 budget plus £7008 carry forward from 13/14)



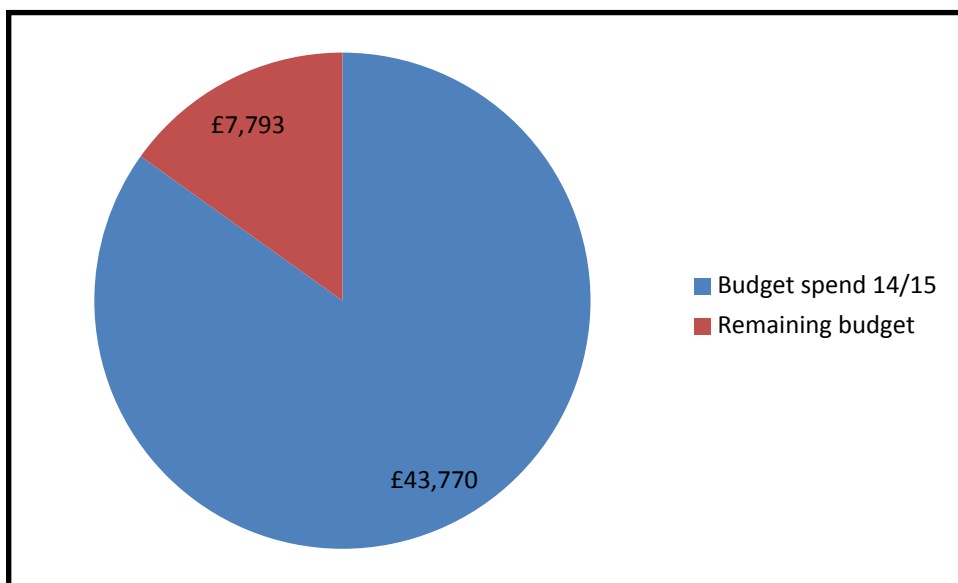
16 projects are being delivered in 2014/15



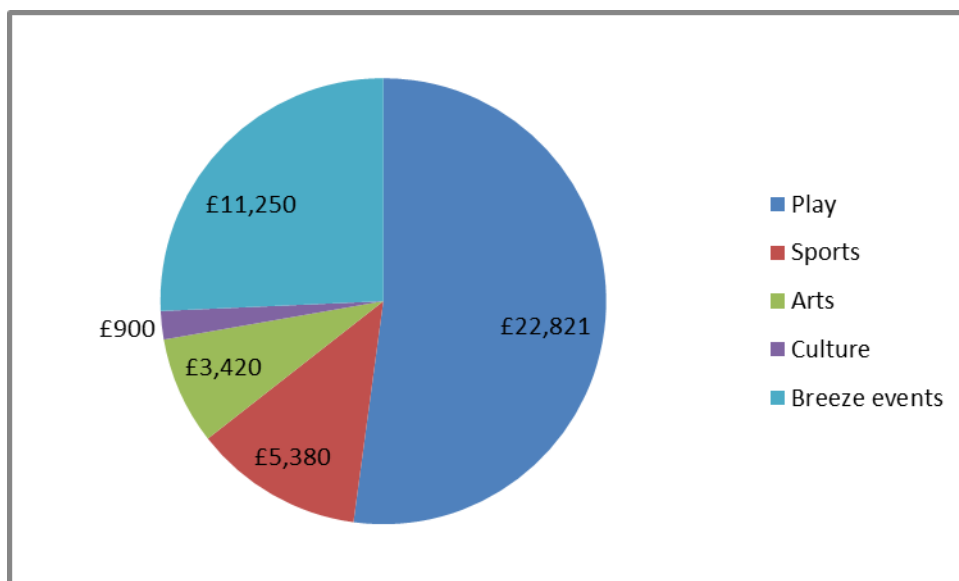
### INNER SOUTH UNIVERSAL ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £51564 (£49728 14/15 budget plus £1836 carry forward from 13/14)



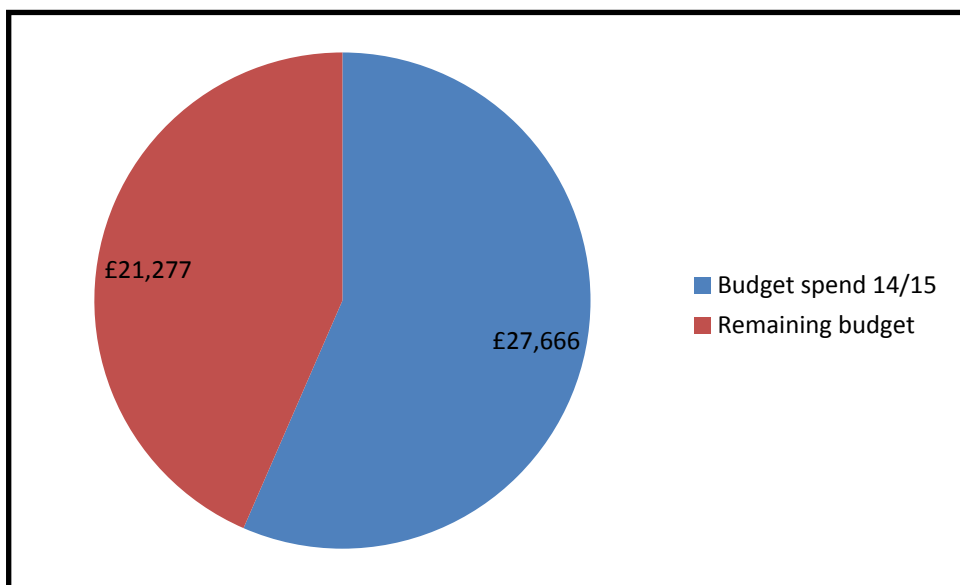
12 projects are being delivered in 2014/15



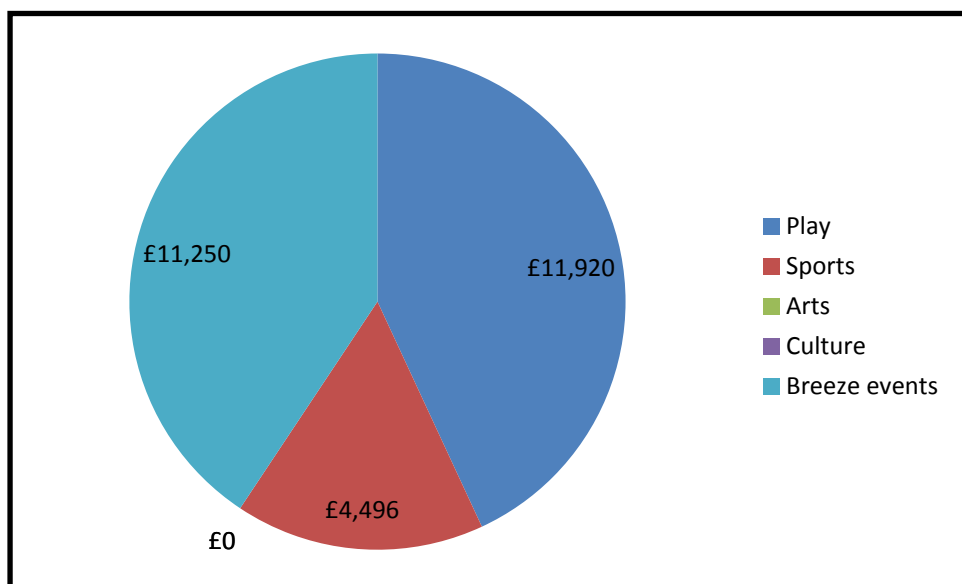
## OUTER WEST ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £48943 (£46435 14/15 budget plus £2508 carry forward from 13/14)



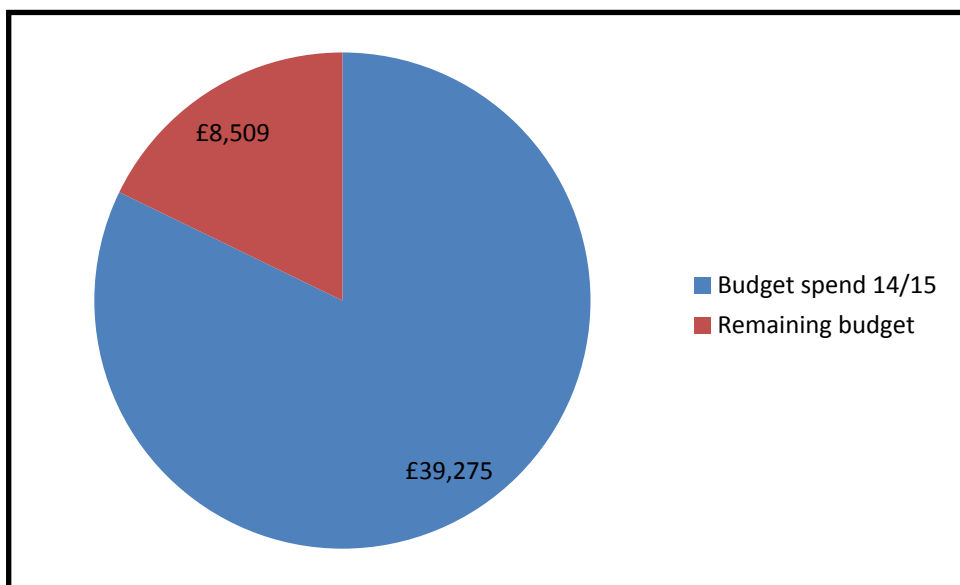
8 projects are being delivered in 2014/15



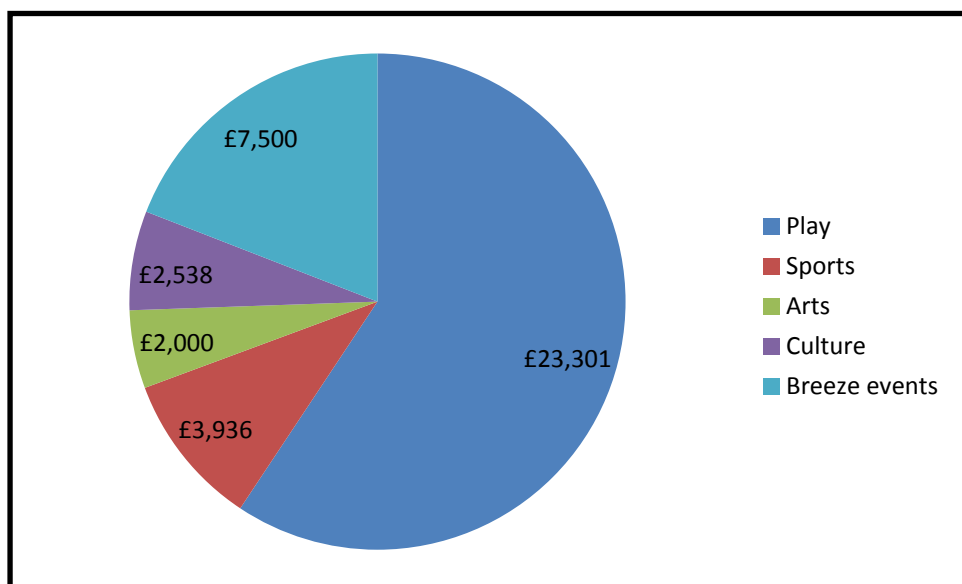
## INNER WEST UNIVERSAL ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £47784 (£44380 14/15 budget plus £3404 carry forward from 13/14)



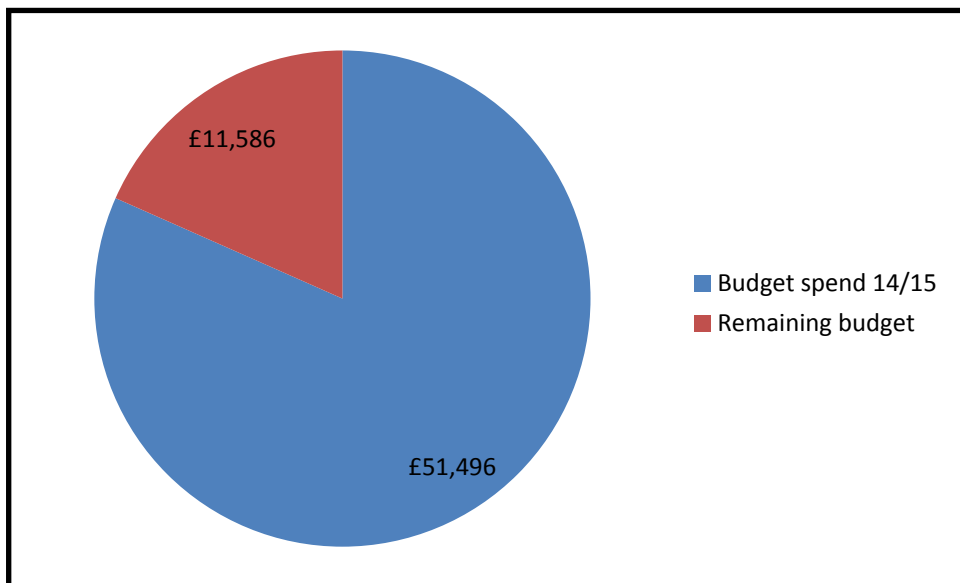
13 projects are being delivered in 2014/15



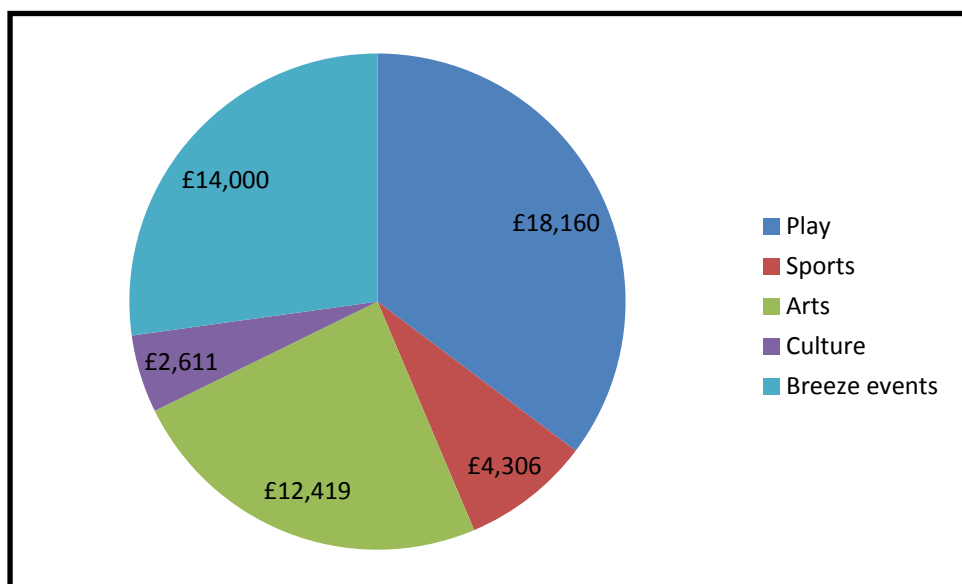
## OUTER NORTH WEST ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £63082 (£56474 14/15 budget plus £6608 carry forward from 13/14)



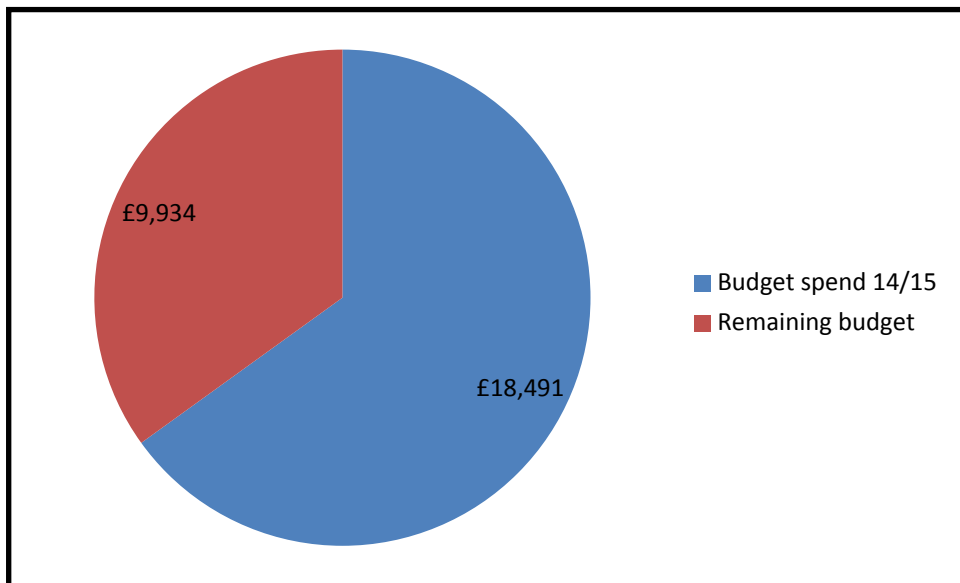
20 projects are being delivered in 2014/15



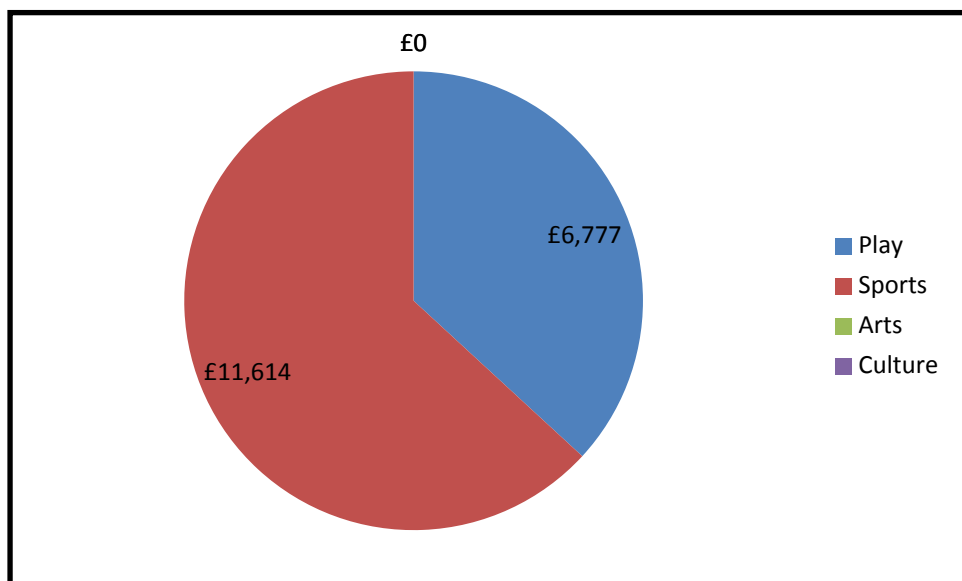
## INNER NORTH WEST ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £28425 (£23794 14/15 budget plus £4631 carry forward from 13/14)



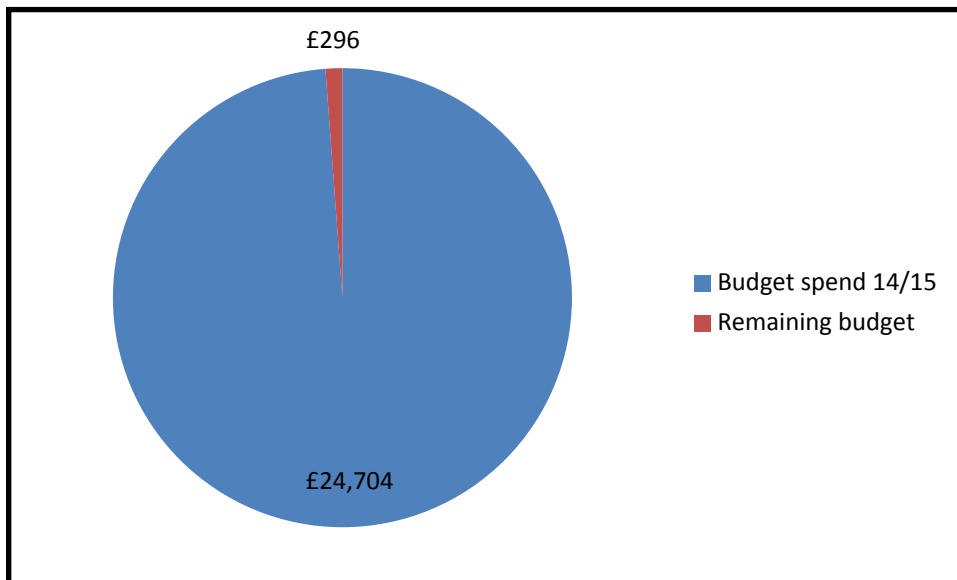
7 projects are being delivered in 2014/15



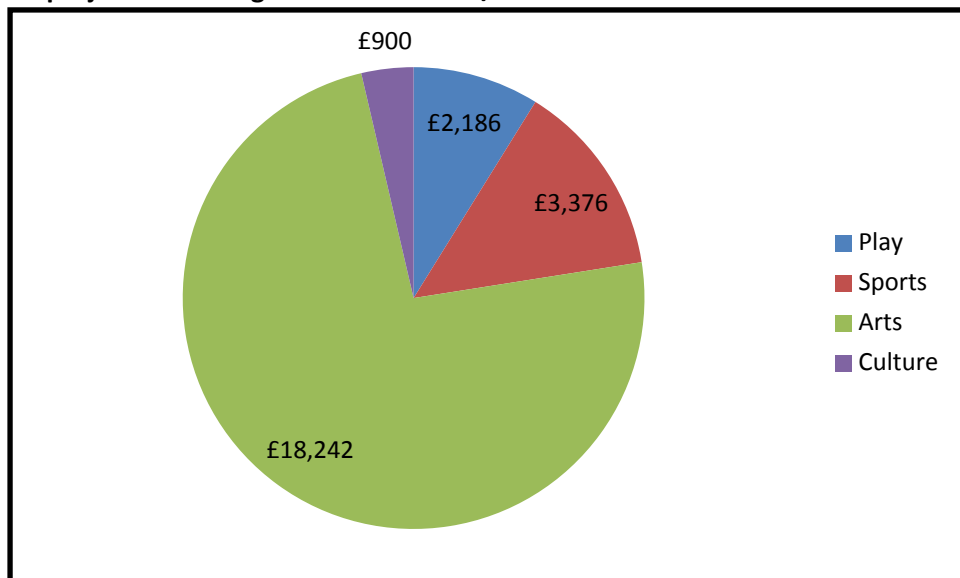
## CITY CENTRE ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

### Budget allocation £25000



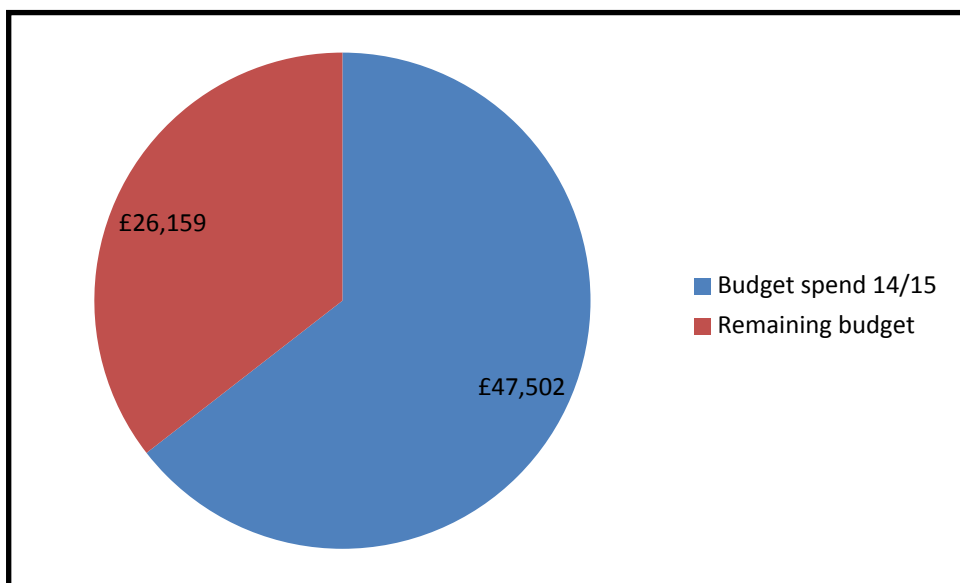
### 12 projects are being delivered in 2014/15



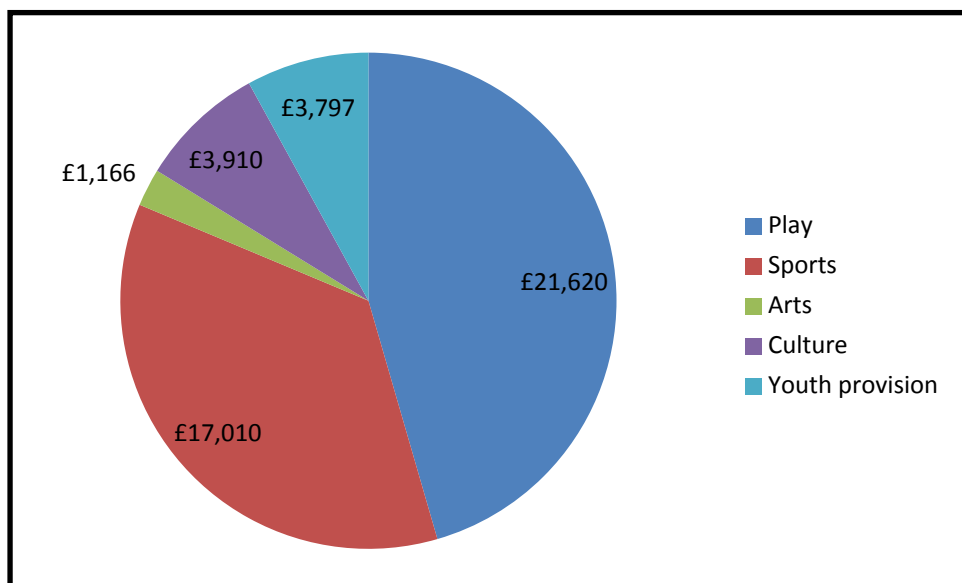
## OUTER EAST UNIVERSAL ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £73661 (£57968 14/15 budget plus £15693 carry forward from 13/14)



18 projects are being delivered in 2014/15

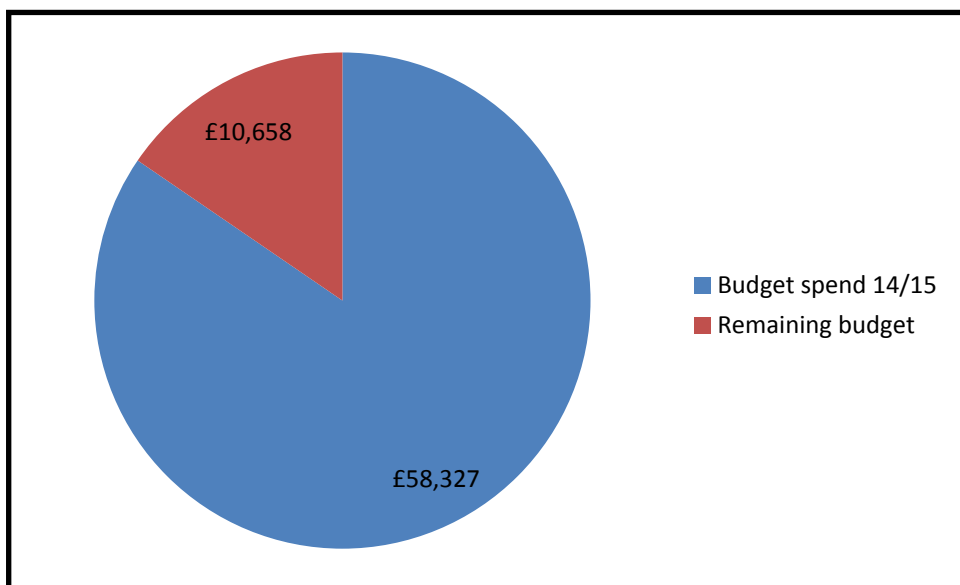




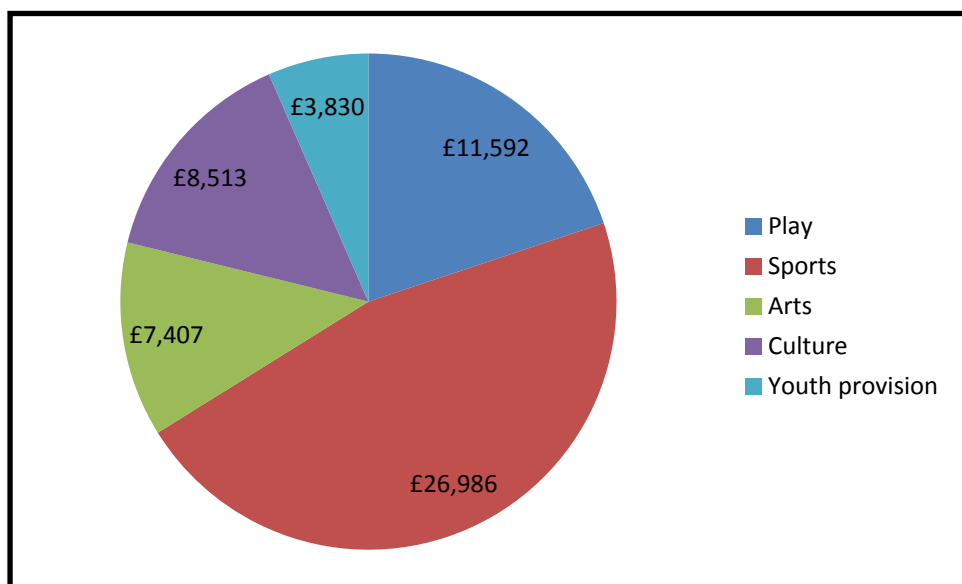
## INNER EAST ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £68986 (£68985 14/15 budget plus £663 carry forward from 13/14)



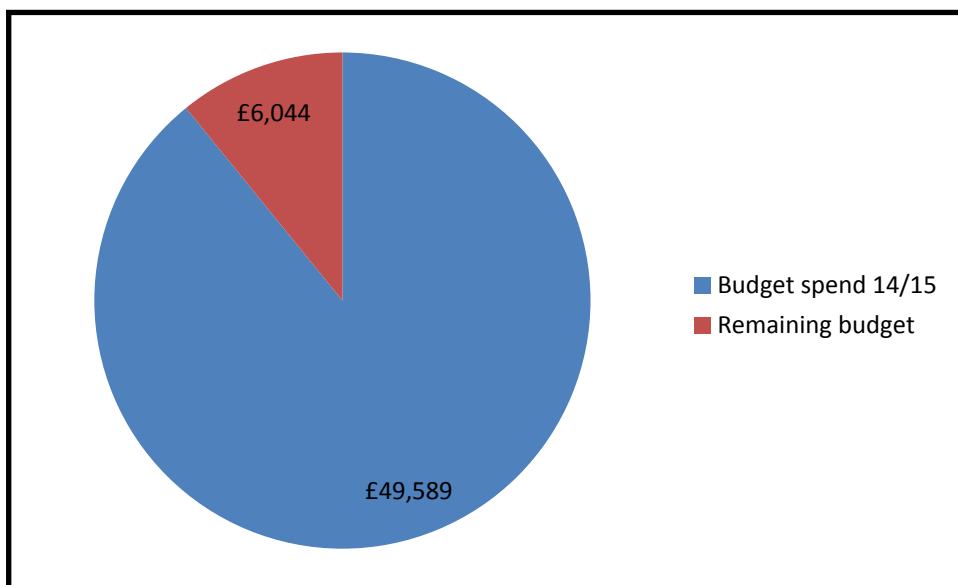
27 projects are being delivered in 2014/15



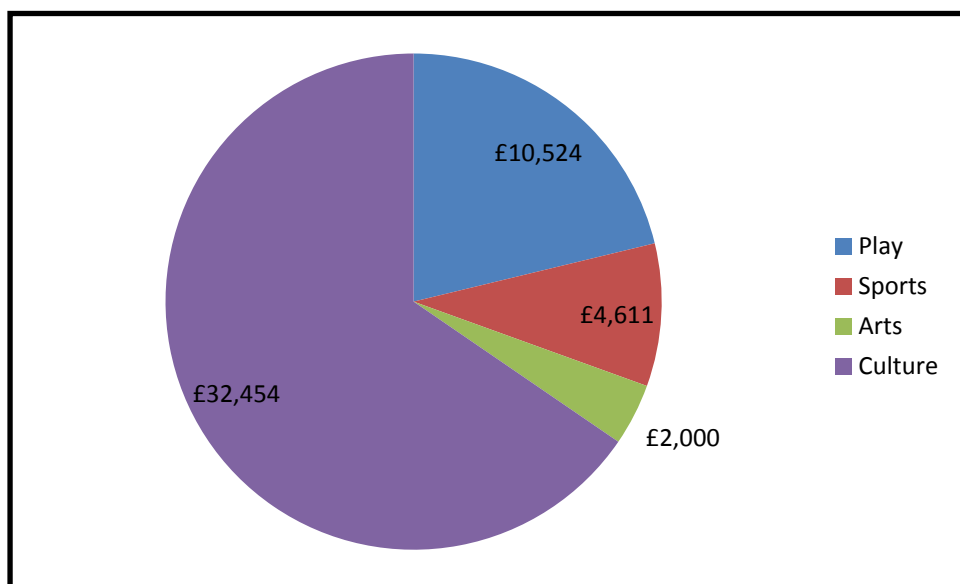
## INNER NORTH EAST ACTIVITY FUND 2014-15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £55633 (£51670 14/15 budget plus £3963 carry forward from 13/14)



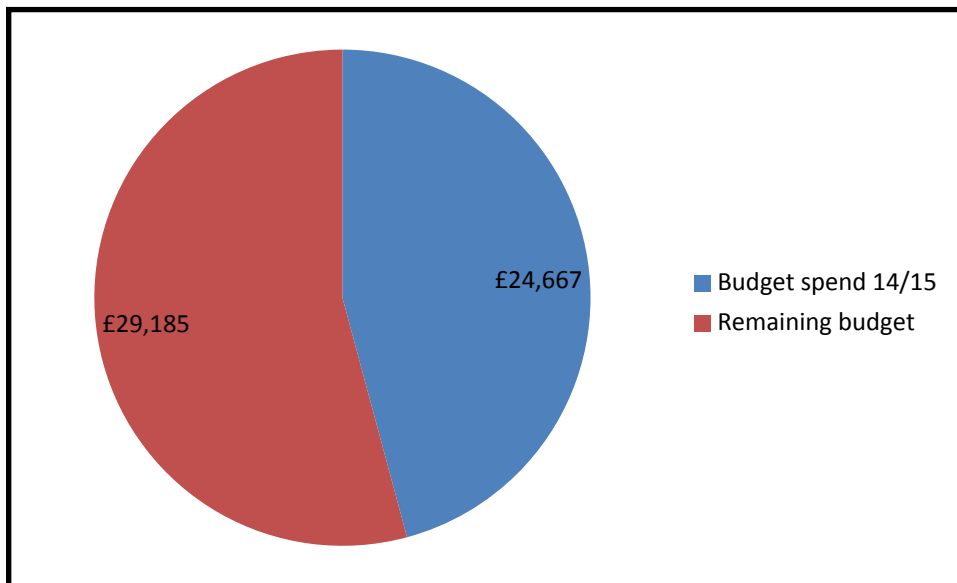
15 projects are being delivered in 2014/15



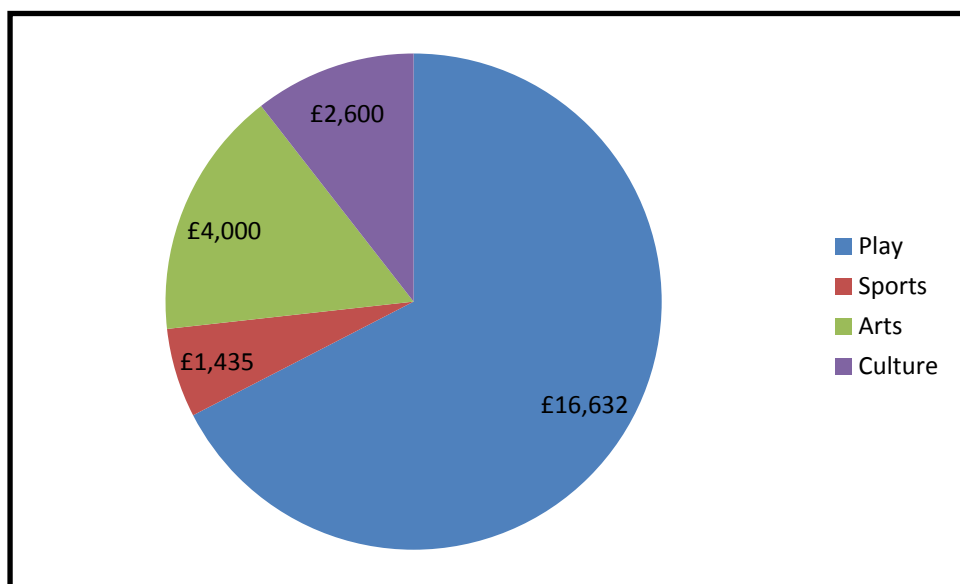
## OUTER NORTH EAST ACTIVITY FUND 2014/15

The delivery of Universal Activity Fund delegation to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

Budget allocation £53852 (£40997 14/15 budget plus £12855 carry forward from 13/14)



13 projects are being delivered in 2014/15



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**Report of: The Director of Children's Services**

**Report to: Children and Families Scrutiny Board**

**Date: 18<sup>th</sup> December 2014**

**Subject: Universal Infant Free School Meals**



Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. The Children and Families Bill 2014 required a commitment from primary schools to offer a free school meal to all children in reception, year one and year two from 1 September 2014. This is known as the Universal Infant Free School Meal (UIFSM).
2. The policy required schools to make a number of changes to their kitchen and catering arrangements and to do so within very tight timescales.
3. All schools in Leeds delivered hot universal infant free school meals on the 1<sup>st</sup> September 2014
4. Uptake is estimated by Catering Leeds as 86% as predicted.

## Recommendations

5. This is an important change and one where elected members can play a key role by working with local headteachers and governors to monitor and continue to encourage uptake of free school meal entitlement by FSME pupils across all key stages, including infants.

## **1 Purpose of this report**

- 1.1 This report provides an update to members on the implementation of Infant Free School Meals (UIFSM), overall free school meal take up/promotion and how this links to reducing poverty (as requested by the Scrutiny Board, instead of undertaking a full inquiry).

## **2 Background information**

- 2.1 This a follow up report on Universal Free School Meals (UIFSM), the first report was submitted to the Board in April 2014, and provides detailed background information.
- 2.2 The Children and Families Bill places a legal duty on state funded schools in England including academies and free schools to offer a free school lunch to all pupils in reception, year 1 and year 2 from Sept 2014.
- 2.3 From Sept 2014, schools are required to provide cooking in the curriculum through KS1 to KS3, with an emphasis on healthy recipes.
- 2.4 New duties to comply with revised school food standards will come into effect from January 2015.
- 2.5 The 2013 DfE 'School Food Plan', which applies cross phase, provides policy context and is being promoted alongside the new legislation. It outlines an aspiration to extend universal school meals - this has been reflected in two recent party political manifestos.

## **3 Main issues**

- 3.1 The new UIFSM policy has been successfully implemented in Leeds within very short timescales.
- 3.2 A cross council project team supported all schools to implement UIFSM from 1<sup>st</sup> September 2014. This included Catering Leeds, CEL, Children's Services Built Environment Team, and Early Help/Health and Wellbeing Service.
- 3.3 The roll out plan included a high profile launch event in February 2014 for headteachers, governors and councillors, led by Councillor Dowson and Headteacher Sarah Ruddy, with inspirational keynote speaker Henry Dimbleby (co-author of the School Food Plan and co-owner of Leon restaurant chain). A headteacher steering group was set up to advise on developments. Regular communications took place with headteachers. The communications team provided banners and posters for every school, these promoted the health and financial benefits to families.
- 3.4 A catering provider network met termly, allowing for good intelligence on progress across all schools. Meanwhile the School Food Plan was promoted to both primary and secondary schools through a variety of training courses for school staff.

- 3.5 A large scale operation to enhance kitchen equipment took place within very short timescales, to ensure delivery of 10,000 plus additional daily meals. The capital fund of £2.1m allowed for over 480 heavy equipment items to be ordered and fitted in 180 maintained and voluntary aided schools, with surveys and relevant further works for gas, electrics and ventilation. Typically, this also featured extra crockery, cutlery, kitchen utensils – by example, Catering Leeds purchased 15,000 additional knives, forks and spoons, 4,000 trays and 10,000 plates, bowls and tumblers, and 380 gastronomic serving dishes. Also necessary in most schools were revised dining arrangements and deployment of additional staff – for Catering Leeds, this has meant recruiting an additional 150 staff.
- 3.6 With 50% matched funding, the total cost, of equipment and installation is estimated at £800k, leaving a further £800K for 'phase two' capital projects. There are 3 schools that are high priority due to health and safety considerations, these three schemes are likely to absorb the remaining capital grant. On 16.10.14 the DfE announced £20m additional capital fund for UIFSM - the deadline for applications is 20.11.14, and the results will be known in January 2015. Bids have been submitted for a further 9 schools that meet the bid criteria.
- 3.7 An initial estimate from Catering Leeds is that UIFSM uptake is as anticipated, at 86%. Some schools had to make further adjustments as teething problems were encountered in the initial weeks.
- 3.8 To sustain school meal uptake, Children's Services and Catering Leeds will continue to support schools with kitchen/dining logistics as required; in particular, focus on quality of food, and effective caterer contract management; as well as the new mandatory food standards which take effect from January 2015.
- 3.9 The Health and Wellbeing Service have introduced training for school staff on the new School Food Plan, Cooking in the Curriculum, revised School Food Ambassadors, growing and farm food links, and supported school assemblies where requested. A launch event to promote the new School Food Standards will take place in December.
- 3.10 Councillor Dowson will be chairing a FSM strategy group meeting which will meet in late November. This group will monitor both UIFSM, and FSM take up.
- 3.11 There are two types of school meals data collected in school census returns, analysis from these will be reported. This could include children's & families scrutiny in future 6 monthly performance updates. These report uptake on the Census day. From this autumn UIFSM uptake will now be collected each term. The overall uptake of school meals by those eligible for FSM in all year groups is collected once a year in January. It takes several weeks to collect a census, undertake data quality work and for analysis to be undertaken. The autumn census is not yet complete.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 A range of stakeholders continue to be consulted on implementation of UIFSM. This includes the school meal strategy group, the headteacher UIFSM steering group, caterer's network, headteacher forum as well as individual headteachers and caterers. All schools were provided with advice and resources for communication with parents. All schools and caterers have had an opportunity to provide information about their own kitchen equipment needs. The deputy lead member for Children's Services is regularly updated about progress.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 N/A

### **4.3 Council policies and City Priorities**

4.3.1 A key objective within the Best Council Plan 2013-2017 is to build a child friendly city. The offer of the universal free school meal to infants contributes directly to key priorities and outcomes identified within the Children and Young People's Plan (CYPP) 2011-2015 to 'improve healthy lifestyles', 'encourage healthy eating' and 'increase uptake of free school meals'. Schools will have a statutory duty to offer UIFSM from September 1<sup>st</sup> 2014.

### **4.4 Resources and value for money**

4.4.1 The UIFSM policy enabled all infants to have access to a free school meal by September 1<sup>st</sup> 2014. The allocated UIFSM capital fund grant achieved value for money by responding to need identified through audits carried out in school kitchens and optimising universal pupil access to a free school meal across all schools. Costs were minimised through offering matched funding, and bulk purchasing.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 N/A

### **4.6 Risk Management**

4.6.1 Risks identified were linked with the short timescales. These risks were mitigated through careful project management and joint work by the project team.

## **5 Conclusions**

5.1 The implementation of UIFSM is a success story in Leeds.

5.2 The impact of universal free school meals, and impact on uptake of free school entitlement and child poverty should continue to be monitored.



## **6 Recommendations**

- 6.1 This is an important change and one where elected members can play a key role by working with local headteachers and governors to monitor and continue to encourage uptake of free school meal entitlement by FSME pupils across all key stages, including infants.

## **7 Background documents<sup>1</sup>**

- 7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report author: Sandra Pentelow  
Tel: 0113 2474792

## Report of the Head of Scrutiny and Member Development

### Report to Scrutiny Board (Children and Families)

**Date: 18 December 2014**

### **Subject: Children and Young Peoples Plan – Scrutiny and the Budget and Policy Framework**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## **1 Purpose of this report**

- 1.1 The Children and Young Peoples Plan forms part of Leeds City Councils Budget and Policy Framework.
- 1.2 This report outlines the process for developing the framework and the role that Scrutiny has in development.<sup>1</sup>

## **2. Main Issues**

- 2.1 In accordance with the procedure rules the Executive<sup>2</sup> will publish its initial proposals, for the plan, strategy or budget within the Budget and Policy Framework at least two months before a plan/strategy/budget needs to be adopted. A report was presented to the Executive Board on the 19<sup>th</sup> of November where the Executive Board noted the proposals for initiating the conversation about the shape of the Children and Young People’s Plan 2015-19, noted that the officer responsible for the such matters is the Chief Officer, Partnership, Development and Business Support and noted that a proposal that the Plan be formally considered by Council in April 2015.
- 2.2 The Executive’s initial proposals are referred to the appropriate Scrutiny Board for further advice and consideration. The Scrutiny Board can further canvass the views of local stakeholders if it considers it appropriate in accordance with the matter

<sup>1</sup> Part 4f of the Corporate Constitution – Budget and Policy Framework Procedure Rules

<sup>2</sup> Directors have delegated authority to canvass the views of local stakeholders, formulate and publish initial proposals within the budget and policy framework on behalf of the executive.

under consideration, having particular regard not to duplicate any consultation that may be carried out by the Executive. The Scrutiny Board shall report to the Executive on the outcome of its deliberations.

- 2.3 The Council shall, when considering the Plan in April 2015, have before it the Executive's proposals and any report from the Scrutiny Board.

### **3 Corporate Considerations**

#### **3.1 Consultation and Engagement**

The Board will undertake consultation where it is deemed appropriate having regard to consultation that may be carried out by the Executive.

#### **3.2 Equality and Diversity / Cohesion and Integration.**

- 3.2.1 The Equality Improvement Priorities 2011 to 2015 have been developed to ensure our legal duties are met under the Equality Act 2010. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.
- 3.2.2 Equality and diversity will be a consideration throughout the Scrutiny process and due regard will be given to equality through the use of information, written and verbal, outcomes from consultation and engagement activities.
- 3.2.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform this process.
- 3.2.4 Where an impact has been identified this will be reflected in the report to the Executive.

#### **3.3 Council Policies and City Priorities**

This report outlines the process for developing the framework. The Children and Young Peoples Plan forms part of this framework.

#### **3.4 Resources and Value for Money**

There is no resource or value for money implications relating to this report.

#### **3.5 Legal Implications, Access to Information and Call In**

None

#### **3.6 Risk Management**

None

### **4.0 Recommendations**

The Scrutiny Board (Children and Families) is recommended to:

- a) Note and consider the report of the Director of Children's Services and the consultation questions detailed in paragraph 6.
- b) Consider if there is a requirement to further canvass the views of local stakeholders as appropriate.
- c) Consider the information to be reported back to the Executive with regard to the Children and Young Peoples Plan.

## **5.0 Background documents<sup>3</sup>**

None

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<sup>3</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Report of the Director of Childrens Services**

**Report to Children & Families Scrutiny Board**

**Date: 18/12/14**

**Subject: Children and Young People's Plan 2015-19**



Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. The Children and Young People's Plan (CYPP) is part of the Council's Budget and Policy Framework. The current plan runs from 2011-15. It is proposed to begin consultation on the 2015-19 plan which will require approval by full Council.
2. The target date for full Council approval is April 2015.
3. Consultation on proposals will take place with all stakeholders through a series of events and meetings commencing in December 2014. This includes a partnership event on December 15 in the Civic Hall to which members of this Scrutiny Board have been invited.
4. The basis of the consultation will be that the existing framework of obsessions, outcomes and priorities has enabled partners to improve outcomes for children, young people and their families. However, progress is not always consistent or enjoyed by all children and young people across the city. To go further and faster it is necessary to engage partners in a discussion on key challenges and the best strategies for tackling them.
5. The existing framework of obsessions, outcomes and priorities is set on page 7 of this report, and the challenges identified to date are set out on page 8. The challenges are based on an analysis of performance against the CYPP 2011-14. A progress report is included in a separate item on this agenda.

## **Recommendations**

6. Scrutiny Board to comment on the 3 main CYPP consultation questions:
  - a) Do the current outcomes, priorities and obsessions provide the right focus for improving outcomes for children, young people, families & communities?
  - b) Do the challenges capture all the key issues facing the city in its ambition to transform outcomes and build a child friendly city?
  - c) What are the best strategies and actions to help us tackle the challenges?



## 1 Purpose of this report

- 1.1 To set out the intention to consult with stakeholders on the development of the 2015-19 Children and Young People's Plan before the final draft goes through to full Council for approval in April 2015.
- 1.2 To suggest that work done as part of the 2011-15 CYPP has produced progress in the form of clear improvements in outcomes but that these outcomes are not consistent across all areas or necessarily enjoyed by all children and young people. The main issue for the new plan is to build on progress by going further and faster in a number of key areas. It is proposed that consultation on the 2015-19 will seek views on continuing to use the existing framework of outcomes, priorities and indicators, and seek to agree with partners the key challenges and the best strategies for tackling them.

## 2 Background information

- 2.1 The Children and Young People's Plan is part of the Council's Budget and Policy Framework. As such it requires approval by full Council and should be the subject of consultation with a range of stakeholders. The current plan runs from 2011-15. The framework of obsessions, outcomes, priorities and indicators at the heart of the current plan (see page 7) has focused the efforts of partners on improving a range of outcomes for children, young people and families.
- 2.2 As well as Children and Young People, Executive Board, Cabinet, full Council and Council directorates, stakeholders include the Children & Families Trust Board, the Leeds Safeguarding Children Board, the Health and Well Being Board, the Safer Leeds Executive, Council Scrutiny Committees, Community Committees and elected member Children's Champions. Individual partners on the main city wide partnership boards include the police, voluntary and community sector; schools; colleges and academies; West Yorkshire Probation Trust; Youth Offending; the Families First Programme; Elected Members; Public Health; Clinical Commissioning Groups; NHS Acute; Community and Mental Health Trusts; Children's Centres; Adult Social Care Services; the Children's and Adult Safeguarding Boards; Jobcentre Plus and the private sector. Local businesses, local media partners and local professional sports clubs are also involved in our work, and we engage with a range of national and international researchers and practitioners.
- 2.3 We have a strong performance management model to underpin the changes we are making. Partners have collectively adopted an **outcomes based accountability (OBA) methodology**, measuring our work against the question: what is it like to be a child growing up in Leeds, and how do we make it better? Applying the challenge: 'how much did we do? how well do we do it? and is anyone better off?'

## **Main issues**

- 2.1 Leeds has a bold, exciting ambition to become the '**best city**' and the best council in the UK. We will only achieve this if we become the best city for **180,000 children and young people** to grow up in - we want Leeds to be recognised by everyone as a '**child friendly city**'. Historically, many initiatives, both in Leeds and other places have made a positive difference to families, but too often these are pockets of success that are not spread or sustained effectively, particularly in the communities that need them the most. Gaps in the outcomes enjoyed by these communities and the average or best outcomes for the city remain significant.
- 2.2 Work to improve outcomes using our existing CYPP framework has led to significant improvements which are a testimony to the strength of our partnership working:
- the number of children looked after is currently at its lowest point since 2006
  - more children and young people were adopted in Leeds during 2013/14 (110) than any other financial year
  - child protection numbers have reduced by 27% since the start of the CYPP
  - primary and secondary school attendance are at the highest ever levels
  - the percentage of young people with a Level 3 qualification has risen from 42% in 2009 to 54% in 2013
- 3.3 However, significant, complex and stubborn challenges remain. The current CYPP framework of outcomes, priorities and obsessions is set out on page 7 of this report. The challenges identified to date are set out on page 8.
- 3.4 Three main consultation questions are proposed:
- a) Do the current outcomes, priorities and obsessions provide the right focus for improving outcomes for children, young people, families & communities?
  - b) Do the challenges capture all the key issues facing the city in its ambition to transform outcomes and build a child friendly city?
  - c) What are the best strategies and actions to help us tackle the challenges?

## **3 Corporate Considerations**

### **3.1 Consultation and Engagement**

- 3.1.1 Proposals for consultation and engagement are set out in this report.

### **3.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 The purpose of all the strategic and operational activity relating to this this area of work is to help all children and young people achieve their full potential. A central

element of this to ensure that the needs of vulnerable children, young people and families who experience inequality of opportunity or outcomes are identified and responded to at the earliest possible opportunity. The impact assessment will be carried out when the proposals for the CYPP 2015-19 are known.

### **3.3 Council policies and City Priorities**

3.3.1 The outcomes and priorities in the Children and Young People's Plan complement those in the Best Council Plan 2013-17 and Joint Health and Well Being Plan 2013-15.

### **3.4 Resources and value for money**

3.4.1 Whilst there are no financial and resource issues arising directly from this report, the financial challenges facing the Council and partner organisations over the coming years will necessitate a transformational re-design of services for children, young people and families.

3.4.2 Over recent financial years, the Council's prioritisation of resources to support vulnerable children and families has seen improvement in all of our CYPP priorities and our 3 strategic obsessions. The financial strategy must be based on sustaining these improvements and continuing to support the priorities whilst recognising the significant financial constraints and also the changing context and role of the local authority particularly around schools and education.

3.4.3 Looking forward, a cornerstone of the financial strategy will be to protect investment to support services around child protection and safeguarding whilst at the same time continuing to invest in preventative and early intervention services, including implementing new models for improving child and family services building on the current locality and cluster arrangements.

### **3.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications arising directly from this report. The report is not subject to call in because the CYPP is part of the Council's Budget and Policy Framework. Subject to the exceptions set out below, the following may be called in to be reviewed and scrutinised by the relevant Scrutiny Board:

- all decisions of the Executive Board;
- Executive decisions taken by the Health and Wellbeing Board; and
- Key Decisions taken by Officers.

The power to call in decisions does not extend to;

- Decisions which have been the subject of a previous Call In;
- Decisions made in accordance with the Budget and Policy Framework Procedure Rules;
- Decisions made by the Leader in relation to the executive arrangements
- Decisions made by Community Committees;
- Decisions made under regulatory arrangements;
- Decisions made by Joint Committees; or

- Decisions not taken by the authority

### **3.6 Risk Management**

3.6.1 Risks will be updated when the proposals for the CYPP 2015-19 are known.

## **4 Conclusions**

4.1 Significant progress in improving outcomes over the lifetime of the CYPP 2011-15 can be demonstrated and is an indication of the strength of our partnership working and commitment to the plan. However, significant and complex challenges remain. Consultation on the CYPP for 2015-19 which is due for approval by full Council in April 2015 will focus on developing our understanding of the challenges and the best strategies for tackling them.

## **5 Recommendations**

### **6 Scrutiny Board to comment on the 3 main CYPP consultation questions:**

a) Do the current outcomes, priorities and obsessions provide the right focus for improving outcomes for children, young people, families & communities?

b) Do the challenges capture all the key issues facing the city in its ambition to transform outcomes and build a child friendly city?

c) What are the best strategies and actions to help us tackle the challenges?

## **7 Background documents<sup>1</sup>**

7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## OUR VISION, OBSESSIONS, OUTCOMES, PRIORITIES & INDICATORS

Our vision is for Leeds to be a child friendly city. As part of this vision we will minimise the effects of child poverty.

Our vision contributes to the wider vision for Leeds- By 2030 Leeds will be locally and nationally recognised as the best city in the UK.

5 outcomes	12 priorities (3 starting points highlighted in italics)	17 Key indicators (3 "obsessions" highlighted in italics)
<b>CYP Are safe from harm</b>	<i>1. Help children to live in safe and supportive families</i>	<i>1. Number of Children Looked After</i>
	2. Ensure that the most vulnerable are protected	2. Number of children and young people with child protection plans
<b>CYP Do well at all levels of learning and have the skills for life</b>	<i>3. Improve behaviour, attendance and achievement</i>	<i>3. School attendance Primary; Secondary</i>
	<i>4. Increase numbers in employment, education or training</i>	<i>4 % of Young people NEET</i>
	5. Support children to be ready for learning	5. % with good level of development in Early Years
	6. Improve support where there are additional health needs	6. % with good achievement at the end of primary school
		7. % gaining 5 good GCSEs including English and maths
		8. Level 3 qualifications at 19.
		<i>9. The number of CYP 16-18 who start an apprenticeship*</i>
		<i>10. The number of disabled children accessing short breaks &amp; levels of satisfaction*</i>
<b>CYP Choose healthy lifestyles</b>	7. Encourage activity and healthy eating	11. Obesity levels at age 11
	8. Promote sexual health	12. Free school meal uptake-primary; secondary
	9. Minimise the misuse of drugs, alcohol & tobacco	13. Teenage pregnancy
		14. Rates of under 18s alcohol related hospital admissions
<b>CYP Have fun growing up</b>	10. Provide play, leisure, culture and sporting opportunities	<i>15. % of CYP who agree with the statement "I enjoy my life"*</i>
<b>CYP Are active citizens who feel they have voice &amp; influence</b>	11. Reduce crime and anti-social behaviour	16. Proportion of 10-17 year olds offending
	12. Increase participation, voice and influence	<i>17. C&amp;YP who report influence in a) school b) the community*</i>

*\*Indicators marked in blue are currently under review*

## CHALLENGES

<p>1. Improving overall levels of educational achievement across the city, particularly literacy and numeracy. Improving readiness for learning and ensuring a best start in life for pre school children across the city. Tackling significant pockets of unauthorised and persistent absence.</p>
<p>2. Narrowing the gaps in outcomes for those children and young people vulnerable to a range of poor outcomes. eg. educational, health &amp; employment outcomes for those from poorer families, those with special educational needs or disability, some ethnic minority groups and those living in particular areas of the city.</p>
<p>3. Tackling the impact of parental behaviour on outcomes for children, young people and their families; particularly where domestic violence, substance misuse, poor mental health and learning disability are issues. Developing innovative solutions and intensive interventions where these issues impact on children and/or adults, including work with the perpetrators of domestic violence and greater use of family group conferencing.</p>
<p>4. Developing more agile and responsive commissioning systems that deliver the right interventions effectively and quickly.</p>
<p>5. Reducing the number of 0-4 year olds entering the social care system and reducing the occurrence of repeat removals where babies taken into care are removed from families who have already had at least one child removed.</p>
<p>6. Developing sufficient school places across all phases of education and making sure that offers of free early years education are taken up in areas where this is currently not the case.</p>
<p>7. Building a restorative city where an entitlement to a family group conference rather than statutory intervention underpins the system. We are using restorative approaches working-<i>with</i> families instead of doing things <i>to</i> them or <i>for</i> them- to change attitudes, language and behaviours, to enable positive and practical decision-making and put in place safe, appropriate arrangements to support vulnerable children. This work includes the commitment to a city-wide roll-out of <i>family group conferencing</i>, which has long been recognised for its benefits to families, but has never been implemented on an area wide scale.</p>
<p>8. Developing our locality working practices to better engage families and communities in improving outcomes, and to deliver the right mix of universal, specialist and targeted services.</p>
<p>9. Strategies to maintain and develop social and emotional health and well being. Social and emotional wellbeing creates the foundations for healthy behaviours and educational attainment. It also helps prevent behavioural problems (including substance misuse) and mental health problems.</p>
<p>10. Investing in early help and intervention approaches on an invest to save basis, and estimating the medium and long term savings arising from our interventions.</p>
<p>11. Sustaining investment in priorities by the partners whilst recognising the significant financial constraints. Protecting investment in child protection and safeguarding, and continuing to invest in preventative and early intervention services, including new models for locality working.</p>



Report author: Sandra Pentelow  
Tel: 24 74792

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Children and Families)**

**Date: 18 December 2014**

**Subject: Financial Health Monitoring Children’s Services- Budget Update Period 7 2014/15 and Budget Proposals for 2015/16**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. The Scrutiny Board (Children and Families) resolved to consider the budget of Children’s Services at appropriate intervals. This is reflected in the work programme of the Scrutiny Board 2014/15. The purpose of this report is to provide Board Members with information with regard to the financial health of Children’s Services for period 7 (appendix A). Updated information for period 7 will be considered at the Executive Board on the 17 December 2014.
  
2. Initial budget proposals for 2015/16 are also due to be considered at the Executive Board meeting on 17 December 2014. The sections of the report relevant to this Scrutiny Board’s portfolio are attached (appendix B).
  
3. The Scrutiny Board will have the opportunity at its meeting to raise any specific questions with regard to budget proposals that fall within its portfolio area. Any comments from the Scrutiny Board will then be forwarded to the Scrutiny Board (Resources and Council Services) in the first instance. Other Scrutiny Boards will undertake a similar exercise in relation to their portfolio areas.
  
4. The Scrutiny Board (Resources and Council Services) will be taking the Executive’s full Initial Budget proposals on 26 January 2015. Any conclusions, observations and recommendations that are made by Scrutiny Board (Resources and Council Services) will be fed back to Executive Board prior to full Council, and will incorporate

the views of each of the Scrutiny Boards within a composite statement, as in previous years.

5. The directorate's Head of Finance have been invited to present the budget information and address any further questions from the Board.

### **Recommendations**

6. Members are asked to:
  - a. note the financial position of Children's Services for period 7 2014/15.
  - b. consider the initial 2015/16 budget proposals relevant to the Scrutiny Board's portfolio and provide relevant comment to the Scrutiny Board (Resources and Council Services) for consideration.

### **Background documents**

7. None<sup>1</sup>

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



**CHILDREN'S SERVICES**  
**FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR**  
**MONTH 7 (APRIL TO OCTOBER)**

Appendix A

**Overall**

The month 7 forecast variation for the Children's Services Directorate is an overspend of £3.6m or 2.8% against the net managed budget of £128m. This forecast represents a reduction of £1.8m from the month 6 position which is mainly around additional Families First income, additional capitalisation of schools revenue costs [£0.8m] and the recognition of an underspend on the BSF capital programme [£0.8m] offset by increased spend around children in care and in particular externally provided residential and fostering placements.

**Looked After Children**

The 2014/15 budget strategy recognised the strategic obsession around reducing the need for children to be in care with budget action plans totally some £5.8m around safely reducing placement numbers and changing the mix of placement provision. At this stage in the financial year, the forecast is that there will be some slippage against this plan. In terms of placement numbers, at the end of October, there were 51 children & young people in externally provided residential placements [+13 compared to the financial model] and 236 children & young people in placements with Independent Fostering Agencies [+39 compared with the financial model]. Overall, these placement numbers translate into a potential pressure of £3.3m, although work is continuing around permanency and transitional planning. The month 7 projections also recognise some demand pressures around special guardianship orders [£0.1m], assisted adoptions [£0.3m], in-house fostering (£0.8m) and Leaving Care Services (£0.3m). Other pressures across the Directorate include Children's Centres [£0.8m] and Social Work Teams [£0.6m].

**Staffing**

Overall, at month 7 the staffing budgets are forecast to underspend by £0.2m across the general fund, grant/income funded and central schools budget functions. These projections recognise the continuing number of vacant posts across the Directorate, the impact of the predominantly internal recruitment market and the links to grant funding and income budgets. The year-end forecast spend on overtime is £0.9m and £4m on agency staffing.

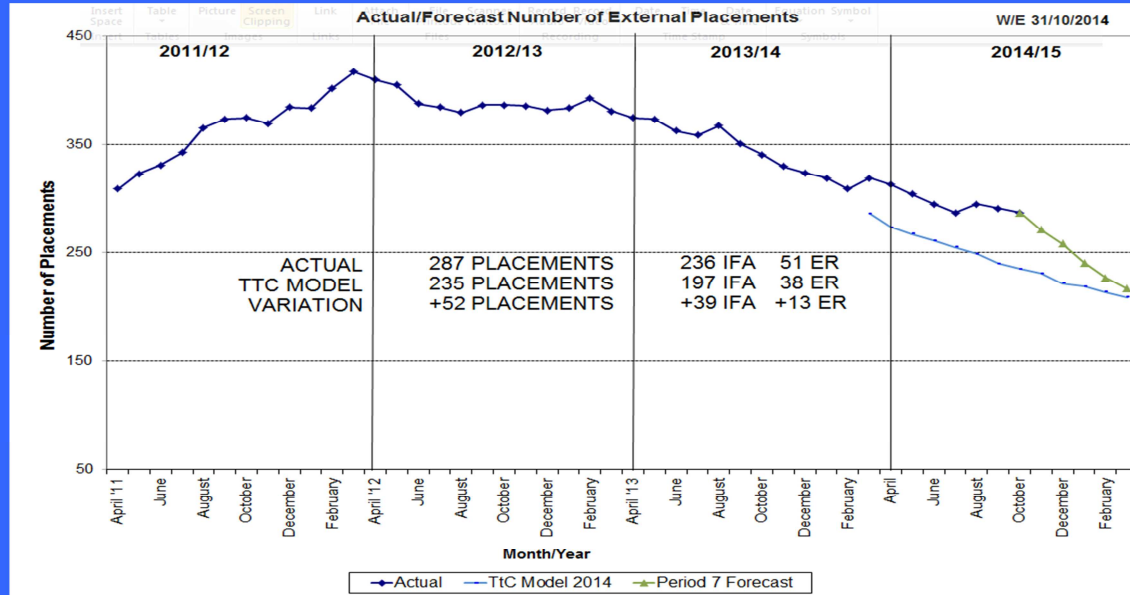
**Transport**

The 2014/15 budget strategy included £4.6m of anticipated savings around policy and provision changes in respect of home to school/college transport. At month 7, the projection is for slippage against these action plans and additional demand totalling some £2.9m.

**Income**

The forecast £3.1m additional income recognises the utilisation of the additional capital receipts to fund the schools capital spend [£2m], an underspend of £0.8m on the BSF ICT programme, additional Families First income [£0.4m], additional health income for placements [£0.35m] and also slippage on the creation of early education/childcare places across the children's centres and private, voluntary and independent sector providers which are funded via the dedicated schools grant. The projection also takes into account the additional transitional implementation grant funding for the implementation of the Children and Families Act in respect of children and young people with Special Educational Needs and Disabilities (£0.5m).

## CHILDREN'S SERVICES FINANCIAL DASHBOARD - 2014/15 FINANCIAL YEAR MONTH 7 (APRIL TO OCTOBER)



Budget Management - net variations against the approved budget

			PROJECTED VARIANCES											Total (under) / overspend £'000
	Expenditure Budget £'000	Income Budget £'000	Latest Estimate £'000	Staffing £'000	Premises £'000	Supplies & Services £'000	Transport £'000	Internal Charges £'000	External Providers £'000	Transfer Payments £'000	Appropriation £'000	Total Expenditure £'000	Income £'000	
	Quarter 1 £'000	Month 4 £'000	Month 5 £'000	Month 6 £'000	Month 7 £'000	Month 8 £'000	Month 9 £'000	Month 10 £'000	Month 11 £'000	Month 12 £'000	Outturn £'000			
Quarter 1	280,582	(152,959)	127,623	(805)	99	253	154	86	1,831	(122)	0	1,496	428	1,924
Month 4	282,319	(154,696)	127,623	209	355	320	2,008	791	832	299	(368)	4,446	(518)	3,928
Month 5	282,598	(154,976)	127,622	204	146	296	1,992	735	1,915	144	(213)	5,219	(636)	4,583
Month 6	283,352	(155,730)	127,622	(142)	363	460	1,991	671	3,052	145	(177)	6,363	(1,018)	5,345
Month 7	283,312	(155,648)	127,664	(184)	102	(206)	2,374	609	3,915	336	(275)	6,671	(3,078)	3,593
Partnership, Development & Business Support	10,483	(1,205)	9,278	(39)	29	15	16	(785)						
Learning, Skills & Universal Services	83,805	(61,247)	22,558	649	1,059	1,178	1,116	1,013						
Safeguarding, Targeted & Specialist Services	118,895	(24,807)	94,088	1,333	2,424	2,770	3,684	3,202						
Strategy, Performance & Commissioning	66,436	(54,143)	12,293	(19)	416	620	529	163						
Central Overheads	3,693	(14,246)	(10,553)	0	0	0	0	0						
<b>Total</b>	<b>283,312</b>	<b>(155,648)</b>	<b>127,664</b>	<b>1,924</b>	<b>3,928</b>	<b>4,583</b>	<b>5,345</b>	<b>3,593</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## INITIAL BUDGET PROPOSALS 2015/16 DIRECTORATE CHILDREN'S SERVICES

### Service Context

The Council has a statutory duty and responsibility to safeguard and promote the welfare of the 180,000 children and young people across Leeds. Leeds has set out a bold ambition to be the best city and the best council in the UK. We can only achieve this if we are the best city for children and young people to grow up in. This ambition is captured within our vision for Leeds as a 'Child Friendly City'. We are working to achieve this through our shared partnership strategy - the Leeds Children and Young People's Plan 2011-15 and the new plan for 2015-19 which is currently being developed and consulted on. Within this we have identified five outcomes: that children and young people can be safe, healthy, do well in learning, have fun growing up and have a voice and influence over the decisions affecting them, and crucially three obsessions: to safely and appropriately reduce the number of children looked after; to reduce the number of children and young people not in education, employment or training; and, to increase engagement in all phases of education.

A relentless focus on these obsessions galvanises the city around the difference that partners can make to contribute to Leeds becoming a child friendly city. Restorative Practice underpins our approach. We aim to work *with* children and families as opposed to doing things *for* them or *to* them, providing high support and high challenge, and empowering children and families to take responsibility for making positive and productive decisions about their lives and renegotiating a new 'social contract' between the various representatives of 'the state' and the citizens of Leeds based on 'high support and high challenge' practices.

Children's Services continues to face significant demand pressures including an increase of approximately 5,000 in the number of children and young people across the city since 2009 as well as a changing demographic mix. These changes have increased demand across all the services that we provide and commission and present significant challenges in respect of the supply of school places, the number of referrals and potentially increase the cost of high level services such as children in need, special educational needs and children in the care of the authority. However, despite this increase in demand and in contrast to much of the national picture, Leeds has successfully, and safely, stabilised and reduced the number of looked after children.

Our budget strategy for 2015/16 is guided by our statutory duties to help ensure that children and young people are kept safe, receive good quality education, and that any additional support needs are identified and addressed. We are also guided by our priority to create better life chances for children and young people across the City whilst at the same time recognising the changing role of the local authority particularly with regards to education support and the changing relationship with schools.

The budget challenges facing the Council in 2015/16 and 2016/17 will necessitate a fundamental re-design of services for children, young people and families to continue to support the strategy which we have in place. Over recent financial years, the prioritisation of resources to support vulnerable children and families has seen huge improvement in our 3 strategic obsessions. The medium-term budget strategy is based on sustaining these improvements and continuing to support the over-arching strategy around protecting the service around child protection and safeguarding whilst at the same time continuing to invest in preventative and early intervention services. Our vision is to build a fully-integrated Children's Services Directorate that will offer a seamless multi-agency service to vulnerable

children, young people and their families working at a locality level in partnership with schools, clusters and other partners.

The 2015/16 budget proposals are set in the context of the vision outlined above. In 2015/16 Children's Services face pressures of some £11.4m, including £1.7m of inflationary pressures and £6m of grant funding reductions, including a £2.4m reduction in the Education Support grant primarily as a result of a Government decision to cut the national grant by £200m. In addition, there are demand pressures of approximately £1.2m primarily in respect of home to school transport and a further £1.5m of other recurrent budget pressures. The budget strategy also includes a proposal to invest a further £1m by March 2017 to support and enhance those services that work with children and young people who are at risk of child sexual exploitation and those who go missing. Recognising these significant financial challenges, the 2015/16 budget proposals include a range of savings and efficiency proposals of some £16.4m across the Directorate.

In respect of Looked After Children, 2015/16 budget continues to reflect the success of our strategic obsession and 'Council Plan Priority' around safely and appropriately reducing the need for children to be in care with further proposed budget savings of £1.7m from further reducing the number of externally provided fostering and residential placements in addition to changing the mix of placement provision. Aligned to this programme the budget strategy recognises the need for additional investment to support Special Guardianship Orders, additional support for placements with extended families (kinship care) as well as further investment into in-house foster care.

The 2015/16 proposals also include over £4.8m of savings from a range of efficiencies and funding measures including reducing the leadership and management capacity across the Directorate [£1.1m of savings by March 2017], releasing staff who have expressed an interest to leave via voluntary severance/retirement [£0.25m] and capitalising spend in school revenue budgets [£1.5m] as well as implementing a transformational change programme across the Directorate [£2.5m of savings by March 2017]. In terms of staffing, the range of budget proposals for 2015/16 would result in a net reduction of around 177 [full-time equivalent] posts across the Directorate.

In respect of Education Support Services, the budget strategy recognises the impact of the £2.4m further reduction in the Education Support Grant. In response, the ambition is to retain a 'Leeds Learning Improvement function' through the development and implementation of a business model that would generate an additional £1.7m of income through trading with schools and academies in Leeds and also with other local authorities.

The 2015/16 financial year will see a fundamental re-design of the services that support children, young people and their families. Taking a partnership approach the proposal is to build on the current locality and cluster model by devolving and delegating targeted support services to work in localities. A key principle underpinning this will be the development and implementation of multi-agency and multi-disciplinary teams based in localities, working in close partnership and co-located with schools and clusters of schools. We will build on the highly successful Families First (Troubled Families) Programme and the 25 locality based, multi-agency clusters of services that already bring together a wide range of children's services, the proposals would bring together schools, social work teams, governors, police, youth and youth offending services, children's services, housing services, the third sector, and health services. These teams would support our strategy at a local level, securing the best solutions for those children, young people and families requiring additional help.

The budget strategy includes a number of proposals in respect of those services that support young people. These will include further savings on the Youth Offer as well as proposed reductions in respect of funding for Targeted Information Advice and Guidance which is

currently commissioned under the banner 'Connexions Leeds' and which works with priority groups of young people around the NEET (not in employment, education or training) agenda. This level of budget reductions across the Young People and Skills services would necessitate a fundamental change across the Council and partners in the city as to how we respond to young people at risk of becoming NEET.

### **Key Risks**

The number of children and young people in the city is increasing which places greater demand for services for children and families. In particular, the wider financial and economic climate can have a significant impact and increase requests for service/contacts specifically in the referrals for statutory social care services. The combination of continuing rising demand and reducing resources will place significant pressures across the system.

In addition to the risks around demand and resources it should be highlighted that the statutory duties to safeguard and promote the welfare of children and young people mean that Children's Services are the only element of the Council that is the subject of an unannounced inspection regime. There are continuing national concerns around child protection and safeguarding, including recent cases around child sexual exploitation.

The implementation of the range of proposals within the Children and Families Act will also continue to present challenges in 2015/16 and beyond, specifically around Special Educational Needs (SEN) where the Act extended the SEN system from birth to 25 alongside the requirement that all new statutory assessments will result in an integrated Education, Health and Care Plan with extended rights and protections for young people in further education and training, in addition to offering families personal budgets.

The budget proposals for 2015/16 include £16.4m of further savings/efficiencies to be found by March 2016, on top of those already achieved in 2014/15 and previous years. The need to deliver this significant programme of savings at the same time as developing the re-design proposals and trading ambitions will require leadership and programme management capacity, at a directorate, corporate and partnership level.

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## Children's Services Directorate

Pressures/Savings	2015/16 £m	FTEs	Is this relevant to Equality & Y/N
<b>Budget Pressures:</b>			
<b>Inflation</b>			
Pay	0.98		
Price	2.45		
Income	(1.78)		
<b>Full Year Effects of previous decisions</b>			
Home to School Transport - additional demand, policy & provision changes	1.31		
<b>Demand/Demography</b>			
Service Investment - additional funding to support young people at risk of Child Sexual Exploitation	0.50		
<b>Grant Fallout</b>			
Reduction in the Education Support Grant	2.42		
Adoption Reform Grant & SEND Reform	1.50		
Families First Programme - Payments by Results income	0.75		
Support for Unaccompanied Asylum Seeking Children	0.15		
Other grant and funding pressures (Multi-System Therapy Funding, vulnerable 2-year capacity funding)	1.07		
<b>Other</b>			
Fallout of Social Fund Income re: section 17 payments	0.50		
Children's Centres - slippage on 2014/15 budget action plans	0.82		
Other Directorate Pressures (Social Work Increments, Residential Review)	0.71		
<b>Total Pressures</b>	<b>11.36</b>	<b>19.9</b>	
<b>Savings Proposals:</b>			
<b>Council Plan Priorities:</b>			
Building a Child Friendly City - Safely and appropriately reducing the number of children in care	(0.10)		Y
<b>Becoming an efficient and enterprising Council:</b>			
Business Improvement Programme & Support Services Review	(0.42)		Y
<b>Efficiencies</b>			
Reduction in Leadership & Management	(0.60)		Y
Early Leaver Initiative	(0.25)		N
Home to School/college Transport - Expansion of Independent Travel Training	(0.50)		N
Capitalise spend in school budgets	(1.50)		N
Other efficiencies	(0.55)		N
<b>Income</b>			
Nursery Fees - increase by £2/day (5.1%) from £39/day to £41/day	(0.10)		Y
Music Support Service - Service to be fully-funded from April 2015	(0.07)		N
Other Income	(0.50)		N
<b>Service Changes</b>			
Children's Services Directorate - Fundamental Restructure Programme to support the next phase of locality working.	(1.40)		Y
Early Intervention and Prevention - Re-model the partnership approach to early intervention and prevention built on the work already undertaken with clusters of schools and other partners. Includes the creation of multi-agency/multi-disciplinary Teams at a locality level.	(3.08)		Y
Narrowing the Gap & Learning Improvement - Recognising the significant impact of the reduction in the Education Support Grant and other funding. Re-negotiating the role of the Local Authority and Learning Sector with an increased emphasis on trading and cost recovery.	(2.07)		
Young People & Skills - implement a different approach to the provision of targeted support for young people (including Targeted Information, Advice and Guidance and re-commissioning of the Youth Offer)	(3.05)		Y
Review and re-configure Targeted Family Support Services	(1.03)		Y
Review and re-provide 2 in-house Children's Homes.	(0.60)		Y
Other service changes	(0.59)		Y
<b>Total Savings</b>	<b>(16.41)</b>	<b>(196.9)</b>	
<b>Overall net Saving</b>	<b>(5.05)</b>	<b>(177.0)</b>	

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Report author: Peter Storrie / Chris Hudson  
 Tel: 75740 / 51359

**Report of Deputy Chief Executive / Director of Children’s Services**

**Report to Children and Families Scrutiny Board**

**Date: 18 December 2014**

**Subject: Performance update for April to September 2014**

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

- 1 This report provides a summary of performance information relating to the first two quarters of the 2014/15 financial year.

**Recommendations**

- 2 Members are recommended to:
  - Consider and comment on the most recent performance information. Including content they would like to see in the next 6 month update.
  - Use the information in deciding on the areas for further scrutiny work to support improvement over the coming year.



## **1 Purpose of this report**

- 1.1 This report is a six month update performance update to scrutiny. It provides a broad and succinct summary of the most recently available performance data around are we making a difference in our delivery of the Children and Young People's Plan and the Best Council Plan.

## **2 Background information**

- 2.1 The report provides a comprehensive overview of the outcomes being achieved for children and young people in Leeds. The report summarises data and progress from a number of reports and dashboards that are used within Leeds City Council and by in Children's Trust arrangements.
- 2.2 The Children and Young People's Plan (CYPP) is the strategic document that guides the work of Children's Services, through five outcomes, 12 priorities (including the three obsessions) and 17 key indicators. The CYPP was launched in June 2011, and was refreshed in 2013. Work is underway to produce a new CYPP, covering 2015-19; the proposals are in a separate agenda item for this meeting.
- 2.3 This report follows the version of the report presented earlier in the year. Based on
- Progress against the Children and Young People's plan.
  - Summary statistics on Ofsted inspections of children's services provision in Leeds (all inspected provision not just local authority provision)
  - Summary of children's early help and social work services performance
  - Additional information on academic year results is included in this report. At this point these are provisional until the New Year and detailed cohort analysis is not yet available. A broader evaluation of children and young people's learning is being prepared for February.
- 2.4 This report includes four appendices, which provide detail on indicators in the CYPP at city and cluster level, data from the monthly specialist safeguarding and targeted services, and children's services settings inspections data.

### **Main issues**

- 3 Progress against the Children and Young People's Plan** (supporting data in appendices one and two)
- 3.1 Children's Trust Board receive six-monthly updates on the priorities and outcomes (including the three obsessions) in the Children and Young People's Plan (CYPP). Appendix one contains the performance summary table from the report that covers the first six months of 2014/15. Appendix two contains the most recent monthly data, which is presented through a dashboard made available to the children trust partnership. This shows performance trends at a city level (appendix 2a), and the most recent position at cluster level (appendix 2b).

3.2 Sections four and five of this report provide a detailed update on supporting children and families, strengthening social care; and learning outcomes. Highlights from against the other priorities include:

- The latest nationally released attendance data (HT 1-4 2013/14) shows both improved local performance and comparative performance. Attendance in both primary and secondary schools is at their highest ever-recorded levels
- Not known rates (young people's whose EET status is unknown) in July 2014 were 2.4 per cent, the lowest ever recorded in Leeds, and significantly below the national rate of 8.6 per cent
- The numbers of offenders has fallen steadily and has dropped by 53 per cent (over 1,000 fewer young people) since the CYPP baseline was calculated
- Leeds has been awarded the prestigious UNICEF baby friendly initiative award (BFI accreditation). This is the result of seven years' work to ensure new mothers get the best support from health care services to enable them to breast feed
- A cross-council operations team supported all primary schools to implement universal free school meals from 01 September, using a £2.1m capital fund to improve kitchen provision
- The Youth Information Hub was launched, and the Leeds Pathways website re-launched on 01 September, aimed at an older audience, and with a more user-friendly interface. They are designed to encourage more young people to consider apprenticeships as a viable route into training and employment.

3.3 The report also contained a number of areas for partnership focus, where challenges remain, and the pace of improvement is not as fast as we would like:

- The effectiveness of child protection plans is enhanced with meaningful involvement or contributions from all the agencies working with that child and family. The attendance at/contribution to conferences, particularly from GPs remains an area of focus.
- Whilst attendance is a good news story, challenges remain in the secondary phase with unauthorised and persistent absence. Rates, whilst reducing, remain high when compared to other local authorities. Wider than schools there is a link between unauthorised absence and children and young people categorised in social care terms as 'children in need'
- The number of apprenticeship starts decreased by 25 per cent in 2013 from 2012, but over the same period the number of young people participating in apprenticeships only dropped by six per cent. Nationally starts are also declining. As the apprenticeship offer matures we are understanding more on what is important to young people, such as the employer, and how the apprenticeships fit as part of the post-16 offer.

- Where Leeds young people progress to level 3 learning in post-16 settings and, crucially, where they sustain engagement in this learning, they tend to do well. However, in 2013 almost 20 per cent of learners dropped out of school sixth forms during year 12. Work to support progression to level 2.5 courses, and development of the Careers Education Information Advice and Guidance toolkit, will begin to have an impact during 2014.

#### **4 Supporting children and families, strengthening social care** (supporting data in appendix three)

- 4.1 In June we presented the information on early help and social work services for May, this report contains an update as at September.
- 4.2 The progress and improvements made in the last few years indicate that the strategy in place is correct and is having an impact. Leeds has historically had high rates of children looked after (expressed as a 'rate per 10,000' - RPTT). In March 2014, Leeds' RPTT of 85 was, for the first time in over five years, lower than the core cities' average. As of September looked after numbers are just below 1,300 representing a rate of 80.3. Leeds rates have been above 85 since at least 2005. There is still a gap to national and statistical neighbour averages, but the gap is closing.
- 4.3 Leeds has a clear approach to permanence, which includes adoption. There has been an increase in the number of children adopted every year in Leeds for the last five years, with 110 children adopted in 2013/14. Current figures suggest that a similar number of children will be adopted during 2014/15, which is counter to suggestions of national reductions. More than a third of children and young people who have left care in the first six months of 2014/15 have left to an adoption (24 per cent) or a special guardianship order (12 per cent). The use of special guardianship orders which is increasing supports children into permanent, stable, family relationships.
- 4.4 Family centred approaches are core to a Leeds strategy based on restorative principles. Family Group Conferencing is an example of this being put into practice, both to prevent entry to care and to support the wider family in kinship arrangements where parental care is currently not appropriate.
- 4.5 757 children and young people were subject to a child protection plan at the end of September 2014, 107 fewer (7.2 per cent) than September 2013. Rates have been stable since January following a period of reducing numbers. Overall the number of children subject to a child protection plan reduced by 24 per cent in 2013/14 (236 fewer children). Nationally, there was a 12 per cent rise. Leeds' RPTT is 47.3 is below core city and statistical neighbour averages but five points above national. Re-registration rates in Leeds are above the national average. Re-registration rates though are not exceptional and should not in themselves be seen as a negative but as a basis on which to seek reassurance of practice. Work by Professor Mark Peel confirmed that decision making processes in Leeds were robust and appropriate. Rates and the quality of cases continue to be monitored.
- 4.6 While there was a welcome reduction in statutory intervention (looked after and child protection numbers), children in need (CiN) cases rose by almost eight per

cent in Leeds between March 2013 and March 2014. As a result, social work caseloads remain high. To have an impact on CiN cases our next major focus will be to enhance preventative and early intervention services including further integration of services working with children and families either prior or post formal social care child protection and care process.

4.7 The above will build on Leeds clearly articulated early help approach. This forms a central part of safeguarding training. Leeds has protected and invested in services in this area with support for families being a focus through family group conferencing and initiatives like Families First. Of the 2,190 families identified at the start of the programme, 1,604 (73 per cent) have been 'turned around' (have shown a sustainable change). Eighty-five early help assessments (formerly called CAFs) were initiated in September - more than 500 have been initiated in the first six months of the 2014/15 financial year.

4.8 Appendix three contains the September safeguarding specialist and targeted services monthly practice improvement report, which details the current position of a range of indicators. the following is a summary of some of the indicators:

- Demand levels for Children's Social Work Service (CSWS) remain high: almost 6,700 cases were open to CSWS at the end of September. 1,718 contacts were received in September, of which 1,121 became a referral to CSWS. The ratio of contacts that become social work referrals is incrementally increasing suggesting an impact of partnership work around appropriate contact.
- 889 child family assessments were completed in September, of which almost 80 per cent were completed within 45 days. More assessments were completed in September than in any other month in the last year, apart from July. The goal is for sustained performance above 80%.
- The proportion of children starting to be looked after who are under five remains high, at just over 50 per cent for the first six months of 2014/15 (93 of 184). Whilst high, this proportion is slightly lower than the 2013/14 figure of 52.2 per cent, and continues the downward trend year-on-year
- The number of children entering care (184) in the first six months of 2014/15 is 38 lower (17.1 per cent) than the same period 12 months ago
- In September, almost 96 per cent of children looked after had had a statutory visit within timescales. Across the first six months of 2014/15, the cumulative figure is nearly 92 per cent.

Performance improvements can be seen since June.

- Most noticeably it was reported to Scrutiny in July that a priority for improvement was the timeliness of initial child protection conferences (ICPCs), which had fallen significantly since the implementation of Frameworki. Close monitoring, adjustments to Frameworki and a review of service process have led to 80.7 per cent for ICPCs (60 of 87) being completed within timescales for September, this was sustained in October.



Year-to-date timeliness up to March 2015 will remain below expectations however there is the reassurance that current performance is acceptable and year to date will continue to improve up to year end.

- The recording of annual dental checks has improved with the assurance that now 88% of Looked After Children are recorded with completed visits. In May this was 60%.

4.9 Quality of service and of professional practice is key to sustained improvement. This is based on practitioners owning service quality and improvement, supported by independent scrutiny. Comprehensive auditing by the Independent Safeguarding Unit is in place. Supervision is an area for focus and for investment in training. The latter includes the challenge and support of the Leeds LSCB and, where appropriate, scrutiny and advice from national experts.

## **5 Learning outcomes**

### **Background/context**

5.1 This report presents headline results for ages 5, 11 and 16 in terms of the proportion of Leeds children and young people that have met expectations at these ages. These expectations are both rising and changing as part the significant and sustained change occurring within the education system. This includes what is taught, how it is taught and how progress and achievement in learning are assessed. The drivers for change include: emulating the world's most successful school systems; addressing equality of opportunity and outcomes; ensuring all are stretched to achieve their best; and ensuring all learn to levels that supports good outcomes in adulthood including active citizenship.

5.2 All services working with children and families should ensure that children, families and schools are supported in responding to these changes. This includes making the right choices in the learning offered by providers and in the options chosen by learners. The annual report, produced in February, on child and young people's learning in Leeds will address this context, cover the current position and highlight the priorities in Leeds. It will also incorporate further information on the pupil cohorts that sit under the headline figures (e.g. pupil premium); information at this level is becoming available with analysis being undertaken. The report will also outline the Life Ready for Learning, and Best City for Learning strategies currently in development, which link the city's approach to education and outcomes for children and young people to the CYPP and to the Best Council Plan.

5.3 For 2014 the greatest impact of change has been seen in Key Stage 4. Last year it was the foundation stage, the end of primary results will be impacted in future years.

- 2014 was the second year of new Foundation Stage Profile for the early years. From 2016 the Foundation Stage will remain but the end of stage assessment will not be compulsory. Replacing it will be a Primary School Reception Baseline.



- From 01 September 2014 a new curriculum for primary school pupils came into effect. Part of the change includes the removal of national assessment levels by which to judge pupil progress through the primary years. This is now a school responsibility and ensuring that all children are making progress in learning remains fundamental. There will be increasing expectations in terms of progress in learning from Year 1 to Year 6 based on expectations of the levels to be reached by the end of Year 6 being further raised.
- Secondary education has already seen a range of national changes, in respect to what qualifications young people can take, how these are assessed, and how the assessments are collated to present school and area performance.

For Key Stage 4 there are now two sets of results on which to evaluate 2014 outcomes. There is the actual qualification a young person will take with them onto further learning and employment, (known as best entry). The other set, (known as first entry), is intended for assessing the performance of institutions such as schools and local authorities and particularly aimed at minimising schools raising standards by having students retake tests and exams.

First results are the only nationally published information, and count only the result from the first time a qualification or similar qualification was entered. This is one of a range of changes intended to refocus learning priorities in secondary schools, others include which qualifications count in performance measures, an emphasis on exams and the 'strengthening' of subjects, like the removal of speaking and listening from English examinations. These changes and their pace are challenging schools to understand the technicalities, and to respond in a way that is timely and in the best interests of young people.

- 5.4 The next section updates Scrutiny on 2014 headline results. compares Leeds to the national picture.

### **Early years foundation stage**

- 5.5 Children achieving a good level of development are those achieving at least the expected level within the following areas of learning: communication and language; physical development; and personal, social and emotional development; literacy; and mathematics. There has been a considerable increase in the proportion of children achieving a good level of development in Leeds, from 51 per cent in 2013, to 58 per cent in 2014. There was a slightly larger improvement nationally; Leeds, therefore, remains below the national average, with a gap of two percentage points.
- 5.6 In 2013, Leeds was the lowest performing local authority against the 'low achievers'/inequality gap measure. In 2014, Leeds has seen a very considerable and encouraging improvement against this indicator. The gap has reduced from 44.6 to 38. Leeds's performance against all other authorities has improved, with this year's performance placing Leeds 120th of 152 local authorities. Improvement has been driven through a challenge to improve outcomes for the very lowest achievers, pleasing the proportion being assessed at the lowest levels has halved.

### **Key Stage 2**



- 5.7 Outcomes are improving in Leeds, with more children reaching expectations at the end of primary school. These improvements are reflected nationally; therefore, the gap between Leeds and national is being maintained. The percentage of pupils in Leeds achieving a Level 4 or better in the reading test, writing teacher assessment, and the maths test, has risen by two points to 76 per cent. A similar increase was seen nationally, taking that figure to 78 per cent.

Provisional Leeds figures for expected progress in English and maths in Key Stage 2 remain higher than national and compare favourably with both statistical neighbours and core cities. This highlights both good performance and a need to strengthen achievement in Key Stage one.

#### **Key Stage 4**

- 5.8 The national changes to the secondary education have has the most impact on KS4 results ('first' and 'best' entries). Provisionally, using 'best' results (what young people actually achieve) 55 per cent of Leeds young people achieved the headline measure (5+ A\*-C including English and maths GCSE) compared to the national figure of 58 per cent. Both are slightly lower than 2013 but then we are not comparing the same qualifications. It represents a narrowing of the gap for Leeds against this headline measure. Continued improvement is needed in the proportion of Leeds pupils achieving expected progress in English and maths to further close this gap.
- 5.9 In terms of young people achieving at least five good GCSEs or equivalent, the changes in what counts have had a significant impact. Previously 86 per cent of Leeds young people reached this level; now, 64 per cent do. This is a change in what is counted, not in what young people achieved. The changes in Leeds' figures are reflected nationally. It does though mean that we have less assurance on what young people have achieved.
- 5.10 Against published first entry data, Leeds' performance appears worse than when using best entry. In terms of impact of first measures on schools, there is no consistent pattern. Some of this is choice, what is most appropriate for the young people in each school; this includes giving them the best chance of reaching national expectations in maths and English. Some is not getting caught out by the technicalities. The Leeds learning community has and will continue to support each other in response to national changes.

#### **6 Inspection of settings working with children and young people (appendix five)**

- 6.1 Published Ofsted reports are monitored across the range of children's provision to understand the percentage of provision in Leeds that is good or better. The summary presented in appendix three reflects that for the majority of children's provision the rate of good or outstanding provision in Leeds is similar or better than national.
- 6.2 The proportion of childminders and childcare providers operating on non-domestic premises (nurseries, playgroups and out of school clubs) judged to be good or outstanding has steadily improved over the last year. The gap between national and Leeds has closed, and performance in Leeds is now above the national



averages. This is in the context of a more challenging inspection framework, and reflects the high quality of local authority support to settings and the increasing engagement of private providers in the cross-sector early learning improvement agenda that is being led by the council.

6.3 The percentage of Leeds primary schools graded good or outstanding is above national levels, although challenges remain in supporting more secondary schools to move towards being good. Our approach is to use the last inspection report for a school regardless of governance changes on the basis that we want coverage for all our children and young people. Using Ofsted's approach of removing sponsored academies prior to their first inspection and adding in through schools Leeds has 63% of secondary schools good or better.

6.4 67 per cent of local authority-run children's homes are currently judged to be good or outstanding. This is a reduction from the 89 per cent quoted in the last report, and is due to the change in ratings of three homes from good to adequate, following their most recent inspections.

This is due to adjusting to changes in Ofsted inspections and being in period of transition in our children's home provision. Our strategy will have a positive impact in the future and it is expected that the direction of travel will turn around. Our approach is for fewer generic homes and the placement more children with additional needs in our own children's home (rather than residential placements outside Leeds).

The themes raised in the inspections are the admissions policies, placement plans requiring further work (often technical not substantive issues), and policies and procedures around recording and reporting incidences of young people going missing from the home, and not attending school. These issues are being addressed through individual requirements and recommendations for each home and through social work systems and panels.

## **7 Corporate considerations**

### **7.1 Consultation and engagement**

- This is an information report and as such does not need to be consulted on with the public. However, all performance information is available to the public.

### **7.2 Equality and diversity/cohesion and integration**

- This is an information, not a decision, report and so due regard is not relevant. However, this report does include an update on equality issues as they relate to the various priorities. Some young people are statistically more likely to have relatively poor outcomes, for example those with learning difficulties and disabilities, those from some ethnic minority backgrounds, those with EAL, those living in deprived areas, poor school attenders and those involved in the social care system. The purpose of all the strategic and operational activity relating to this this area of work is to help all children and young people achieve their full potential. A central element of this is to ensure that the needs of vulnerable



children, young people, and families who experience inequality of opportunity or outcomes are identified and responded to at the earliest possible opportunity.

### **7.3 Council policies and city priorities**

- This report provides an update on progress in delivering the council and city priorities in line with the council's performance management framework. The CYPF supports, reflects, and complements the outcomes, priorities and indicators set out in the Best Council Plan 2013-17 and the Joint Health and Well Being Plan 2013-15.
- The Children and Young People's Plan 2015-19 is currently under development. Proposals are considered in a separate report on this agenda.

### **7.4 Resources and value for money**

- There are no specific resource implications from this report.

### **7.5 Legal implications, access to information and call in**

- All performance information is publicly available. This report is an information update providing Scrutiny with a summary of performance for the strategic priorities within its remit and as such is not subject to call in.

### **7.6 Risk management**

- The report cards that we are proposing to bring to Scrutiny Board twice a year include an update of the key risks and challenges for each of the priorities. This is supported by a comprehensive risk management process in the council to monitor and manage key risks.

## **8 Conclusions**

- 8.1 This report provides a summary of performance against the strategic priorities for the council relevant to the Children and Families Scrutiny Board.

## **9 Recommendations**

- 9.1 Members are recommended to:

- Consider and comment on the most recent performance information. Including content they would like to see in the next 6 month update.
- Use the information in deciding on the areas for further scrutiny work to support improvement over the coming year.

## **10 Background documents<sup>1</sup>**

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include



- 10.1 Other regular sources of information about performance in relation to children's services are contained in community committee reports; the annual standards report to Executive Board each February/March about education attainment; the annual reports to Executive Board of the fostering and adoption services each summer; and regular updates to Executive Board on proposals to increase school places as part of the basic need programme.

**Appendix 1:** Indicator performance for the CYPP indicators as at the end of September 2014 (quarter two).

This table shows a summary of the position for each priority, and an indication of the difference between performance reported at the end of September 2013 and September 2014. The cross or tick next to each direction of travel arrow indicates if a rise or fall in performance is a positive or negative trend; a downward arrow for the number of children looked after would be a positive trend, but for attendance would be a negative trend.

	Indicator	Summary	Performance		
			Q2 2013/14	Q2 2014/15	Difference
Safe from harm	<b>Obsession:</b> Number of children looked after	The number of children looked after is currently at its lowest point since 2006, with a sustained safe and appropriate reduction seen since September 2012. Care starter numbers have also started to reduce; 137 children became looked after between April and August 2014, 56 fewer (29 per cent) than the same period 12 months ago. <i><b>Children's Trust partners should:</b> continue to focus on preventative measures that support children and families and reduce the need for children to be looked after</i>	<b>1,357</b> 86.5 per 10,000 Sept 2013	<b>1,297</b> 81.8 per 10,000 Sept 2014	↓ ✓
	Number of children subject to child protection plans	Child protection numbers have reduced by 27 per cent (280) since the start of the CYPP; September 2014's figure of 757 is 7.2 per cent lower than September 2013 (864). Numbers have remained level since January 2014. The number of large sibling groups becoming subject to a child protection plan is impacting on overall numbers. <i><b>Children's Trust partners should:</b> Support efforts to further increase meaningful partner attendance or involvement at initial and ongoing child protection conferences</i>	<b>816</b> 52.0 per 10,000 Sept 2013	<b>757</b> 47.7 per 10,000 Sept 2014	↓ ✓
Do well in learning and have the skills for life	<b>Obsession:</b> Primary and secondary attendance	Attendance in both primary and secondary schools are at their highest ever recorded levels. Secondary unauthorised absence rates (HT 1-4) have reduced from 2.1 per cent in 2012/13 to 1.8 per cent in 2013/14. The highest levels are concentrated in a small number of schools: in 2013/14, there were six secondary schools in the city with unauthorised absence rates more than double the city average. <i><b>Children's Trust partners should:</b> Continue to champion that learning is an entitlement for children and young people and that when a child is absent they are missing out</i>	<b>95.3%</b> Primary 2012/13 HT1-4	<b>96.3%</b> Primary 2013/14 HT1-4	↑ ✓
	<b>Obsession:</b> 16-19 year olds who are NEET	At the end of July 2014, there were 1,716 (adjusted) NEET young people in Leeds (7.5 per cent), 0.3 percentage points higher than the same period last year. The proportion of not knowns has reduced over the last year, to 2.4 per cent in Leeds at the end of July - the lowest it has ever been (compared to 8.6 per cent nationally). <i><b>Children's Trust partners should:</b> Encourage and support secondary school governing bodies to meet their statutory duty to have a clear careers strategy and to support this by having a lead for careers education and information advice and guidance.</i>	<b>7.2%</b> July 2013	<b>7.5%</b> July 2014	↑ ✗

	Indicator	Summary	Performance		
			Q2 2013/14	Q2 2014/15	Difference
		<i>Encourage young people and partners to utilise Leeds Pathways and the Youth Information Hub.</i>			
Do well in learning and have the skills for life	Foundation Stage good level of development	<p>There has been a considerable increase in the proportion of children achieving a good level of development in Leeds, from 51 per cent in 2013, to 58 per cent in 2014. In 2013, Leeds was the lowest performing local authority against the low achievers (inequality gap) measure (Leeds had the largest gap). In 2014, Leeds has seen a very considerable and encouraging improvement against this indicator, with the gap reducing from 44.6 to 38.4. There has also been a reduction in the national gap but Leeds' improvement has been faster than national. Leeds remains in the 4th quartile, but has improved its ranking.</p> <p><b>Children's Trust partners should:</b> <i>Help ensure that children in the early years of life are accessing learning, including supporting the development of an implementation plan for the Best Start in Life Strategy.</i></p>	51% 2012/13 academic year	58% 2013/14 academic year	↑ ✓
	Key Stage 2 level 4+ reading, writing and maths	<p>Outcomes are improving in Leeds; however, these improvements are being matched or exceeded by the national figures. The gap between Leeds and national is being maintained on the key attainment indicators and Leeds is more in line with the performance of other core cities than that of its statistical neighbour local authorities.</p> <p><b>Children's Trust partners should:</b> <i>Promote opportunities to become school governors amongst their workforces. Assist clusters to engage families and communities in learning.</i></p>	74% 2012/13 academic year	76% 2013/14 academic year	↑ ✓
	5+ A*-C GCSE inc English and maths	<p>There has been significant change in how Key Stage 4 performance is assessed. With the headline GCSE measure of 5+ A*-C GCSE including English and maths provisionally 55 per cent of Leeds young people finished key stage 4 with this qualification. Progress in English and maths remains a Leeds focus, there has been an improvement in English progress, which has helped Leeds headline result move closer to national. Ensuring young people are making progress in learning that is right for them in this context of changing expectations is essential. To assess schools and Local Authority performance first entry figures have been published, Leeds performance against these was lower.</p> <p><b>Children's Trust partners should:</b> <i>Promote opportunities to become school governors amongst their workforces. Assist clusters to engage families and communities in learning.</i></p>	56.6% 2012/13 academic year  Not directly comparable given changes	50% (first entry) 55% (best entry) 2013/14 academic year	↓ ✗
	Level 3 qualifications at 19	<p>Level 3 at 19 percentages have risen significantly since 2009, but remain below the national average; the gap to the national average, however, has halved. The gap in attainment at age 19 between those young people formerly eligible for free school meals at academic age</p>	52% 2012	54% 2012	↑ ✓


	Indicator	Summary	Performance		
			Q2 2013/14	Q2 2014/15	Difference
		15 and those not eligible remained at 24 percentage points nationally. In Leeds, the gap narrowed by two points, from 32 to 30 per cent. <b>Children's Trust partners should:</b> Acknowledge and support the implementation of the recommendations from the 14-19 (25) strategic partnership as they emerge.			
	16-18 year olds starting apprenticeships	The apprenticeship offer through good partnership working continues to embed in Leeds. The number of apprenticeship starts decreased by 25 per cent in 2013 from 2012, but over the same period the number of young people participating in apprenticeships has only dropped by six per cent. Completion and quality are as least as important in assessing impact as volume of starts. Ensuring young people are aware of apprenticeships as a positive option available to them remains a focus. <b>Children's Trust partners should:</b> Encourage more young people to become apprenticeship ambassadors and support apprenticeships awareness raising, with young people, and within schools.	2,214 August 11 to July 12	1,521 August 12 to July 13	↓ ✘
	Children and families accessing short breaks	Work is underway to develop a new indicator, on which future report cards will be based.	Not included in this report		
Healthy lifestyles	Obesity levels in reception and year six	The 2014 National Child Measurement Survey covered 93 per cent of reception children and 74 per cent of year six children in Leeds. Obesity in reception was 8.7 per cent of all children, rising to 19.7 per cent in year six. This continues the encouraging although small downwards trend in rates for both reception and year six. Overall rates remain very high with around one in ten children already obese by age five, increasing to one in five children by age 12. <b>Children's Trust partners should:</b> Recognise sedentariness as a major risk factor for childhood obesity. Promote awareness of the Healthy Start in Childcare offer, which will be available from January.	9.3% Reception 2012/13 financial year	8.7% Reception 2013/14 financial year	↓ ✓
			19.7% Year 6 2012/13 financial year	19.7% Year 6 2013/14 financial year	↔
	Uptake of free school meals - primary and secondary	The Children and Families Bill places a legal duty on state funded schools in England, including academies and free schools, to offer a free school lunch to all pupils in reception, and years one and two from September 2014 - Universal Infant Free School Meals (UIFSM). From September 2014, schools are required to provide cooking in the curriculum	73.1% Primary 2012/13 financial year	13/14 data to follow	

	Indicator	Summary	Performance		
			Q2 2013/14	Q2 2014/15	Difference
		through KS1 to KS3, with an emphasis on healthy recipes. New duties to comply with revised school food standards will come into effect from January 2015. <b>Children's Trust partners should:</b> <i>Champion consistency in the provision of high quality school meals</i>	<b>71.1%</b> Secondary 2012/13 financial year	<i>13/14 data to follow</i>	
	Teenage conceptions (rate per 1,000)	There has been a steady decline in Leeds' teenage conception rates since 2006 (by 45 per cent). Looking further back, there were 641 teenage conceptions in 1998, compared to 471 in 2012. 204 teenage conceptions were recorded in the first six months of 2013. <b>Children's Trust partners should:</b> <i>Support efforts to engage with young fathers, especially in identifying these fathers.</i>	<b>38.1</b> 2011 calendar year average	<b>37.5</b> 2012 calendar year average	↓ ✓
	Alcohol-related hospital admissions for under-18s	In Leeds, under 18s females account for more alcohol-related admissions than males, and areas of deprivation show higher levels of young people admitted to hospital due to alcohol. A number of programmes are ongoing to advise young people, parents and children professionals on the consequence of alcohol misuse and on how to identify and avoid this. <b>Children's Trust partners should:</b> <i>Raise awareness of the importance of this agenda within their service and with partners.</i>	New indicator and national issues in accessing data		
Voice and influence	Percentage of 10 to 17 year-olds committing one or more offence	The number of children and young people that have offended and received a formal legal outcome continues to fall. In the twelve-month period April 2013 to March 2014, offending rates fell by 25.5 per cent (232 young people) compared to total number of children and young people for the same period in the previous 12 months. The numbers of offenders has been falling steadily and has dropped by 53 per cent (over 1,000 fewer young people) since the baseline was calculated. <b>Children's Trust partners should:</b> <i>Continue to support further development of the Leeds local multi-agency partnership approach to addressing anti-social behaviour &amp; crime related issues.</i>	<b>1.4%</b> April 12 to March 13	<b>1.0%</b> April 13 to March 14	↓ ✓

	Indicator	Summary	Performance		
			Q2 2013/14	Q2 2014/15	Difference
	Children and young people's influence in the community	<p>107 schools completed the 'My Health My School Survey', representing over 4,600 pupils. A learner voice participation survey was developed and completed with students in years nine to 14 with SEN and/or disabilities. YouthWatch were involved in designing and carrying out a survey seeking young people's views about health drop ins in high schools.</p> <p><b>Children's Trust partners should:</b> Consider how the voice and influence of shapes their services. Support November as Takeover month and involve children and young people from across Leeds.</p>	<p><b>50%</b> 2012/13 academic year (GUL survey)</p>	<p><i>No current indicator</i></p>	




Appendix 2a: Children and Young People's Plan key indicator dashboard - city level: September 2014

	Measure	National	Stat neighbour	Result for same period last year	Result Jun 2014	Result July 2014	Result Aug - 2014	Result Sept - 2014	DOT	Data last updated	Timespan covered by month result
Safe from harm	1. Number of children looked after	60/10,000 (2012/13 FY)	70/10,000 (2012/13 FY)	1357 (84.0/10,000)	1289 (79.8/10,000)	1280 (79.3/10,000)	1291 (79.9/10,000)	1297 (80.3/10,000)	▲	30/09/2014	Snapshot
	2. Number of children subject to Child Protection Plans	37.9/10,000 (2012/13 FY)	39.5/10,000 (2012/13 FY)	816 (50.5/10,000)	761 (47.1/10,000)	757 (46.9/10,000)	784 (48.5/10,000)	757 (46.9/10,000)	▲	30/09/2014	Snapshot
Do well in learning and have the skills for life	3a. Primary attendance	96.1% (HT1-4 2013-14 AY)	96.1% (HT1-4 2013-14 AY)	95.3% (HT1-4 2013 AY)	95.4% (HT 1-5 2013 AY)	96.3% (HT1-4 2013/14)			▲	21/10/2014	AY to date
	3b. Secondary attendance	94.9% (HT1-4 2013-14 AY)	95.0% (HT1-4 2013-14 AY)	93.7% (HT1-4 2013 AY)	93.7% (HT1-5 2013 AY)	94.7% (HT1-4 2013/14)			▲	21/10/2014	AY to date
	3c. SILC attendance (cross-phase)	90.4% (HT1-4 2012 AY)	91.1% (HT1-4 2012 AY)	87.5% (HT1-5 2012 AY)	86.9% (HT1-5 2013 AY)			▼	HT1-5	AY to date	
	4. NEET	5.4% (May 14)	6.6% (May 14)	7.7% (1639)	7.4% (1685)	7.5% (1716)	7.7% (1805)	7.2% (1646)	▲	31/09/2014	1 month
	5. Early Years Foundation Stage good level of development	60% (2014 AY)	56% (2014 AY)	63% (2012 AY)	51% (2013 AY)	58 (2014 AY)			▼	Oct 14 SFR	AY
	6. Key Stage 2 level 4+ in reading, writing and maths	76% (2013 AY)	77% (2013 AY)	73% (2012 AY)	74% (2013 AY - 5563)	75% (2014 AY)			▲	Aug 14 SFR	AY
	7. 5+ A*-C GCSE inc English and maths	60.8% (2013 AY)	60.6% (2013 AY)	55.0% (2012 AY)	57.3% (2013 AY - 4482)	'First' results 50% (2014/15 AY) 'Best' results 55% (2014/15 AY)			n/a	Oct 14 SFR	AY
	8. Level 3 qualifications at 19	57.3% (2013 AY)	54.5% (2013 AY)	50% (2012 AY - 4,189)	54% (2013 AY - 4710)	54% (2013 AY - 4710)			▲	Mar 14 SFR	AY
	9. 16-18 year olds starting apprenticeships	114,347 (Aug 12- Jul 13)	740 (Aug 12- Jul 13)	1,149 (Aug 12 - Apr 13)	1,521 (Aug 12 - Jul 13)	1,521 (Aug 12 - Jul 13)			▲	Dec 13 SFR	Cumulative Aug - July

	Measure	National	Stat neighbour	Result for same period last year	Result Jun 2014	Result July 2014	Result Aug - 2014	Result Sept - 2014	DOT	Data last updated	Timespan covered by month result
	10. Disabled children and young people accessing short breaks	Local indicator	Local indicator	Local indicator	<i>Indicator in the process of being redeveloped</i>				n/a	n/a	n/a
Healthy lifestyles	11. Obesity levels at year 6	18.9% (2013 AY)	19.4% (2013 AY)	19.7% (2012 AY )	19.6% (2013 AY)				▲	Dec 13 SFR	AY
	12. Teenage conceptions (rate per 1000)	26.0 (Sep 2012)	33.7 (Sep 2012)	31.4 (Sep 2012)	31.4 (Sep 2012)				▶	Aug-14	Quarter
	13a. Uptake of free school meals - primary	79.8% (2011 FY)	79% (Yorks & H)	73.1% (2012/13 FY)	73.1% (2012/13 FY)				▶	Oct-13	FY
	13b. Uptake of free school meals - secondary	69.3% (2011 FY)	67.4% (Yorks & H)	71.1% (2012/13 FY)	71.1% (2012/13 FY)				▶	Oct-13	FY
	14. Alcohol-related hospital admissions for under-18s	Local indicator	Local indicator	69	57				▼	2012	Calendar year
Fun	15. Children who agree that they enjoy their life	Local indicator	Local indicator	80% (2012 AY)	80% (2013 AY)				▶	Sep-13	AY
Voice and influence	16. 10 to 17 year-olds committing one or more offence	1.9% (2009/10)	2.3% (2009/10)	1.0% (2012/13)	1.0% (2013/14)				▶	Jul-14	FY
	17a. Children and young people's influence in school	Local indicator	Local indicator	68% (2012 AY)	69% (2013 AY)				▲	Nov-13	AY
	17b. Children and young people's influence in the community	Local indicator	Local indicator	52% (2012 AY)	50% (2013 AY)				▼	Nov-13	AY

**Key** AY - academic year DOT - direction of travel FY - financial year HT - half term SFR - statistical first release (Department for Education/Department of Health data publication)  
 Direction of travel arrow is not applicable for comparing Early Years Foundation Stage outcomes from 2013 with earlier years; assessment in 2013 was against a new framework  
 Comparative national data for academic attainment indicators are the result for all state-maintained schools

**Appendix 2b: Children and Young People's Plan key indicator dashboard - cluster level: September 2014**

	Children looked after <sup>3 5</sup> <sub>6</sub>		Child protection plans <sup>3 5 6</sup>		Primary attendance <sup>4</sup>	Secondary attendance <sup>4</sup>	Adjusted NEET <sup>3 4 5 8</sup>		Early Years Foundation Stage <sup>4</sup>	Key Stage 2 Level 4+ in reading, writing and	5 A*-C GCSEs inc Eng and Maths <sup>4</sup>	Level 3 quals at age 19 <sup>4 7</sup>	Obesity levels at Year 6 <sup>5</sup>	Primary uptake of FSM <sup>4</sup>	Secondary uptake of FSM <sup>4</sup>	Alcohol-related hospital admissions for under-18s	Teenage conceptions <sup>5 6</sup>		10-17 yr old offenders <sup>5 6</sup>	
	As at 30/09/14		As at 30/09/14		HT1-4 13/14	HT1-4 13/14	As at 30/09/14		2014 AY	2013 AY	2013 AY	2013 AY	2013 AY	2012/13 FY	2012/13 FY	2012	July 2009 to July 2010		July 2013 to June 2014	
	Cluster	No	RPTT	No	RPTT	%	%	No	%	%	%	%	%	%	%	%	No	RPT	No	RPT
ENE - Alwoodley <sup>2</sup>	13	23.2	11	19.6	97.0	95.6	25	4.0	67.8	85	69	65.0	14.9	68.3	72.4	<5	24	29.3	13.0	6.6
ENE - CHESSE <sup>1</sup>	108	142.9	58	76.8	94.4		102	10.8	37.9	59	N/A	N/A	20.9	72.3	X	6	48	46.4	38.0	12.6
ENE EPOSS <sup>2</sup>	6	8.3	5	6.9	97.2	94.7	35	5.5	74.9	87	57	55.0	13.9	62.0	59.4	<5	22	14.0	10.0	2.7
ENE - Inner East	197	171.0	46	39.9	95.6	93.6	161	10.5	48.6	64	42	38.1	22.4	76.6	75.0	<5	111	74.2	59.0	13.7
ENE - NETWORKS	23	40.5	26	45.7	96.5	94.9	47	6.0	54.7	66	51	53.8	20.5	73.4	70.5		26	28.6	16.0	7.2
ENE - NEXT	17	21.6	16	20.3	96.9	95.4	54	4.8	68.7	77	62	58.0	19.2	61.6	74.0	<5	25	18.7	14.0	4.2
ENE - Seacroft Manston	108	109.9	74	75.3	95.8	93.9	133	8.8	53.5	73	42	33.8	22.7	72.6	69.9	6	99	54.6	50.0	12.0
SSE - Ardsley & Tingley	10	29.0	7	20.3	96.8	95.7	25	4.6	68.9	84	69	64.5	14.3	70.0	71.8	<5	25	36.9	5.0	3.0
SSE - Beeston, Cottingley and Middleton	84	105.8	66	83.1	96.2	94.8	90	8.0	47.2	74	47	34.0	24.4	73.3	53.6	<5	83	68.3	33.0	10.7
SSE - Brigshaw	22	44.5	18	36.4	96.5	95.2	45	5.9	67.8	78	55	51.4	20.2	72.2	63.6	6	32	36.2	6.0	2.7
SSE - Garforth	<5		0	0.0	96.7	96.8	32	5.2	58.2	75	74	60.1	16.8	68.4	69.3		22	30.5	6.0	3.4
SSE - JESS	201	197.8	88	86.6	95.7	92.6	164	12.3	42.3	64	36	29.5	24.4	77.5	X	5	106	71.9	67.0	18.2
SSE - Morley	40	46.8	31	36.3	96.4	95.1	55	4.5	58.9	80	64	49.1	16.0	69.4	63.8	<5	52	38.0	23.0	6.5
SSE - Rothwell	19	30.1	23	36.5	96.6	94.4	50	6.2	69.8	74	60	44.3	19.8	68.8	73.3	<5	33	30.6	10.0	3.8
SSE - Temple Newsam Halton	48	85.4	19	33.8	96.3	94.5	59	6.8	59.6	72	59	49.3	18.1	70.4	59.5	<5	66	65.9	21.0	8.5
WNW - ACES	70	139.9	42	83.9	96.6	90.9	67	9.5	42.5	72	30	33.5	21.2	78.5	65.8	<5	44	56.6	21.0	11.0
WNW - Aireborough	10	13.9	16	22.3	97.3	95.4	41	4.2	72.4	82	72	69.2	17.9	72.0	55.6	<5	28	22.5	19.0	6.0
WNW - Bramley	83	110.5	55	73.3	96.0	93.7	104	9.9	51.8	63	54	40.1	21.8	71.3	79.1	<5	98	80.1	38.0	12.3

	Children looked after <sup>3 5 6</sup>		Child protection plans <sup>3 5 6</sup>		Primary attendance <sup>4</sup>	Secondary attendance <sup>4</sup>	Adjusted NEET <sup>3 4 5 8</sup>		Early Years Foundation Stage <sup>4</sup>	Key Stage 2 Level 4+ in reading, writing and	5 A*-C GCSEs inc Eng and Maths <sup>4</sup>	Level 3 quals at age 19 <sup>4 7</sup>	Obesity levels at Year 6 <sup>5</sup>	Primary uptake of FSM <sup>4</sup>	Secondary uptake of FSM <sup>4</sup>	Alcohol-related hospital admissions for under-18s	Teenage conceptions <sup>5 6</sup>	10-17 yr old offenders <sup>5 6</sup>		
Period covered	As at 30/09/14		As at 30/09/14		HT1-4 13/14	HT1-4 13/14	As at 30/09/14		2014 AY	2013 AY	2013 AY	2013 AY	2013 AY	2012/13 FY	2012/13 FY	2012	July 2009 to July 2010		July 2013 to June 2014	
Cluster	No	RPTT	No	RPTT	%	%	No	%	%	%	%	%	%	%	%		No	RPT	No	RPT
WNW - ESNW	12	24.2	12	24.2	96.7	94.4	44	6.7	67.5	77	51	58.7	19.7	71.9	67.5	<5	26	29.4	9.0	4.2
WNW - Farnley	16	42.5	20	53.1	96.0	95.6	43	8.0	51.5	78	73	46.5	20.8	70.9	76.9		35	52.0	13.0	8.7
WNW - Horsforth	16	42.7	8	21.3	97.3	95.6	27	4.9	60.4	85	80	69.6	13.4	71.8	X		19	33.0	8.0	5.2
WNW - OPEN XS	51	162.2	42	133.5	95.7	91.7	38	10.7	52.5	63	17	35.1	32.2	79.6	85.1		20	44.3	16.0	15.7
WNW - Otley/Pool/Bramhope	5	12.1	22	53.2	96.9	95.4	25	4.1	70.3	84	63	71.1	16.5	77.8	X		13	16.0	9.0	4.7
WNW - Pudsey	34	35.0	10	10.3	96.4	93.9	77	5.9	62.3	79	52	51.9	18.4	66.6	X	<5	46	29.9	26.0	6.4
WNW - Inner NW Hub	33	51.0	35	54.1	96.5	95.7	67	7.9	65.0	76	57	62.2	22.0	75.7	64.9	<5	42	38.1	23.0	8.9
<b>Leeds</b>	<b>1,297</b>		<b>757</b>		<b>96.3%</b>	<b>94.7%</b>	<b>7.2%</b>		<b>58%</b>	<b>74%</b>	<b>57.3%</b>	<b>51.9%</b>	<b>19.9%</b>	<b>73.1%</b>	<b>71.1%</b>	<b>57</b>	<b>44.4</b>		<b>1.0%</b>	

Key: AY - academic year FSM - free school meals FY - financial year RPT - rate per thousand RPTT - rate per ten thousand X = Data unavailable

Notes:

1 - CHES cluster does not include any secondary schools.

2 - On 1 April 2013, Wigton Moor Primary moved from EPOSS to Alwoodley. As some datasets pre-date this boundary change, data for some indicators is only available by the previous boundaries. This will be updated over time.

3 - Data by cluster for these indicators does not add up to the Leeds total, due to some children's records having a missing postcode, or an out of authority postcode. For NEET data, the citywide total also includes a proportion of young people whose status has expired. For children looked after the postcode used is where the child lived at the point of becoming looked after, not placement postcode.

4 - Data for these indicators is by schools within the cluster, not by pupils living in the cluster area.

5 - Data for these indicators is by children and young people living in the cluster area, not attending schools in the cluster

6 - Data suppressed for instances of fewer than five.

7 - Data based on where the young person lived when they were in Year 11, regardless of where they actually gained the Level 3 qualification.

8 - Young people's records with an unknown address that were previously coded to JESS cluster (as they are given the default postcode for the igen centre) have now been removed from the NEET count for this cluster from October 2013 onwards.

### Appendix 3: Safeguarding Specialist and Targeted Services September monthly practice improvement report

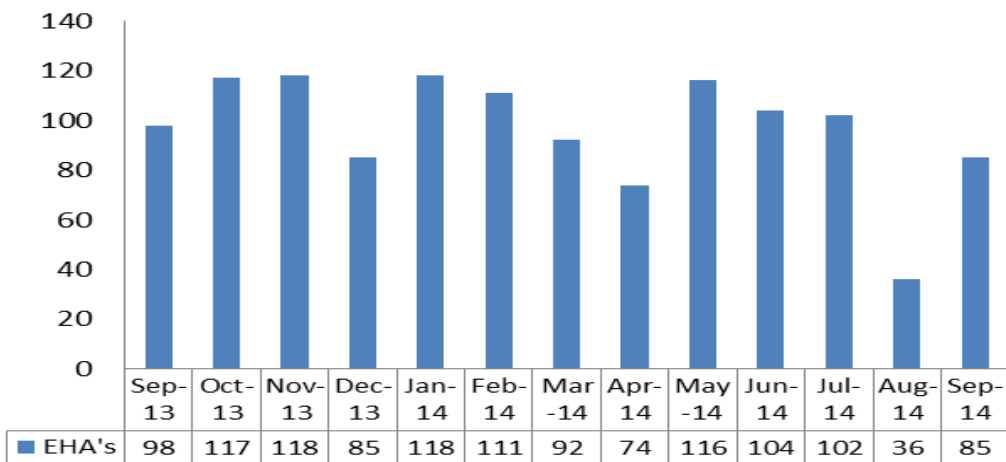
Incorporating children in need, children subject to a child protection plan and children looked after

#### Performance summary for September: Child in Need (May figures in brackets)

How much did we do?	How well did we do it?
<ul style="list-style-type: none"> <li>• <b>666</b> (889) children were newly registered at children’s centres this month.</li> <li>• <b>85</b> (116) Early Help Assessments (CAFs) were initiated.</li> <li>• <b>1718</b> (1614) contacts were received, of which <b>1121</b> (886) became referrals to the Children’s Social Work Service.</li> <li>• <b>272</b> (225) referrals this month were re-referrals within the previous 12 months; this is <b>24.3%</b> (25.4%) of all referrals this month.</li> <li>• <b>889</b> (795) Child and Family Assessments were completed.</li> <li>• <b>6693</b> (6627) cases were open to Children’s Social Work Services at the end of September, of those <b>902</b> (847) had no ethnicity recorded.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>61.3%</b> (58.0%) of referrals of CiN lead to child and family assessment (year to date from April).</li> <li>• <b>23.3%</b> (24.1%) of referrals within a 12-month period (rolling 12 months) were re-referrals.</li> <li>• <b>78.2%</b> (77.0%) Child and Family Assessments undertaken in the month were carried out within 45 working days. The year-to-date from April performance is <b>78.0%</b>.</li> <li>• <b>87.3</b> (91.2) days is the average time taken to complete Child and Family Assessments that took longer than 45 working days.</li> </ul>
<h4>What difference did we make and where do we want to improve?</h4>	
<ul style="list-style-type: none"> <li>• The multi-agency arrangements at the front door are supporting a more effective, joined up and appropriate response to contacts and referrals. Since the last report the conversion rate of front door contacts to social care referrals has steadily increased implying more appropriate contact.</li> <li>• We want to improve the recording of ethnicity of children in need.</li> <li>• Continue improvements in the timeliness of Child and Family Assessments and to reduce the time taken for those Child and Family Assessments that take more than 45 days.</li> </ul>	

## Performance trends: Children in Need

### Early Help Assessments initiated

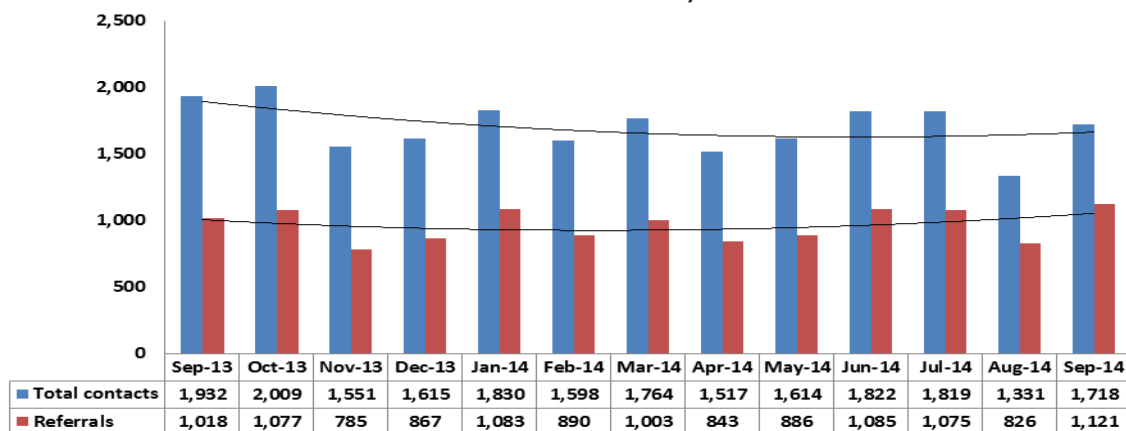


### Commentary

This graph shows the number of Early Help Assessments (previously CAFs) initiated each month.

Early Help Assessments are now being recorded in Frameworki. August figures will have been affected by the school holidays and no EHA lead by school based staff are initiated during holidays.

### Total contact and referrals by month

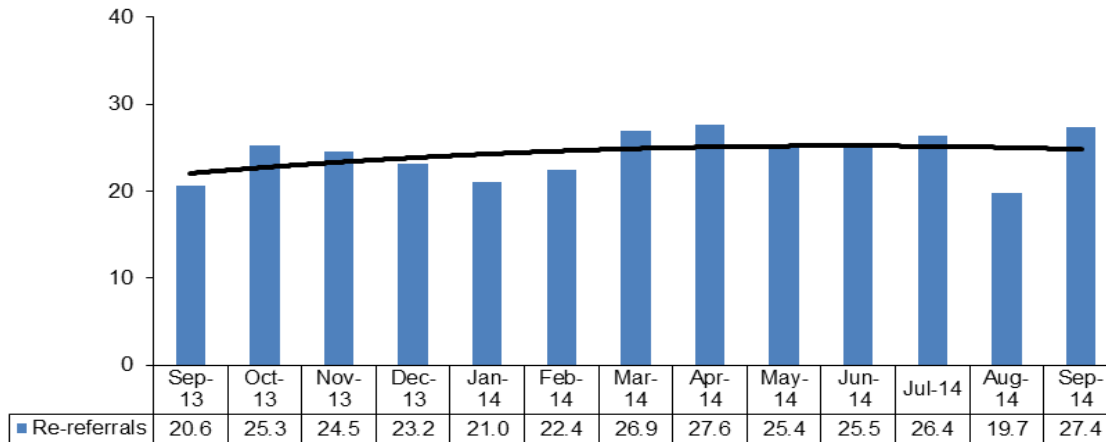


### Commentary

This graph shows total contacts received by the Children's Duty and Advice Team and the number of referrals accepted by the Children's Social Work Service.

Weekly referral meetings are part of processes for checking quality of decision making. Attention is being paid to referral volumes with September's high figure, but is too early to imply trends with figures that while fluctuating month on month are overall fairly stable.

Percentage of referrals that are a re-referral within a 12-month period (stand alone month)

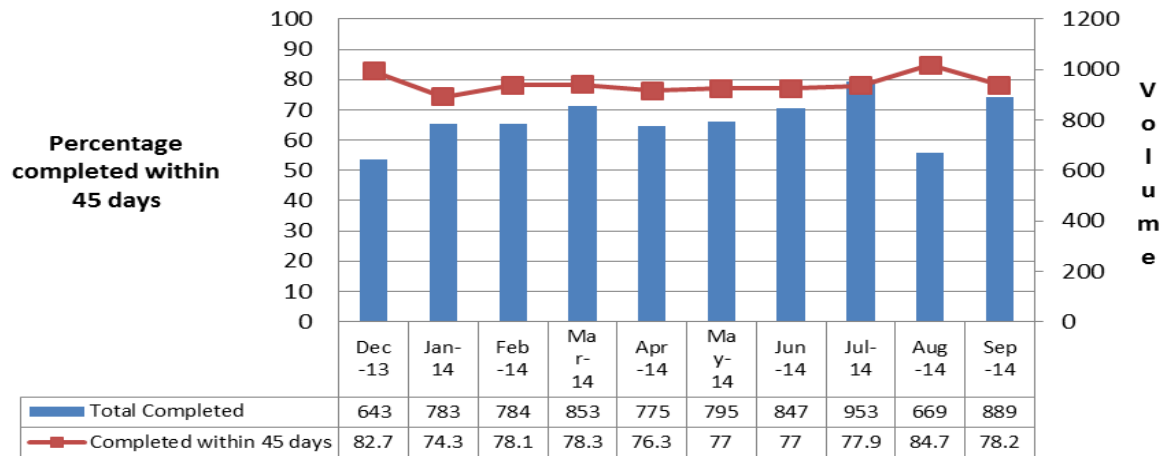


**Commentary**

This graph shows the percentage of referrals received in a month that are a re-referral of one within a 12 month period.

For 2013-14 Leeds re-referral rate 23.3% was in line with national. While Septembers rate is high, provisional figures show a lower figure for October.

Percentage of Child and Family Assessments completed within 45 working days



**Commentary**

This graph shows the number of child and family assessments completed and then the percentage completed within 45 working days, each month.

The effect of the school holidays can be seen in August figures.

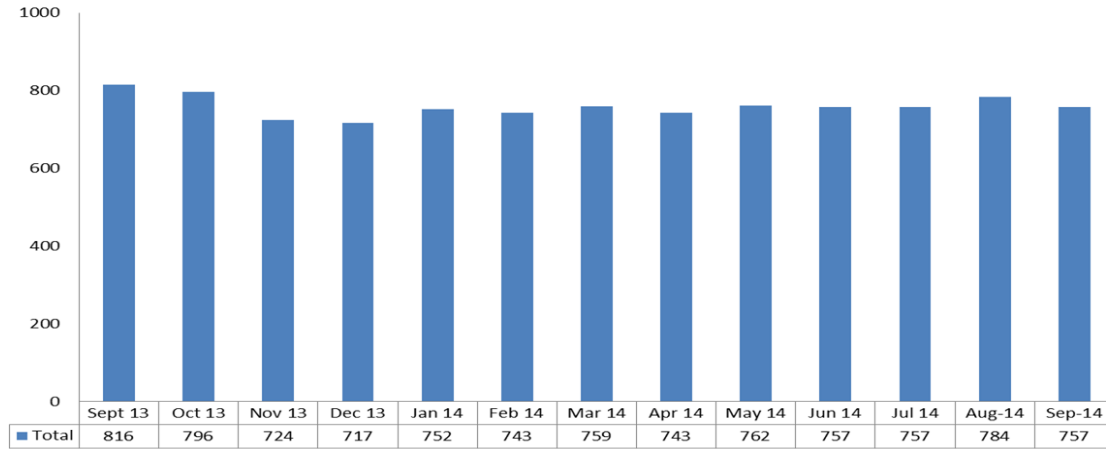
**Performance summary for September : Child Protection** (May figures in brackets)

How much did we do this month? (Last month in brackets)	How well did we do it?
<ul style="list-style-type: none"> <li>• <b>757</b> (762) children and young people (CYP) subject to a child protection plan (CPP)</li> <li>• <b>517</b> (565) Strategy Discussions were held</li> <li>• <b>135</b> (139) Section 47 enquiries were completed</li> <li>• <b>83</b> (121) CYP had an Initial Child Protection Conference (ICPC)</li> <li>• <b>139</b> (186) CYP had a child protection review</li> <li>• <b>615</b> (571) CYP received a visit in last 20 working days, as of last day of the month</li> </ul>	<ul style="list-style-type: none"> <li>• <b>99.5%</b> (100%) of CYP subject to CPP were allocated to a qualified social worker.</li> <li>• <b>7 CYP 4 families</b> (16 CYP) were subject to a CPP for more than two years.</li> <li>• <b>19.3%</b> (21.1%) of CYP becoming subject to a CPP in the last 12 months were for a second or subsequent time</li> <li>• <b>80.7%</b> (30.6%) of Initial Child Protection Conferences were held within statutory timescales</li> <li>• <b>91.4%</b> (84.4%) of all child protection reviews were held within statutory timescales</li> <li>• <b>88.6%</b> (86.4%) of CYP who have been subject to a CPP for at least 20 working days received their statutory visit, as of last day of month</li> </ul>
<p><b>What difference did we make and where do we want to improve?</b></p>	
<ul style="list-style-type: none"> <li>• The timeliness of the ICPC process has significantly improved, with timeliness now at expected levels. Year to date performance will remain below expectations but with the assurance that the processes have been reviewed, action taken and performance corrected. Performance is monitored weekly.</li> <li>• Review timeliness has also improved.</li> <li>• Re-registrations on child protection plans continue to be monitored. Leeds practice has been assessed as robust and while levels in Leeds are comparatively high they are not unreasonable, or an indicator of a performance issue. How cases are effectively managed post de-registration is a service focus.</li> <li>• While small numbers are involved the numbers of children on a plan for more than two years has reduced since the last report.</li> </ul>	



## Performance trends: Child Protection

Children on child protection plan



### Commentary

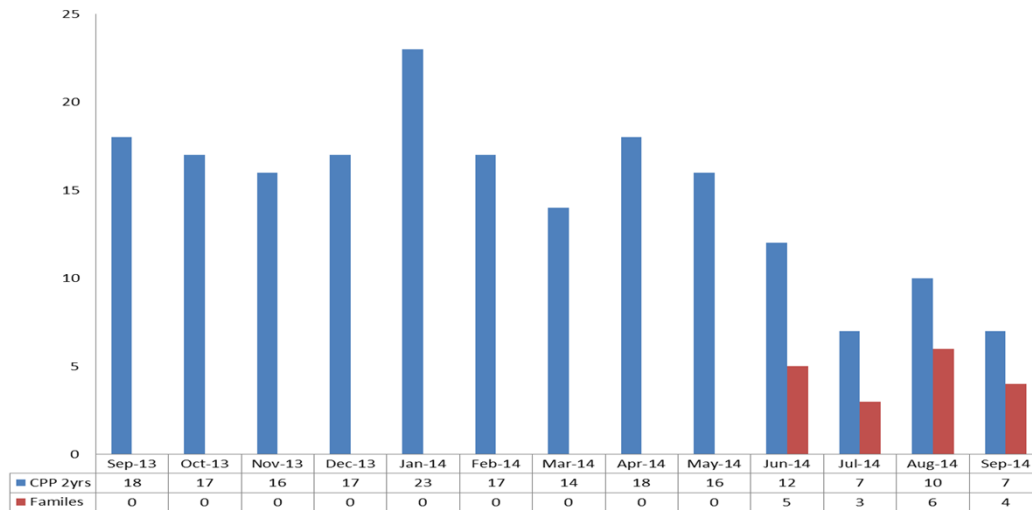
The graph shows the number of children subject to CPPs at the month end.

This month the rate per 10,000\* is 48.3

Compared to 52.7 at the same time last year

\*Rate per 10,000 uses the 2013 ONS mid-year estimate of children aged 0-17 as the denominator which is 158,573

CYP on CP plans for more than two years

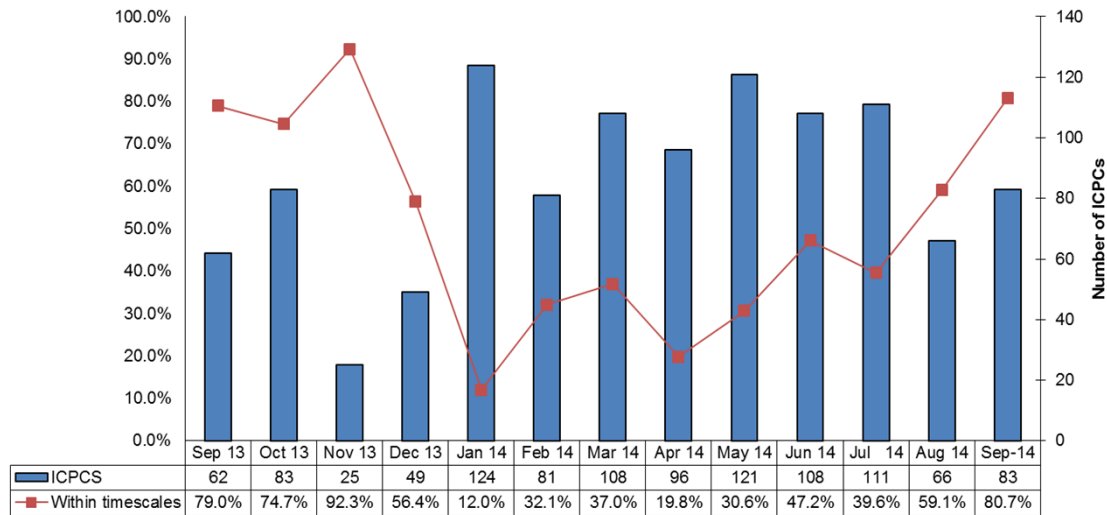


### Commentary

This graph shows the number of children who have been on a CPP for 2 years or more at the month end.

It now also shows from June onwards the number of families from whom these children come. Numbers have reduced since the previous report to Scrutiny.

**Initial Child Protection Conferences Monthly Volume and Percentage within Statutory Timescales**

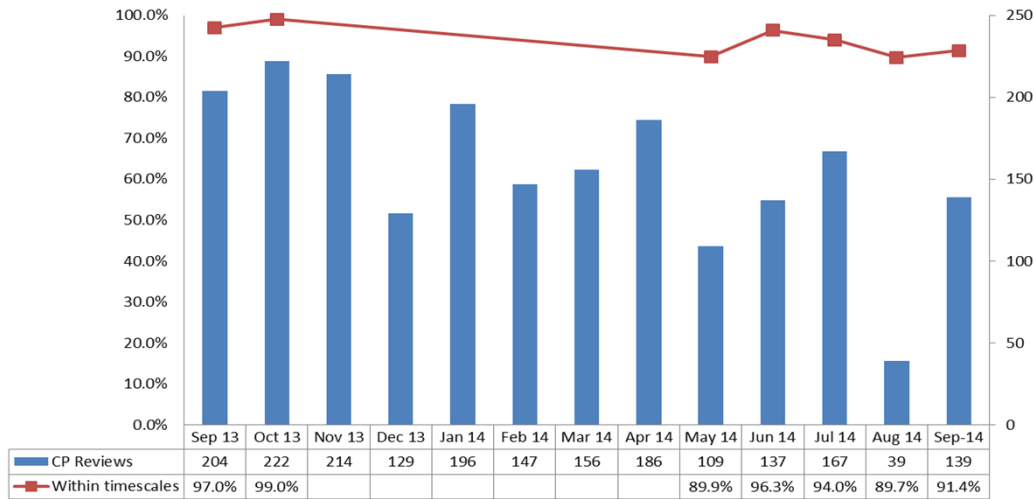


**Commentary**

The graph shows the number of children for whom ICPCs were held, together with the percentage held within 15 working days of the strategy discussion meeting.

All cases are monitored and performance is reported weekly. The July to September timeliness figures show the impact of improvement work. This has been sustained into October.

**Child Protection Reviews Monthly Volume and Percentage within Statutory Timescales**



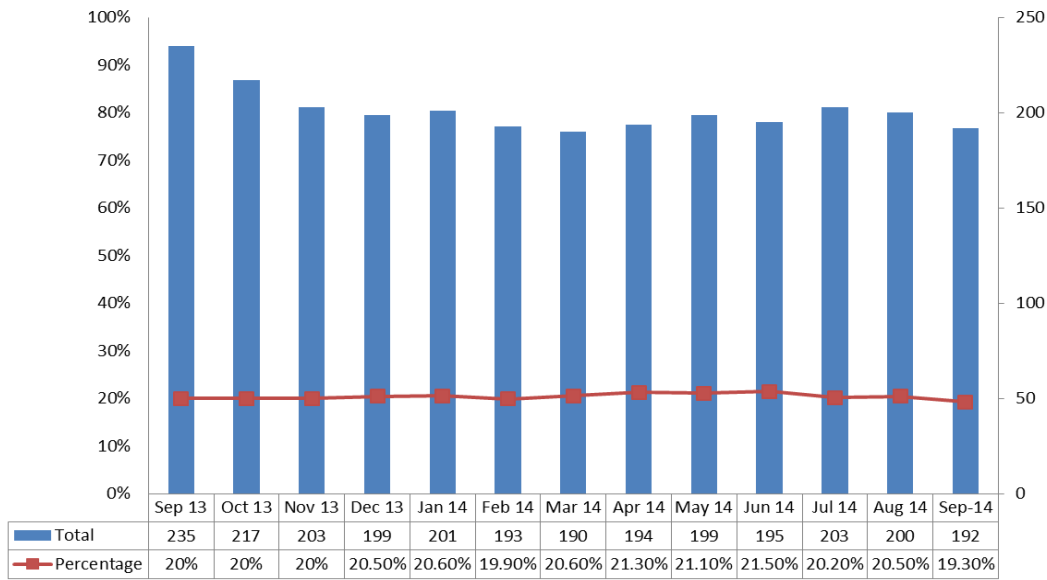
**Commentary**

The graph shows the number of children for whom Child Protection Reviews were completed in month, together with the percentage held within statutory timescales.

There were no data available about timescales between November and April because of the implementation of Frameworki. Performance during this period was monitored by the Child Protection Conference Service.

School holidays impacted on the reviews required and completed in August.

**Child Protection Plan Re-registrations**



**Commentary**

This bar graph shows, of those children becoming CPP in the last 12 months, how many children are re-registrations.

The line graph shows, of those re-registrations, the percentage of children who have re-registered within 12 months.

Performance in this area has been reviewed by Dr Mark Peel to ensure decision making is appropriate. Dr Peel found conference decision-making “appropriate and robust”.

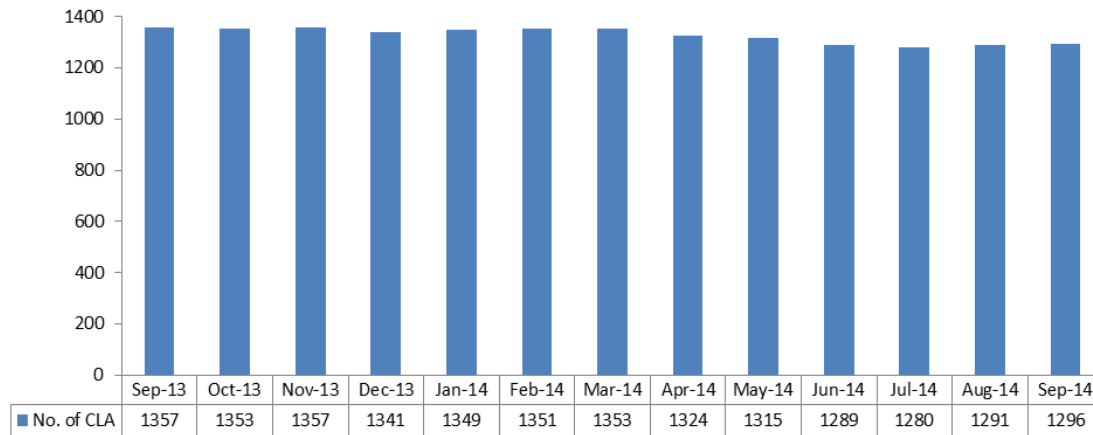
This month the rate per 10,000\* is 12.1 (12.8). \*Rate per 10,000 uses the 2013 ONS mid-year estimate of children aged 0-17 as the denominator which is 158,573.

**Performance summary for September : Looked After Children (May figures in brackets)**

How much did we do this month?	How well did we do it?
<ul style="list-style-type: none"> <li>• <b>1296</b> (1315) CYP were children looked after</li> <li>• <b>343</b> (88) children looked after had a looked after child review</li> <li>• Children entering care in September <b>41</b> (36)</li> <li>• Children leaving care in September <b>35</b> (45)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>99.7%</b> (99.5%) of children looked after were allocated to a qualified social worker (QSW). Of the 4 CYP recorded as without a QSW, 1 didn't have a QSW but had a personal advisor and ceased to be looked after a few days later. 1 child is allocated to a team manager pending an adoption completion, while the remaining 2 are all special cases held by other senior colleagues.</li> <li>• <b>93.4%</b> (90.7%) of children looked after, who have been in care for at least a 12-month continuous period, have an up to date HNA recording.</li> <li>• <b>87.6%</b> (60.4%) of children looked after, who have been in care for at least a 12-month continuous period, have an up-to-date dental checks (rolling 12 months).</li> <li>• <b>95.9%</b> (95%) of all child looked after reviews held in month were within statutory timescales</li> <li>• <b>74.2%</b> (66.7%) of initial child looked after reviews held in month were within statutory timescales</li> <li>• <b>28</b> (39) children looked after have experienced three or more placements in the last 12 months</li> <li>• <b>66.7%</b> (<b>6 reported adoptions</b>) (90%) of CYP who were adopted were placed for adoption within 12 months of the decision that they should be placed for adoption</li> <li>• <b>91.8%</b> (93%) of children looked after who had been in care for three months or more have had a statutory visit within time scales.</li> <li>• <b>73.3%</b> (73.0%) of 833 school aged children looked after had an up to date PEP. This indicator is inclusive of all PEPs.</li> </ul>
<p><b>What difference did we make and what do we want to improve?</b></p>	
<ul style="list-style-type: none"> <li>• We have continued to support more children to achieve permanence at the earliest opportunity. As a result we have maintained our focus on ensuring children are assessed and have a permanence plan in place that is reviewed.</li> <li>• Timeliness of all reviews is at 95.9%, the timeliness of initial reviews have also increased since May, although September's figure needs further improvement. Child's voice is central to the review processes.</li> <li>• The number of children looked after with up to date PEPs will improve with the new school year. (October figure is above 80%)</li> <li>• While consider predominately a recording issues there is a significant improvement in the percentage of Looked After Children with confirmed dental checks.</li> </ul>	

## Performance trends: Children Looked After

Mainstream children looked after (non S20 STBs) 13 month trend

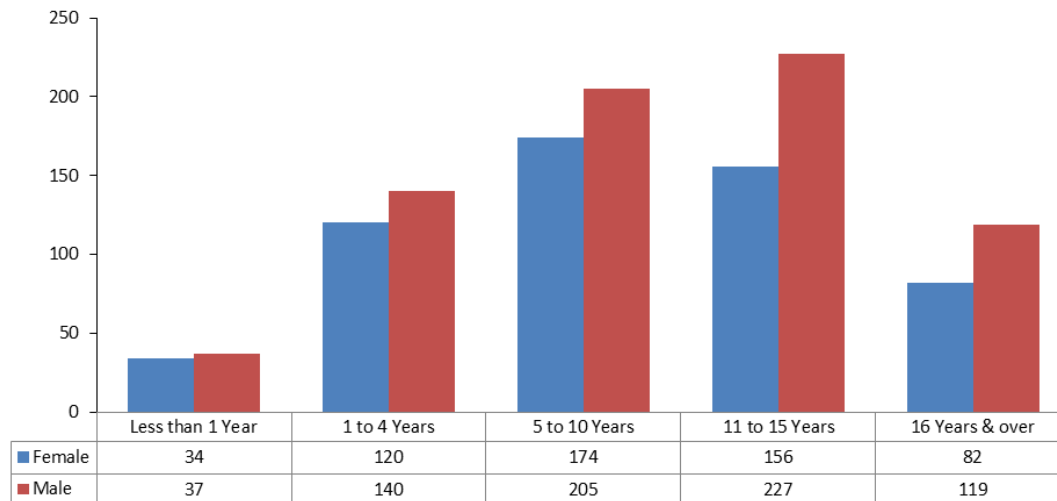


### Commentary

This graph demonstrates the current trend in the mainstream looked after numbers (excluding any looked after children receiving only S20 short term breaks).

Earlier this year numbers safely declined from around 1350 to just below 1300. They have remained at this level for several months, these levels have not been seen in several years.

Mainstream children looked after at end September 14 by age and gender

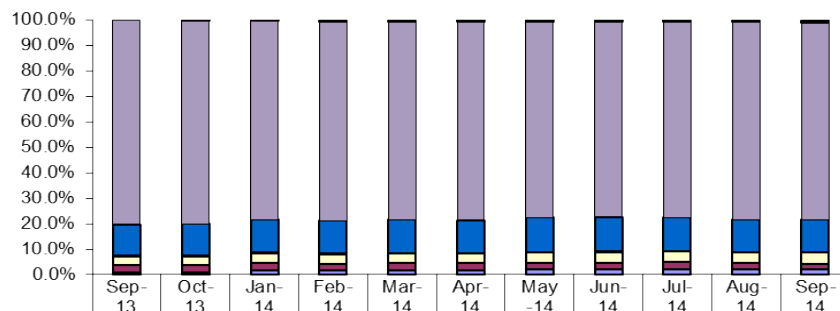


### Commentary

This graph shows the breakdown by age and gender of the children in care.

The largest age group for females is 5 to 10 with 174 children and the largest age group for males is 11 to 15 with 227 children.

Ethnicity changes in children looked after cohort over 13 months



	Sep-13	Oct-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14
Unspecified	0.0%	0.1%	0.0%	0.4%	0.6%	0.0%	0.1%	0.1%	0.1%	0.2%	0.3%
Information Not Yet Obtained	0.0%	0.2%	0.2%	0.3%	0.3%	0.6%	0.5%	0.5%	0.5%	0.5%	0.8%
White	80.4%	79.8%	78.2%	78.1%	77.6%	77.9%	77.1%	76.9%	77.1%	77.7%	77.2%
Mixed	12.3%	12.5%	13.0%	13.0%	13.0%	13.1%	13.6%	13.5%	13.2%	12.7%	13.0%
Middle Eastern	0.1%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Chinese	0.2%	0.2%	0.1%	0.1%	0.1%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%
Black or Black British	3.3%	3.3%	4.0%	3.8%	3.8%	3.9%	3.9%	4.2%	4.1%	4.2%	4.2%
Asian or Asian British	2.9%	3.0%	2.8%	2.7%	2.7%	2.8%	2.8%	2.8%	2.7%	2.6%	2.3%
Any Other Ethnic Group	0.7%	0.7%	1.7%	1.6%	1.8%	1.6%	1.9%	1.9%	2.2%	1.9%	2.0%

**Commentary**

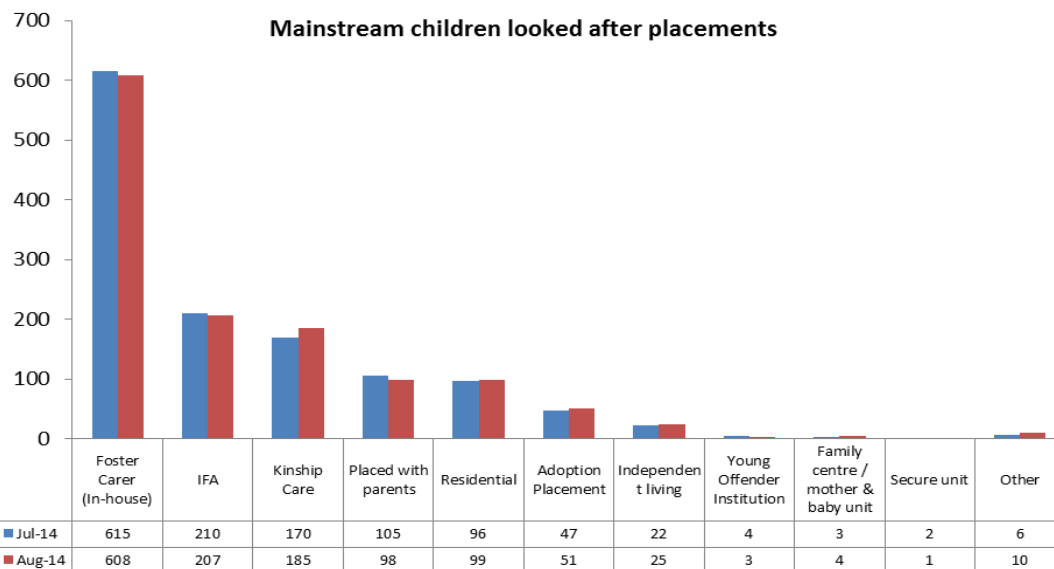
This graph shows the ethnic breakdown of the children looked after population over a 13 month period.

November and December are not included due to the need to manually align ethnicity codes.

This is relatively stable throughout the period.

In total 24.1% of the CLA population was BME, compared to the number of children on the school roll which has a BME percentage of 25% (school census - Jan 2014)

Mainstream children looked after placements



	Foster Carer (In-house)	IFA	Kinship Care	Placed with parents	Residential	Adoption Placement	Independent living	Young Offender Institution	Family centre / mother & baby unit	Secure unit	Other
Jul-14	615	210	170	105	96	47	22	4	3	2	6
Aug-14	608	207	185	98	99	51	25	3	4	1	10

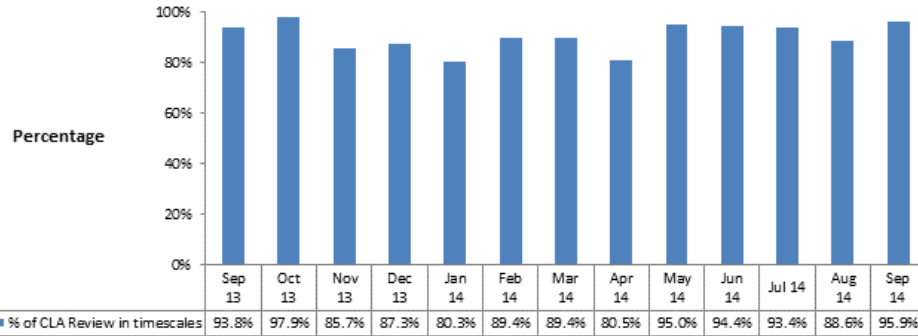
**Commentary**

This graph shows the current distribution of placements compared to the position reported last month.

The Other category includes all types of temporary move, holiday cover, NHS/Health Trust and temporary periods in hospital.

The Residential category includes residential schools, residential care homes, homes and hostels and residential accommodation.

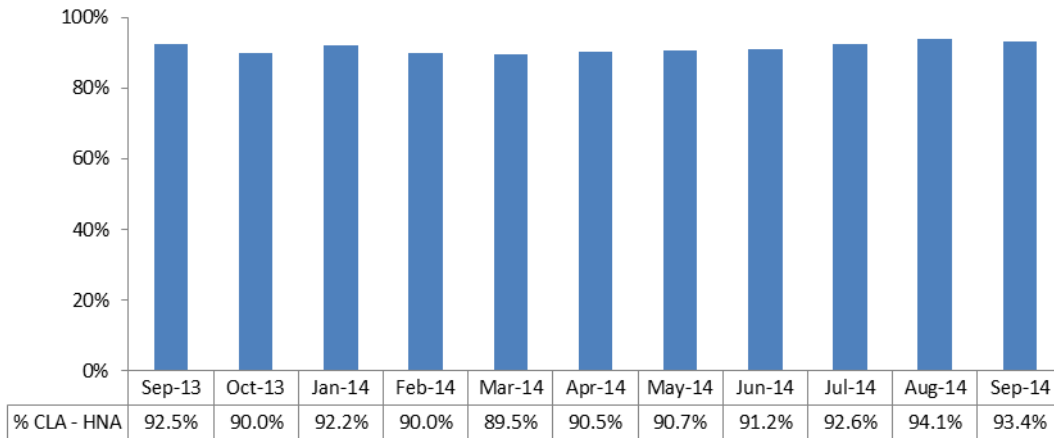
Percentage of child looked after reviews held within statutory timescales in month



**Commentary**

This graph shows the percentage of looked after children with a review held within statutory timescales.

Children looked after with up to date health needs assessments (HNA)

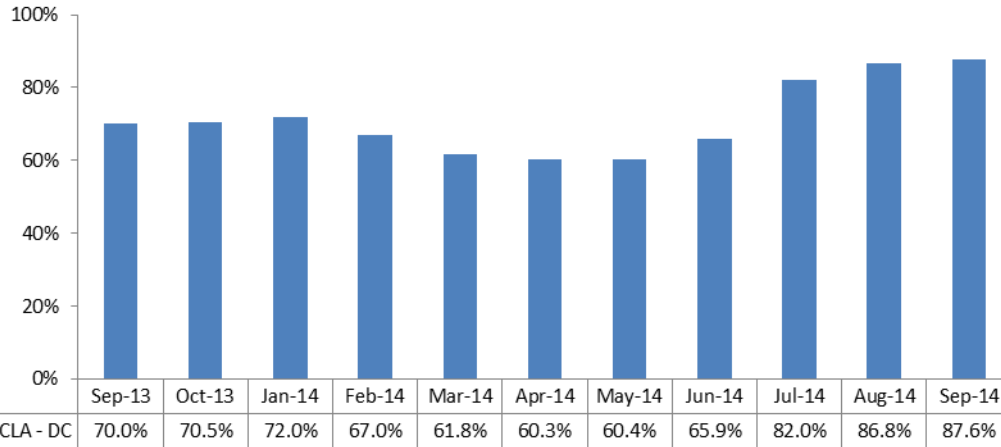


**Commentary**

This graph shows the percentage of children looked after who have an up to date health needs assessment.

Rates have been consistently over 90% since April.

### Children looked after with up to date dental checks (DC)

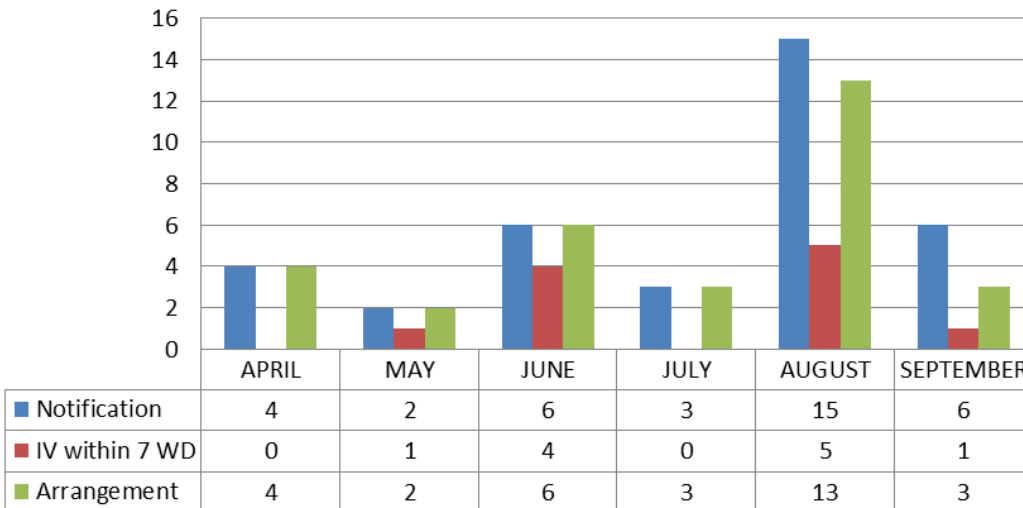


### Commentary

This graph shows the percentage of looked after children who have an up to date dental check.

Since April there has been a significant improvement. Performance is nearly 18 percentage points higher than this time last year.

### Private Fostering



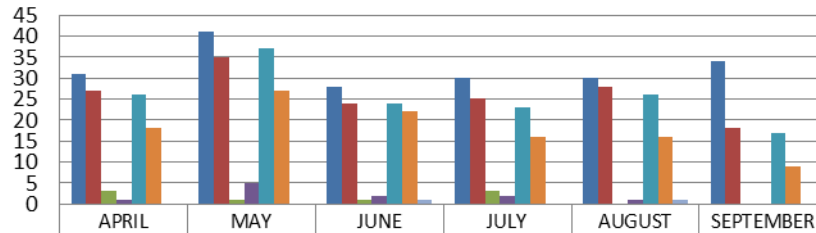
### Commentary

A private fostering arrangement (PFA) is where a child or young person under the age of 16 (or under 18 if disabled) is cared for, for 28 days or more, by someone who is not their parent or 'close relative' such as a step-parent, grandparent, brother, sister, uncle or aunt.

When the LA is notified of a PFA, we have 7 days to visit the young person and their placement. This graph shows the number notifications, the number of initial visits carried out on time and the number of actual arrangements during the last 4 months.



**Care Leavers - (Contact with Care Leavers 19-21)**



**Commentary**

This graph shows the number of care leavers who are near to their 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> birthdays and therefore qualify for a care leaver birthday contact. It also shows the number of care leavers who were contacted and the numbers living in suitable accommodation and in education employment or training (EET).

This is a statutory contact more regular contact is expected and monitored within the service.

## Appendix 4: Children's settings services inspections dashboard: September 2014

Percentage of children's providers judged good or outstanding

>80%

65-79%

50-64%

<50%

Setting	National comparison	2012/13 FY	2013/14 FY	Sep-13	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Number inadequate <sub>3</sub>	Number inspected	RAG	DOT <sub>4</sub>	Last inspection date
Childminder	76%	61%	73%	70%	75%	77%	78%	79%	81%	12	824	DG	▲	31/09/14
Childcare - domestic	77%	100%	80%	100%	80%	80%	80%	80%	80%	0	5	DG	▶	31/07/14
Childcare - non-domestic	82%	63%	79%	77%	80%	78%	84%	85%	87%	11	307	DG	▲	31/09/14
Children's centre	67%	77%	75%	77%	71%	71%	71%	71%	71%	1	42	LG	▶	26/03/14
Primary school	80%	67%	80%	81%	81%	82%	82%	83%	83%	5	219	DG	▶	30/09/14
Secondary school	70%	63%	56%	61%	58%	58%	58%	58%	56%	5	36	A	▼	17/09/14
Through schools	-	-	100%	-	100%	100%	100%	100%	100%	0	2	DG	▶	12/02/14
General FE and tertiary	75%	40%	50%	50%	50%	75%	75%	75%	75%	0	4	LG	▶	28/01/13
Sixth form college	79%	100%	100%	100%	100%	100%	100%	100%	100%	0	1	DG	▶	16/04/08
Maintained special	88% (all special)	83%	83%	83%	83%	83%	83%	83%	83%	1	6	DG	▶	16/10/12
Non-LA and independent special	88% (all special)	100%	100%	100%	100%	100%	100%	100%	100%	0	1	DG	▶	29/02/12
Pupil referral unit	81%	67%	100%	100%	100%	100%	100%	100%	100%	0	3	DG	▶	11/06/13
Residential special school	90%	100%	100%	100%	100%	100%	100%	100%	100%	0	1	DG	▶	10/03/14
LA fostering agency	100%	100%	100%	100%	100%	100%	100%	100%	100%	0	1	DG	▶	11/06/10
LA adoption agency	70%	100%	100%	100%	100%	100%	100%	100%	100%	0	1	DG	▶	07/12/10
P&V fostering and adoption	76%	33%	60%	67%	60%	60%	60%	60%	60%	2	5	A	▶	12/12/13
LA children's home	71%	58%	100%	100%	89%	78%	67%	67%	67%	0	9	LG	▶	31/07/14
P&V children's home	68%	67%	67%	67%	67%	67%	67%	67%	67%	1	6	LG	▶	17/06/13

Key DOT - direction of travel FY - financial year LA - local authority P&V - private and voluntary RAG - red amber green traffic light

## **Background**

This dashboard was originally developed based on the 'Ofsted Performance Profile'. This was an Ofsted tool that informed the annual assessment of children's services process. We have maintained the Ofsted categories from the performance profile, as well as the traffic light ratings, but we have added a column for national comparative data, where this is available.

The following notes provide guidance on the categories included in the dashboard, as well as links to the Ofsted inspection frameworks. Ofsted statistical releases can be found at: <http://www.ofsted.gov.uk/inspection-reports/statistics>

## **Footnotes**

1. Results are cumulative, ie, the percentage of all settings that have an inspection judgement, not settings inspected within the month.
2. Results are deemed to be confirmed when an inspection report is published on the Ofsted website, and are included in the dashboard at this point.
3. Direction of travel is based on previous month's data, or the most recent inspection if not in the last month.
4. The difference between childminding and childcare on domestic premises is the number of people involved. If four or more people look after children at any time, they are providing childcare on domestic premises, not childminding.
5. Some children's centres will also be inspected under the requirements of the Early Years Register and the Childcare Register, if they provide childcare as well as services. This means that in the dashboard, children's centres can be counted twice.

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**Report of the Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Children and Families)**

**Date: 18<sup>th</sup> December 2014**

**Subject: Work Schedule**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1 Purpose of this report**

1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

**2 Main Issues**

2.1 A draft work schedule is attached as appendix 1. The work programme has been provisionally completed pending on going discussions with the Board. The work schedule will be subject to change throughout the municipal year.

2.2 Also attached as appendix 2 is the minutes of Executive Board for 19 November 2014

**3. Recommendations**

3.1 Members are asked to:

- a) Consider the draft work schedule and make amendments as appropriate.
- b) Note the Executive Board minutes

4. **Background papers<sup>1</sup>** - None used

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include

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published works.

## Draft Scrutiny Board (Children and Families) Work Schedule for 2014/2015 Municipal Year

Schedule of meetings/visits during 2014/15			
Area of review	19 June	24 July – Full	August
<b>Inquiries</b>		Board Agree Reports* Cluster Partnerships	
<b>Annual work programme setting - Board initiated pieces of Scrutiny work (if applicable)</b>	Consider potential areas of review		
<b>Budget</b>		Budget Update 2014/15	
<b>Policy Review</b>			
<b>Recommendation Tracking</b>		Private Fostering Inquiry (LSCB and Director of CS)	
<b>Performance Monitoring</b>		Performance Report	
<b>Working Groups</b>			

\*Prepared by S Pentelow

## Draft Scrutiny Board (Children and Families) Work Schedule for 2014/2015 Municipal Year

Schedule of meetings/visits during 2014/15			
Area of review	11 September – Full	16 October – Full	13 November – Full
<b>Inquiries</b>	Agree scope of review for ** 1) Learning Improvement Service	Agree scope of review for ** 2) Kinship Care  <u>Inquiry Response</u> Cluster Inquiry	<b>Evidence Gathering</b> Learning Improvement Service
<b>Recommendation Tracking</b>			
<b>Policy Review</b>	Basic Need Update and sufficiency of Early Years Provision		
<b>Performance Monitoring</b>	NEET a) recommendation tracking b) supporting Care Leavers c) geographical challenges  SEN- preparing for and providing a destination in EET  Leeds Safeguarding Children – Draft Annual Report	Implementing the Children and Families Act – update	
<b>Working Groups</b>	Working Group – School Transport – 11 <sup>th</sup> Sept	CSE – Scrutiny Working Group	

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\* Prepared by S Pentelow



## Draft Scrutiny Board (Children and Families) Work Schedule for 2014/2015 Municipal Year

Schedule of meetings/visits during 2014/15			
Area of review	18 December – Full	29 January	26 February - Full
<b>Inquiries</b>		<b>Evidence Gathering</b> School Visits – Learning improvement ?	<b>Evidence Gathering</b> Learning Improvement Service  <u>Board Agree Reports*</u> Interim School Transport
<b>Budget</b>	Initial Budget Proposals 2015/16 and Budget Update		
<b>Policy Review</b>	Children and Young Peoples Plan – Formal Consultation (B&P framework)		
<b>Recommendation Tracking</b>			External Placement Inquiry Private Care Home Inquiry
<b>Performance Monitoring</b>	Performance Report  Free School Meals a) Update on supply of meals to infant age children. b) Promoting take up of fsm for all school age children.  Universal Activity Funding – performance, consistency and delivery since the delegation of responsibility and budgets to Community Committees	Child Poverty – Progress report Child Poverty Strategy/ Child Poverty Outcomes Group	Social Services Care System update and impact report.
<b>Working Groups</b>	Working Group – School Transport 18 Dec	Working Group – Learning Improvement Inquiry	Working Group – CSE w/c 16 Feb

## Draft Scrutiny Board (Children and Families) Work Schedule for 2014/2015 Municipal Year

Schedule of meetings/visits during 2014/15			
Area of review	19 March	23 April – Full	May
<b>Inquiries</b>	<b><u>Evidence Gathering</u></b> Learning Improvement Service	<b><u>Evidence Gathering</u></b> Learning Improvement Service - (to include Annual Standards Report: Early Years Foundation Stage, Primary & Secondary Schools Provision)  <b><u>Board Agree Reports</u></b> <u>Directors Response</u> Interim School Transport Inquiry	
<b>Budget and Policy Framework?</b>			
<b>Recommendation Tracking</b>	Maths and English Inquiry Attendance Inquiry	Cluster Inquiry Progress Report	
<b>Performance Monitoring</b>		Partnership Review – CTB a) Recommendation tracking b) membership c) Structures d) City priorities	
<b>Working Groups</b>	Inquiry – Kinship Care (half day)		

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Need to schedule:

Ofsted inspection information

LTHT report following the Jimmy Savile investigation – feedback from Safeguarding Boards (joint work with HW&ASC Scrutiny Board)

Updated – 10<sup>th</sup> December 2014

\*Prepared by S Pentelow

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

## EXECUTIVE BOARD

WEDNESDAY, 19TH NOVEMBER, 2014

**PRESENT:** Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,  
S Golton, P Gruen, R Lewis, L Mulherin,  
A Ogilvie and L Yeadon

**99 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Design and Cost Report for Playing Pitches and Land at Woodhall Lane, Pudsey, LS28', referred to in Minute No. 114 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the appendix relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in relation to certain companies and charities. It is considered that since this information was obtained through one to one negotiations for the purchase of the land/property referred to then it is not in the public interest to disclose this information at this point in time. Also, the release of such information would or would be likely to prejudice the Council's commercial interests in relation to and undermine its attempts to acquire by agreement similar properties in the locality in that owners of other similar properties would be aware about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be available from the Land Registry following completion of the purchase and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (b) Appendix 1 to the report entitled, 'Design and Cost Report for NCP Car Park, Harper Street, Leeds', referred to in Minute No. 117 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained in the appendix relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly

Draft minutes to be approved at the meeting  
to be held on Wednesday, 17th December, 2014

available from the statutory registers of information kept in relation to certain companies and charities. It is considered that since this information was obtained through one to one negotiations for the purchase of the land/property referred to then it is not in the public interest to disclose this information at this point in time. Also, the release of such information would or would be likely to prejudice the Council's commercial interests in relation to and undermine its attempts to acquire by agreement similar properties in the locality in that owners of other similar properties would be aware about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be available from the Land Registry following completion of the purchase and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

- (c) Appendix 2 to the report entitled, 'Connectivity Improvements to South Bank', referred to in Minute No. 118 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained in the appendix contains details relating to the financial or business affairs of any particular person (including the authority holding that information). It is therefore considered that the public interest in maintaining the content of Appendix 2 as exempt outweighs the public interest in disclosing the information.

**100 Late Items**

There were no late items as such, however, prior to the meeting an updated version of the covering report to agenda item 9 entitled, 'Delivering the Better Lives Strategy in Leeds: Proposed Next Steps' had been circulated to Board members for their consideration (Minute No. 104 refers).

**101 Declaration of Disclosable Pecuniary Interests**

There were no declarations of Disclosable Pecuniary Interests made during the meeting.

**102 Minutes**

**RESOLVED** – That the minutes of the meeting held on 15<sup>th</sup> October 2014 be approved as a correct record.

**NEIGHBOURHOODS, PLANNING AND PERSONNEL**

**103 Supply of Specialist Housing for Older People**

Further to Minute No. 181, 15<sup>th</sup> February 2013, the Director of Environment and Housing, the Director of City Development and the Interim Director of Adult Social Services submitted a joint report outlining the progress made to date and identifying how the delivery of specialist housing units could be increased, particularly in those areas of the city where there was a current or predicted shortfall. In addition, the submitted report also set out the scope of the review of Council-owned sheltered housing in the city which would look to

expand the housing and support options and choices for older people, and provide flexibility to meet changing needs.

In presenting the report, an update was provided on the proactive approach being taken to secure further provision of specialist housing for older people, whilst details were also provided on the level of demand which remained. It was emphasised that the focus of the work being undertaken in this area was to help people with care and support needs to live independent lives.

Responding to an enquiry, Members noted the actions which were being taken, in line with the 'One Public Estate' programme, to work with partners in order to utilise sites, where appropriate, for the purposes of specialist housing provision.

In addition, as the work continued to secure the delivery of older people's housing provision across Leeds, Members emphasised the need to ensure that local Ward Councillors were fully engaged throughout this process.

#### **RESOLVED –**

- (a) That the progress made in increasing the delivery of specialist housing for older people be noted;
- (b) That support be given to the further consideration of those Council owned sites, as detailed at paragraphs 3.25 – 3.26 of the submitted report, for investment in Extra Care housing either by direct delivery or through disposal as part of mixed tenure development schemes, and that they are progressed for the purposes of further Ward Member consultation;
- (c) That the role that the Council's sheltered housing stock can play in expanding the housing and support options available for older people be noted, together with the fact that a review is being carried out by the Director of Environment and Housing in order to develop the investment approach.

#### **ADULT SOCIAL CARE**

##### **104 Delivering the Better Lives Strategy in Leeds: Proposed Next Steps**

The Interim Director of Adult Social Services submitted a report providing information on the progress which had been made in relation to the 'Better Lives' programme to date. Taking this into account, together with current opportunities and challenges in this area, the report also presented a series of recommendations for next steps, including the future direction of travel for those services currently provided by the Council.

An updated version of the covering report for this matter had been circulated to Board Members prior to the meeting for their consideration.

Responding to an enquiry, assurances were provided that approval of the recommendations detailed within the submitted report would signify the

commencement of a robust and meaningful consultation exercise. It was noted that this exercise would take into consideration all relevant information already available, and would ensure engagement with staff, service users, trade unions and others, in order to consider alternative financial models which would seek significant savings in order to align with budget requirements.

In addition, Members received clarification from officers in respect of specific recommendations detailed within the submitted report and it was reiterated that following the conclusion of the consultation exercise, any related final decisions regarding future service provision would be submitted to the Executive Board for determination. Furthermore, it was emphasised that as a result of any such final decisions taken by the Board, no service users would be relocated until appropriate alternative provision had been identified.

Furthermore, emphasis was placed upon the need to ensure that dialogue continued with all affected staff, the need for a mixed economy of service provision throughout the city was highlighted, and the innovative approach which continued to be undertaken in order to develop appropriate provision across the city was noted.

#### **RESOLVED –**

- (a) That it be noted that during the consultation on the future of residential, day and community support services, confirmation will be sought (by means of a further review chaired by the Executive Board member for Adult Social Care or his deputy) that reviews already conducted are robust; and that work with staff and trades unions will be put under way to determine whether alternative service delivery models can be constructed which will deliver the required efficiencies. It also be noted that staff and trade unions in these areas of service are invited to bring forward workable proposals for alternative service delivery models, for consideration by Executive Board at a future meeting;
- (b) That the proposals contained within the submitted report for the Better Lives programme relating to the specific services, as detailed in section 5 of the submitted report, be approved;
- (c) That the four-year timetable, as set out in the submitted report and as summarised in Appendix 1, be approved;
- (d) That consultation be commenced immediately (January 2015) on the proposed decommissioning of the three remaining specialist residential care homes and associated day centres (Siegen Manor, Middlecross and The Green), with the consultation seeking views on the proposed decommissioning of these establishments when suitable alternative facilities become available in their vicinity, as detailed in sections 5.2-5.4 and 5.19-5.21 of the submitted report;

- (e) That when it is considered that suitable alternative provision is available for Knowle Manor and Spring Gardens, the Director of Adult Social Services, in consultation with the Executive Member for Adult Social Care, consider a decision to cease permanent admissions from an agreed date, as detailed in section 5.5 of the submitted report;
- (f) That agreement be given to continue to seek the creation of local alternative care provision for those residential care services which have been previously approved by Executive Board for closure. In the case of both Home Lea House and Dolphin Manor, a progress report setting out a clear and conclusive business case for a local social enterprise be submitted and considered by Executive Board in summer 2015, and if that is not possible, an alternative proposal be brought back to the Executive Board within that same timescale, with staff being fully engaged throughout this period, as detailed in section 5.7 of the submitted report;
- (g) That agreement be given to continue to pursue the development of a transitional and respite care facility at Suffolk Court, as previously approved by Executive Board, in partnership with health partners and others, subject to the outcome of options appraisals being undertaken by the Clinical Commissioning Groups (CCGs) and the Public Private Partnership Unit (PPPU), as detailed in sections 5.8-5.10 and 5.18 of the submitted report;
- (h) That in order to support the introduction of new city-wide contracts for the provision of homecare, which are planned to be introduced during 2016, approval be given to commence in January 2015, consultation on the proposal to cease the provision of the in house community support service (long term generic and mental health) with the intention of the service being fully withdrawn by the end of March 2016, and that during the consultation period, positive redeployment options be actively pursued, as detailed in sections 5.12-5.14 of the submitted report;
- (i) That approval be given to begin work to align the provision of care support in the three extra care schemes where Adult Social Care is the care provider to that contained in the new city-wide extra care model by the end of March 2016. After that date, a further review be undertaken in order to ascertain whether further efficiencies could be delivered through market testing these three schemes, as detailed in section 5.15 of the submitted report;
- (j) That support be given to work currently under way to identify a site for a new leisure / sport / wellbeing facility in East Leeds, as outlined in section 5.16 of the submitted report;

- (k) That approval be given to commence consultation immediately (January 2015) on the decommissioning of Springfield day centre (Beeston and Holbeck). The consultation will seek views on the proposed decommissioning of this establishment when suitable alternative facilities become available in the vicinity, as detailed in section 5.22 of the submitted report;
- (l) That sufficient alternative work placements and job opportunities within Council directorates be identified for all disabled staff currently working in the Roseville laundry. When this has been achieved and all staff accommodated, then a decision be made to cease trading as soon as practical. Furthermore, other staff attached to Roseville to be supported to find alternative options, as detailed in section 5.27 of the submitted report;
- (m) That in relation to all other direct care services provided in house and not specifically mentioned above, approval be given to identify appropriate and sustainable opportunities for those services to be either transferred to, or delivered in partnership with either the Council or with health or voluntary sector organisations, as detailed in section 5.28 of the submitted report;
- (n) That approval be given to undertake joint work with colleagues in the Leeds and York Partnership NHS Foundation Trust (LYPFT) in order to develop a business case for the further integration of services comprising all of the current council delivered mental health day, recovery and supported housing services, the physical impairment service and older people's dementia day support at Calverlands and Laurel Bank, through an updated and revised section 75 agreement (Health Act 2011), as detailed in sections 5.28 and 5.30 of the submitted report;
- (o) That approval be given to identify alternative and appropriate job opportunities for staff impacted by these proposals, within the Council and across the wider health and social care sector in the city and also to support staff to take up such opportunities through targeted training and development support, as detailed in sections 6.9-6.14 of the submitted report;
- (p) That approval be given the next key steps as follows:-
  - (i) January 2015: commence consultation immediately on the proposed decommissioning of the three remaining specialist residential care homes and associated day centres (Siegen Manor, Middlecross and The Green) and Springfield day centre. The consultation will seek views on the proposed decommissioning of these establishments when suitable alternative facilities become available in their vicinity using the proposed approach detailed in sections 6.1-6.5 of the submitted report;



- (ii) January 2015: commence consultation on the proposal to cease the provision of the in house community support service (long term generic and mental health) with the intention of the service being fully withdrawn by the end of March 2016;
  - (iii) Summer 2015: to provide an update report on progress made in relation to all of the above proposals with annual reports on progress thereafter.
- (q) To note that the Interim Director of Adult Social Services is lead officer for this work.

## **105 External Provision of Home Care Services**

The Interim Director of Adult Social Services submitted a report providing details of the progress which had been made to date with regard to the re-commissioning and re-design of the external home care services and which outlined the next steps to be taken.

Members welcomed the submitted report, with emphasis being placed upon the benefits of locality based service provision, the work being undertaken in respect of the associated Ethical Care Charter, together with the vital role which continued to be played by homecare service staff across the city.

### **RESOLVED –**

- (a) That the contents of the submitted report be noted and that the continuation of the work on the re-commissioning and re-design of external homecare provision be endorsed;
- (b) That the Executive Board receive a further report in April 2015 which sets out recommendations in relation to fully costed service delivery models (the various options for which are set out in the submitted report), including the financial implications in relation to the adoption of these models and containing recommendations in relation to the implementation post procurement;
- (c) That it be noted that the Head of Commissioning, Adult Social Care is responsible for the continuation of this work.

## **NEIGHBOURHOODS, PLANNING AND PERSONNEL**

### **106 Community Centres Review - Proposals to Consult**

Further to Minute No. 38, 16<sup>th</sup> July 2014, the Assistant Chief Executive (Citizens and Communities) submitted a report presenting a number of proposals with regard to a range of community centres across the city. The submitted report recommended that a formal 12 week consultation period was commenced on a number of possible changes to ten community centres identified as requiring action in the short term.

In response to an enquiry, assurances were provided that the proposals detailed within the submitted report were to enable a consultation exercise,

followed by a full options appraisal to be undertaken in respect of the future of each of the ten named centres. Actions other than closure would be undertaken, with any closure proposals being subsequently reported back to the Board for consideration.

Members made reference to a number of centres detailed within the submitted report. However specifically, the Executive Member for Digital and Creative Technologies, Culture and Skills commented upon Meanwood Community Centre and the fact that a number of arts groups, relocated from the West Park Centre, were now based there and she indicated that she would be happy to be involved in discussions regarding this centre.

**RESOLVED** – That by 27th February 2015, the Assistant Chief Executive (Citizens and Communities) be requested to:-

i) consult on the future of the following community centres:

- St Gabriel's Community Centre, Fall Lane, East Ardsley
- Bramley Community Centre, Waterloo Lane, Bramley
- Old Cockburn Sports Hall, Primrose Lane, Hunslet
- Kippax Youth Centre, known as the Kippax Kabin, Cross Hills, Kippax
- Gildersome Youth Club Street Lane, Gildersome
- Lewisham Park Centre, Clough Street, Morley
- Weston Lane Community Centre, Weston Ridge, Otley
- Windmill Youth Centre, Marsh Street, Rothwell
- Fieldhead Youth and Adult Centre, Naburn Approach, Whinmoor
- Meanwood Community Centre, Stainbeck Avenue, Meanwood

ii) work with the Director of City Development in order to enter into discussions with the owners of the buildings not owned by the Council to consider the future use of the buildings;

iii) take forward actions arising from the consultation, except closure, in consultation with the Executive Member for Neighbourhoods, Planning and Personnel. In circumstances where the outcome recommends closure, this to be reported to Executive Board for decision;

iv) undertake a strategic review of caretaking arrangements across the community centre portfolio, with a view to bringing forward savings proposals wherever possible.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the matters included within this minute)

#### **107 Leeds Homes Refurbishment Standard**

The Director of Environment and Housing submitted a report which sought agreement to a new standard for the refurbishment of Council Housing following the completion of the Decent Homes Standard programme of improvement work.

Members welcomed the greater degree of flexibility that the Leeds Homes Refurbishment Standard would provide, when compared to the national Decent Homes Standard. The Board also welcomed the positive impact that the standard would have from a health and wellbeing perspective and also how the submitted report demonstrated closer working across Council directorates.

**RESOLVED** – That the new Leeds Homes Refurbishment Standard, as outlined within the submitted report, be endorsed.

#### **ADULT SOCIAL CARE**

#### **108 Leeds City Council Social Care and Health Capital Fund**

Further to Minute No.74, 17<sup>th</sup> September 2014, the Interim Director of Adult Social Services submitted a report advising of the intention to commit Health and Social Care capital funding to two information and technology led schemes in order to support the City's ambitious plans to be the Best City in the country for Health and Wellbeing.

Responding to an enquiry, officers provided the Board with information on the potential options available to recoup any savings realised from the Department of Health (DoH) as a result of an investment into the Health and Social Care Aggregated Secure Network Interconnection. In addition, it was noted that with regard to this project, an investment would not be made until there had been a satisfactory conclusion to the discussions held with the DoH regarding the release of such savings.

It was highlighted that further cross-directorate and multi-agency working was required in order to maximise the available resource for the benefit of health and social care service provision.

Finally, the Members paid tribute to the work of the Council's ICT team who continued to lead the way nationally in terms of the technological advances being made in the field of health and wellbeing.

**RESOLVED** – That approval be given to the first drawdown of £1,350,000 from the Health and Social Care Capital Fund to progress work on the first two information and technology schemes, which are:-

- (i) Approval to spend £1,300,000 on the Tracking Outcomes for Children and Young People scheme;

- (ii) Approval to spend £50,000 on the Health and Social Care Network Interconnection (N3 to YHPSN), subject to the satisfactory conclusion of discussions with the Department of Health.

## **FINANCE AND INEQUALITY**

### **109 Financial Health Monitoring 2014/15 - Half Year**

The Deputy Chief Executive submitted a report setting out the Council's projected financial position for 2014/2015 at the half way stage of the financial year, together with the measures being put in place to reduce the current projected level of overspend.

The Deputy Chief Executive provided an update to the Board and indicated that the draft month 7 figures currently showed an improved position of between approximately £2–3 million.

Officers undertook to provide Board members with a written response to a specific enquiry raised in relation to matters regarding the New Homes Bonus.

Members noted the current projected level of overspend and the associated level of risk to the Council, and it was highlighted that the budget setting process for 2015/16 would present even greater challenges to those of recent years.

**RESOLVED** – That the projected financial position of the authority after six months of 2014/15 be noted, together with the measures which are being put in place, as detailed within paragraph 3.3.4 of the submitted report.

### **110 Capital Programme Quarter 2 Update 2014-2017**

The Deputy Chief Executive submitted a report providing an update on the Capital Programme position as at period 6, the end of September 2014. The report included an analysis of major changes and progress on schemes within the Capital Programme since July 2014, together with an analysis of the impact that any changes in capital resources may have on the cost of borrowing within the revenue budget as the key control of capital investment. In addition, the submitted report also provided a brief update on the progress achieved on major schemes within the programme's objectives and finally the report sought some specific approvals in relation to funding injections for specific schemes.

#### **RESOLVED –**

- (a) That the latest position at period 6 on the General Fund and Housing Revenue Account (HRA) Capital programmes be noted;
- (b) That the net increase in the General Fund and HRA Capital Programme 2014- 2018 of £156.2m since Quarter 1 be noted, which is largely due to additional funding allocations such as: 2 years of estimated Basic Need grant £38m, LCC funded Annual Programmes £38.4m up to 2017/18 supported by £2.6m adaptations grant, Council Housing Investment Programme £28m; Social Care and Health Fund £25m;

Highways schemes £9m, Green Deal Community fund £5m; Customer access phase 2 £5m; Other various schemes £5m, including the capital receipts incentive scheme £375.1k and the Aireborough One Stop Centre relocation £175k;

- (c) That it be noted that the Corporate borrowing required to fund the Capital Programme in 2014/15 has reduced by a further £15.5m from Q1 to Q2, therefore the Capital Programme is affordable within the approved debt budget for 2014/15, and that further work is underway through the quarterly reviews in order to ensure that future debt costs are maintained within the overall Medium Term Financial Plan;
- (d) That the funding package for the South Bank Connectivity proposals, detailed at paragraph 3.2.5 of the submitted report, which also appear as a separate agenda item to this Board meeting, be noted;
- (e) That the following injections into the capital programme be approved:-
- £38,400.0k funded LCC annual programmes up to 2017/18 supported by £2,570.0k CLG grant for adaptations as detailed at appendix B to the submitted report;
  - £37,800.0k funded by estimated Basic Need grant to contribute to the delivery of additional school places across the city, as detailed in paragraph 3.2.3 of the submitted report;
  - £8,612.0k funded by Homes and Communities Agency (HCA) to deliver a programme of newbuild and acquisitions to our Council Housing Growth Programme, as detailed in paragraph 3.2.1 of the submitted report;
  - £375.1k in relation to Capital Receipts to be utilised by Ward Councillors under the Capital Receipts Incentive Scheme (CRIS), as detailed in paragraph 3.2.6 appendix C of the submitted report;
  - £175.0k ringfenced receipt for Aireborough One Stop Centre relocation to Yeadon Library.
- (f) That it be noted that the above decisions to inject funding will be implemented by the Chief Officer (Financial Services).

**111 Treasury Management Strategy Update 2014/15**

The Deputy Chief Executive submitted a report presenting a review and update of the Council's Treasury Management Strategy for the period 2014/15.

**RESOLVED** – That the update on Treasury Management borrowing and investment strategy for 2014/15, be noted.

**HEALTH AND WELLBEING**

**112 The Health and Social Care Financial Challenge in Leeds**

The Director of Public Health and the Interim Director of Adult Social Services submitted a joint report providing an overview of the current state of the Leeds

Draft minutes to be approved at the meeting  
to be held on Wednesday, 17th December, 2014

health and social care '£', the financial challenge facing the Leeds health and social care economy and the measures that were currently being put in place to transform the system for the benefit of citizens in a way that was financially sustainable.

**RESOLVED** – That the contents of the submitted report be noted, with specific reference being made to:-

- (i) The scale of the financial challenge facing the Leeds' health and social care economy;
- (ii) The approach taken by partners across the health and social care system to address this financial challenge;
- (iii) That a whole systems approach is being taken recognising that no one partner can either address the challenge or be left to face their challenge alone;
- (iv) That further measures (still to be determined and currently being discussed by partners) will need to be taken to fully address the financial challenge over the next 5 years;
- (v) That the Chief Officer Resources and Strategy for Adult Social Care is the Council's responsible officer to implement resolution (iv) above as appropriate, in collaboration with the Directors of Finance of all Health Partner Organisations.

## **TRANSPORT AND THE ECONOMY**

### **113 Temple Mill**

The Director of City Development submitted a report setting out the current status of the Grade 1 listed and at risk Temple Mill and detailed the proposals of a private sector led development proposition. Additionally, the submitted report sought agreement to the principles of how the Council could support the redevelopment of Temple Mill and the regeneration efforts in the area.

The Board acknowledged the significant opportunity that the potential redevelopment of Temple Mill presented, specifically as a visitor attraction in its own right and also considering the positive impact that it could have on the regeneration of the surrounding area.

**RESOLVED** –

- (a) That approval be given to the redevelopment of Temple Mill being a city priority for securing Heritage Lottery Fund grant support, given its Grade I listed status and at risk condition;
- (b) That on the basis of resolution (a) above, and also on the basis that the Council secures further clarity to its satisfaction about the proposals for the building's future use:-

- (i) In principle agreement be given to work with Citu in order to facilitate the restoration of Temple Mill. This will include agreeing the proposals for the use of the enabling value of Council assets at Bath Road, Leodis Court and Sweet Street as a contribution towards the restoration of Temple Mill;
  - (ii) In principle support be given to Citu's Stage One Heritage Lottery Fund Major Grant funding bid, to be made by a trust established by Citu, for their proposals for Temple Mill as set out in the submitted report;
  - (iii) Officers be instructed to undertake more detailed diligence and joint working with Citu on the matters highlighted in paragraph 3.12 of the submitted report and in accordance with the principles, as set out in the report;
  - (iv) Officers be instructed to report back to Executive Board with further recommendations regarding the proposals to bring about the restoration of Temple Mill;
- (c) That it be noted that the Chief Officer Culture and Sport will be responsible for the implementation of actions (b) (ii) and (b) (iii) c and Head of Regeneration will be responsible for the implementation of actions (b) i and (b) iv.

(The Council's Executive and Decision Making Procedure Rules state that a decision may be declared as being exempt from Call In if it is considered that any delay would seriously prejudice the Council's or the public's interests. As such, it was determined that the resolutions relating to this report were exempt from the Call In process as any delay in the Council agreeing the recommendations would prejudice Citu's ability to submit a Heritage Lottery Fund (HLF) bid by the 30<sup>th</sup> November 2014)

**114 Design and Cost Report for Playing Pitches and Land at Woodhall Lane, Pudsey, LS28**

The Director of City Development submitted a report seeking the necessary approvals which would enable the acquisition of three parcels of land primarily laid out as playing pitches and grazing land from Bradford University and Bradford City Council on the heads of terms as detailed within the exempt appendix to the submitted report. In addition, the report sought approval of the sale of the long leasehold interest of the area outlined within the appended plan to Albion Sports Juniors Football Association, on the terms identified in the exempt appendix, subject to Albion Sports covenanting to share the use of the pitches with other clubs and schools in the area.

Members were advised that agreement on this matter had not yet been reached and as such negotiations needed to continue with relevant parties. It was highlighted that should there be any requirement for the terms detailed within the submitted report and exempt appendix to change as a result of

such negotiations, then the matter would be resubmitted to the Board for further consideration.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting it was

**RESOLVED** – That the following be approved:-

- (a) The principle of the acquisition of the three parcels of land primarily laid out as playing pitches and grazing land from Bradford University and Bradford City Council as identified on the plan appended to the submitted report, be agreed;
- (b) The Board approve the heads of terms, as detailed within the exempt appendix and the sale of the long leasehold interest of the area, as outlined in black on the appended plan, to Albion Sports Juniors Football Association, on the terms identified within the exempt appendix to the submitted report, subject to Albion Sports covenanting to share the use of the pitches with other clubs and schools in the area;
- (c) The delegation of the necessary authority to the Director of City Development in order to negotiate the detailed heads of terms for the acquisition of the Woodhall sites and also to negotiate the detailed heads of terms for the disposal of the pitches, as outlined in black on the appended plan, to Albion Sports Junior Football Association. Should this not be achievable, it is requested that a further report be submitted to the Board outlining an alternative proposal for the acquisition of the land;
- (d) The injection into the 2014/15 capital programme and authority to spend of the sums outlined within the exempt appendix to the submitted report which are funded by a capital receipt following the onward sale of the long leasehold interest;
- (e) That it be noted that the Head of Asset Management will be responsible for implementation of such matters, with transactions to complete within six months.

**115 Leeds City Centre Business Improvement District**

Further to Minute No. 226, 2<sup>nd</sup> April 2014, the Director of City Development submitted a report providing an update on the progress which had been made in the development of the Leeds City Centre Business Improvement District (BID) proposals.

Members welcomed the proposals detailed within the submitted report and emphasised that the establishment of such a BID was crucial to the continued success of the Leeds city centre. The Board also discussed the role of smaller businesses in respect of the BID, and highlighted the contribution made by



such businesses in ensuring that the city centre successfully provided an attractive and wide ranging retail offer.

The Board also considered the potential role that the BID could play in contributing towards future city centre events, and highlighted the importance of the Baseline Services Agreement in providing clarity around the role of the Council and other relevant parties.

**RESOLVED –**

- (a) That the BID4Leeds proposals to achieve a step change in the ability of Leeds to improve and promote its city centre as successful business location, as a place to study, a source of jobs growth, and as a leading retail, leisure, cultural, and visitor destination, be supported;
- (b) That confirmation of the Council's position be agreed in that, as a potential levy payer in respect to properties it occupies within the BID area, it will vote in favour of the BID, and that the vote on this matter be delegated to the Director of City Development;
- (c) That confirmation be given that the Council is satisfied that the BID4Leeds proposals do not conflict with any existing Council Policy and the proposed BID boundary has not been manipulated inappropriately;
- (d) That confirmation be given that the Council is satisfied that the submission of the draft BID proposal (set out mainly in the BID4Leeds Business Plan) includes: the proposed aims and projects; details of the consultation undertaken; a notice in writing confirming the intention to go to ballot; demonstrates finances available to cover the cost of the ballot in the event that it fails or fails to reach 20% turnout; and delegates approval of the final business plan and boundary to the Director of City Development in consultation with the Executive Member for Transport and the Economy;
- (e) That confirmation be given that the Council is satisfied that the final proposals include all of the details stated within Schedule 1 of the BID Regulations;
- (f) That a commitment be given to maintain the provision of quality services in the BID area, and that approval be given to the Baseline Services Agreement, setting out the services that the Council is legally bound to continue to fund or provide for the duration of the BID;
- (g) That approval be given to the arrangements set out in the Operating Agreement for the Council to manage the collection and enforcement of BID levy charges and to charge a reasonable fee for this service;
- (h) That the arrangements for the Council to operate the ballot be approved;

- (i) That approval be given to provide the relevant rating list data pursuant with the boundary proposed from the BID Proposer at the outset of the process, and that in due course an updated version be provided for the purposes of the electoral register;
- (j) That the stages and timescales required to implement the decisions as outlined within the above resolutions be noted together with the fact that the Chief Economic Development Officer will be responsible for such implementation.

#### **116 Next Steps in the Brownfield Land Programme**

Further to Minute No. 179, 14<sup>th</sup> February 2014, the Director of City Development submitted a report providing an update on the progress made to deliver new housing on brownfield sites through the Council's Brownfield Land Programme. In addition, the submitted report sought approval of an approach to secure further sustained development over the next 5 years.

Members highlighted the importance of utilising the Housing and Communities Agency's Development Partner Panel when selecting appropriate development partners, and emphasised the need to ensure that a mixed economy of such development partners was secured.

In considering the submitted report, Members made reference to the actions being taken to achieve the target within the Council's Core Strategy in respect of brownfield land development. In addition, emphasis was placed upon the potential benefit which could be gained from the development of brownfield land sites which were situated in key areas and which were currently owned by other organisations.

Responding to an enquiry into the extent to which the Council had submitted bids to national initiatives which had been established to promote the development of brownfield land sites, it was noted that a briefing on this would be circulated to Board members for information, with a report being submitted to the Board on this matter at the earliest opportunity.

In conclusion, emphasis was placed upon the potential benefits which could be realised by the regional delivery of regeneration skills programmes which were currently provided by central Government, and it was noted that discussions continued with Government on the potential devolution of such programmes.

#### **RESOLVED –**

- (a) That the contents of the submitted report be noted;
- (b) That the use of the Homes and Communities Agency's Development Partner Panel to select a development partner or partners to deliver new homes on sites included within the Council's Brownfield Land Programme, as set out in paragraph 3.22 of the submitted report be agreed;

- (c) That the necessary authority be delegated to the Director of City Development in order to determine how the sites outlined in paragraph 3.22 of the submitted report, in addition to any additional sites made available through the potential termination of the EASEL Strategic Development Agreement (paragraph 3.23 of the same report), are to be included within each development package;
- (d) That the necessary authority be delegated to the Director of City Development, in consultation with the Executive Member for Transport and the Economy, in order to enter into a development agreement with a preferred developer or developers selected through the procurement exercise as set out in resolution (b) above, with the final terms of any such agreement to be reported back to Executive Board.
- (e) That the necessary authority be delegated to the Director of City Development in order to incorporate other cleared development sites into the procured partnership as may be appropriate, as a means of increasing the capacity and pace of housing delivery in the city.
- (f) That it be noted that the Head of Regeneration will be responsible for the implementation of such matters, as outlined within the submitted report.

**117 Design and Cost Report for NCP Car Park, Harper Street, Leeds**

The Director of City Development submitted a report which sought approval to the proposed acquisition of the Council's head tenant's leasehold interest in respect of the Harper Street Car Park, which would allow the Council to receive direct a substantial rental income from their sub tenant NCP.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting it was

**RESOLVED –**

- (a) That the acquisition of the head lease as an investment, on the terms as outlined within the exempt appendix 1 to the submitted report, be approved;
- (b) That the injection of, and the authority to spend the sums detailed within the exempt appendix 1 to the submitted report, into the capital programme, be approved;
- (c) That it be noted that the Director of City Development, under his delegated powers, will negotiate the detailed Heads of Terms for the acquisition.

## **118 Connectivity Improvements to South Bank**

The Director of City Development submitted a report which outlined issues impacting upon the potential success of Leeds Dock and the rest of South Bank and proposed the contribution of funding and in-kind support to a number of public realm, cycling and public transport improvements in order to improve connectivity to South Bank.

Members welcomed the proposals detailed within the submitted report and highlighted the role that the improved connectivity of the area could potentially play in the revitalisation of Leeds Dock and the regeneration of South Bank.

Given the significant level of footfall within the city centre on a Sunday, an enquiry was raised about the potential to extend the current proposal to operate a City Bus to Leeds Dock 7 days a week. In response, it was proposed that as part of the tender process for the bus service, a variant opportunity be provided to enable submissions for a Sunday service also, which could be taken into consideration as part of the overall process.

Following consideration of Appendix II to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting it was

**RESOLVED** – That the following be noted:-

- (a) a contribution of £50,000 LCC funding will be sought from the capital programme alongside private sector contributions of £94,000, which will help fund public realm improvements from Leeds Rail Station through South Bank. Once the details have been finalised, a report will be taken to Director of City Development for approval;
- (b) a contribution of £25,000 is made from the Local Transport Plan (LTP) towards the cycling and bus stop provision in order to complement the £150,000 City Connect scheme which will provide cycling infrastructure from the Leeds Railway Station to Leeds Bridge by extending facilities into the South Bank;
- (c) that funding will be allocated from the S106 Public Transport contributions in order to support public transport provision from the railway station to Leeds Dock, and that it is recommended that the bus is branded as 'City Bus (South Bank)', with fares kept in line with the existing City Bus (currently 50p).

## **CHILDREN AND FAMILIES**

### **119 Outcomes of Statutory Notices to increase primary school provision in Armley and Bramley & Stanningley**

Further to Minute No. 34, 16<sup>th</sup> July 2014, the Director of Children's Services submitted a report detailing proposals aimed to ensure that the local authority met its duty regarding the sufficiency of school places. The report was divided into two parts - Part A described the outcome of a statutory notice in relation

to the expansion of primary provision in Armley for September 2016, and which sought a final decision on the proposal. Whereas Part B described the outcome of a statutory notice in relation to the expansion of primary provision in Bramley and Stanningley for September 2016, and which sought a final decision on the proposal.

**RESOLVED –**

- (a) That changes to Castleton Primary School by increasing its capacity from 210 pupils to 420 pupils, increasing in the admission limit in reception from 30 to 60 from September 2016, be approved;
- (b) That changes to Hollybush Primary School by changing the lower age limit from 3 to 2 from January 2015 and increasing its capacity from 420 pupils to 630 pupils, increasing the admission limit in reception from 60 to 90 from September 2016, be approved;
- (c) That it be noted that the responsible officer for the implementation of such matters is the Capacity Planning and Sufficiency Lead.

**120 Children and Young People's Plan 2015-19**

The Director of Children's Services submitted a report setting out the intention to consult with stakeholders on the development of the 2015-19 Children and Young People's Plan before the final draft is submitted to full Council for approval in April 2015.

Responding to an enquiry, the Board was provided with an update following the publication of a report by Ofsted earlier in day regarding Local Authorities' role in the safeguarding of children from exploitation.

**RESOLVED –**

- (a) That the proposals for initiating the conversation about the shape of the Children and Young People's Plan 2015-19, be noted.
- (b) That it be noted that the officer responsible for the such matters is the Chief Officer, Partnership, Development and Business Support, and that in terms of timescales, it is proposed that the Plan be formally considered by Council in April 2015.

(The Council's Executive and Decision Making Procedure Rules state that the power to Call In decisions does not extend to those made in accordance with Budget and Policy Framework Procedure Rules (B&PFPRs). As the resolutions relating to this minute (above) were being made in accordance with the Council's B&PFPRs, such matters were not eligible for Call In)

**DATE OF PUBLICATION:** FRIDAY, 21<sup>ST</sup> NOVEMBER 2014

**LAST DATE FOR CALL IN**

**OF ELIGIBLE DECISIONS:** FRIDAY, 28<sup>TH</sup> NOVEMBER 2014 AT 5.00 P.M.

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 1<sup>st</sup> December 2014)